

**MINUTES OF HARRISVILLE CITY**  
CITY COUNCIL MEETING  
Tuesday, January 14, 2014 – 7:00 p.m.  
Council Chambers  
363 West Independence Blvd  
Harrisville, Utah 84404

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Present: Mayor Bruce Richins, Council Member Michelle Tait, Council Member Paula Knighton, Council Member Jeff Pearce, Council Member Grover Wilhelmsen, Council Member Jennifer Jensen.

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder.

Visitors: Ruth Pearce, Ann Richins, Cori Hendrix, Richard Hendrix, Arnold Tait, Lynda Johnson, Christy Koford, Barbara Richins, Nolan Richins, Kelsee Richins, Landon Hadley, Heather Hadley, Holly Smedley, Elaine Andrushko, Sydney Medsker, Don Knighton, Jan Mueller, Body Jensen, Ben Smedley, Janet Shaw, Debbie Child, Landon LaRose, Skyler Langeveld, Tyler Haymon, Ammon Spell, Skyler LaRose, Ke Nunn, Gaeto Heno(?), Laurie Hales, Steve Hales, Joe Chapple, Brian Martin, Melinda Northup, Justin Northup, Dawn Richins, Todd Richins, Boy Scout Troop 496, Nicole Richins, Kenny Loveland, David Bott, Conner Smedley.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Oaths of Office Administered.**

Bill Morris administered the Oaths of Office for Mayor Bruce Richins, Council Member Jeff Pearce, and Council Member Jennifer Jensen.

**2. Call to Order.**

Mayor Richins called the meeting to order and welcomed all visitors. He welcomed Council Member Pearce and Council Member Jensen.

**3. Opening Ceremony.**

Council Member Wilhelmsen led the pledge of allegiance and conducted the opening ceremony.

**4. Consent Items.**

- a. Approve the minutes of December 10, 2013 as presented.
- b. Review the November/December 2013 check register.

Council Member Knighton asked what MRT listed on page 3 of the check register stands for. Staff said they will find out and get back with her.

**MOTION: Council Member Tait motioned to approve the minutes of December 10th, 2013 as presented. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.**

**5. Business Items.**

- a. Discussion/possible action to approve Harrisville City Ordinance #461, an ordinance repealing and re-enacting Chapter 11.01 of the Land Use Ordinance regarding general provisions, adding and amending definitions, making technical changes.

Bill Morris gave a brief review of the definition ordinance for the new Council Members. He explained this ordinance defines terms used within zoning. Council Member Pearce submitted a list with 14 grammatical changes. Bill Morris thanked Council Member Knighton for the changes she previous submitted. There were a few definitions that conflicted with the building code. These have been updated to be consistent with the building code. He suggested approval subject to the submitted changes from Mayor Richins and Council Member Pearce.

**MOTION: Council Member Pearce motioned to approve Harrisville City Ordinance #461, an ordinance repealing and re-enacting Chapter 11.01 of the Land Use Ordinance regarding general provisions, adding and amending definitions, making technical changes, subject to the submitted Mayor/Council changes. Council Member Knighton seconded the motion. A Roll Call Vote was taken.**

<b>Council Member Jensen</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Knighton</b>	<b>Yes</b>
<b>Council Member Tait</b>	<b>Yes</b>

**Motion passed 5-0.**

- b. Discussion/possible action to adopt 2014 Meeting Schedule.

Mayor and Council agreed to maintain the regular meeting schedule which is the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month.

**MOTION: Council Member Tait motioned to adopt the 2014 Meeting Schedule. Council Member Pearce seconded the motion. All Council Members voted aye. Motion passed.**

- c. Discussion/Review 2013 Goals.

Bill Morris explained the departmental organization goal is ongoing. There were a few changes implemented with regard to the recreation program. Allowing all participants from any city to sign up has directly increased the numbers.

There is also discussion about the possibility of a Unified Police Department. Rewriting code for job descriptions is included as part of the departmental goals for 2014.

As part of the general plan update a new park and recreation capital facilities plan has been presented. The new plan map includes relocating commercial property that was lost behind the Deseret Industries on Wall Avenue to areas on Highway 89. This also includes future development on Highway 89 near the border of Pleasant View City.

Bill Morris referenced an email sent out informing Council a new business, Maurice's, will be coming into the city where Fashion Bug used to be. Mayor and Council agreed to keep working on bringing in new commercial businesses during 2014. Council Member Knighton pointed out the recent Business Friendly Award received from Governor Herbert's office.

The park improvement plan was also accomplished.

Mayor and Council set a youth recreation goal to distribute handouts to each student attending schools within the Harrisville area. Bill Morris said the associated costs will be approximately \$500 for both sports. Council Member Knighton asked if only students within the Harrisville City boundary will receive a handout. Clarification was made that all students will receive a flyer.

Bill Morris reported there are currently 18 teams playing in the boy's basketball program. Council Member Wilhelmsen asked what to credit for this increase.

Council Member Jensen said the signage helped advertise. Mayor and Council agreed to work towards having the recreation program pay for itself.

Bill Morris informed Council the city submitted application for a CDBG grant in the amount of \$44,000 to bring the city offices into ADA compliance. He explained funds are limited so staff is unsure whether we will receive these funds but will set this as a 2014 goal.

Mayor and Council gave discussion about a proposed concessions stand at the splash pad. This will not necessarily be included in the goals but just set as a trial for the first year.

#### **d. Discussion/Set 2014 Goals.**

Mayor and Council set the following goals for 2014: departmental organization, general plan update, promote commercial business, balanced budget, youth recreation, and CDBG grant application.

### **6. Public Comments.**

Don Knighton, 171 W. 1100 N., submitted a few recommendations to consider with the zoning ordinance and the sign ordinance. He suggested adding a section under definitions for political signs, and include under the public right of way section, a definition of what a public right of way constitutes. He also pointed out the sign setbacks are duplicated in two sections. He said because numerical ratios are used, graphs and charts could be implemented to offer more information in these definitions. Mr. Knighton encouraged Council to study this out, add a few graphics that depict where signs can be properly placed. He conducted an audit during the election season and found all candidates had

illegally placed signs. He suggested a review be conducted with the sign ordinance.

Bill Morris clarified the sign definitions are included in their own ordinance. He suggested Mr. Knighton submit his changes for review.

Council Member Pearce encouraged the scout leaders to introduce the scouts in attendance.

Boys Scout Troops 496, 411, and 515 were all in attendance.

Council Member Knighton invited all scouts who are over 14 years of age to participate in Youth City Council.

**7. Mayor/Council Follow-Up.**

Mayor Richins recognized Council Member Jeff Pearce for his service on the Planning Commission and awarded him a certificate of appreciation.

**a. Mayor Pro Tem.**

Mayor Richins appointed Michelle Tait as the Mayor Pro Tem for a term of six months.

**b. Local Officials Day.**

Mayor Richins reminded Council of the upcoming Local Officials Day at the Legislature and advised them to contact Jennie Knight for assistance with registration.

**8. Adjourn.**

Mayor Richins motioned to adjourn at 7:31 p.m.

ATTEST:

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BRUCE RICHINS  
Mayor

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JENNIE KNIGHT  
City Recorder