

**MINUTES OF HARRISVILLE CITY**  
**CITY COUNCIL MEETING**  
Tuesday, March 12, 2013 – 7:00 p.m.  
Council Chambers  
363 West Independence Blvd  
Harrisville, Utah 84404

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Present: Mayor Richard Hendrix, Council Member Chad Allen, Council Member Bruce Richins, Council Member Paula Knighton, Council Member Michelle Tait, Council Member Grover Wilhelmsen.

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder, Gene Bingham, Public Works Director, Shanna Edwards, Historian.

Visitors: Ruth Pearce, Jeff Pearce, Millissa Ferguson, Colter Ferguson, Jenny Jensen, Colton Jensen, Brigham Hardy, Tacy Hardy, Jon Bullstedt, John Ottesen, Reese Steeler, Colby Staker, Jared Nielsen, Karson Bailey, Jordyn Bushell, Ryan Scott, Garrett Decker, Seth Johnson, Ethan Ward, Evan Wilcock, David Stephenson, Barnes, Lynn Edwards, Mathew Stout, Robin Stout, Landon LaRose, Ammon Spell, Ronald Petersen, Tayson Murray, Justin Northrup, Melinda Northrup, Brian Northrup.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Call to Order.**

Mayor Hendrix called the meeting to order and welcomed all visitors.

**2. Opening Ceremony.**

Council Member Michelle Tait led the pledge of allegiance and opening ceremony.

**3. Consent Items.**

- a. Approve the minutes of February 26, 2013 as presented.

**MOTION: Council Member Tait motioned to approve the minutes of February 26, 2013 as presented. Council Member Allen seconded the motion. All Council Members voted aye. Motion passed.**

**4. Business Items.**

**a. Review of current Public Works Practices**

Bill Morris presented an overview of public works practices, a review for the outreach training. He said these include the UPDS (Storm Water) and Utah Sewer Management Program (USMP) requirements that are already in place throughout the city. He informed Council the Environmental Protection Agency was created as a result of a major disaster many years ago. It currently regulates pollutants and other environmental hazards to avoid future disasters.

Utah Department of Environmental Quality created a state mandated Rule 317-801 to regulate discharge. Bill Morris credited Gene Bingham for all his efforts implementing the requirements early within the city. He explained the sewer program is designed to eliminate the discharge of raw sewage into rivers and streams bypassing the sewer treatment plants.

There are six parts of a utility fee funded program that exist as public education and outreach programs. One program is the Weber County Storm Water Coalition. Gene Bingham was the director of this committee for the year 2011. This committee helps provide educational materials like pamphlets and curb markers that notify residents of the regulations. Most of these programs encourage public involvement and participation. Gene Bingham organizes scout groups to put down the curb markers;

notifying residents of illicit discharge regulations and detection. The entire storm water system is mapped through the city and illicit discharges are reported to the state. Several steps must be completed if a violation is detected. The city must identify the proper entities to deal with the appropriate discharge. An ordinance is currently in place that prohibits the discharge and includes a penalty to pay for cleanup. A typical penalty may be \$1000 plus the cost of clean-up.

There are also regulations in place for construction site storm water runoff. This mandates construction truck cleaning to remain on the property, not in the street. After construction has been completed, retention basins are in place and must be maintained. The city ensures they are working and they match the hydrology of the area. The city public works department already has all of this in place and maintains these basins.

Bill Morris informed Council of the pollution prevention and municipal operations. He explained Gene Bingham manages a successful street sweeping program that also assists Marriott-Slaterville and Farr West. Three public works employees are certified to run the street sweeper. Gene Bingham has also implemented several good housekeeping practices that ensure proper disposal of pollutants.

The Sanitary Sewer Management Program (SSMP) requires the plan must be prepared by a licensed engineer, noticed by the city, and a public hearing held. The plan must then be submitted to the state. There are 7 key elements: Organization Information (entities that are responsible for these programs), an ordinance to be in place, implementing a routine maintenance plan, proper training, imposing utility fees to properly collect the funds for the plan, and sewer system design standards. This plan must also include a sewer overflow response to address notification of proper entities, clean up, and a follow-up plan. Implementing a tool to inform the public if necessary is also a requirement. Gene Bingham already conducts random spot checks throughout the city with restaurants to ensure sewer lines are being maintained.

One important issue to be addressed is making sure the sewer capacity can be maintained over a long term period. Other local cities have run into issues because developer's down sized their lot sizes and added more homes to the sewer lines than was originally approved. Subsequently the lines were unable to handle that amount of volume causing major maintenance issues. These cities had to increase sewer rates to pay for an expensive new sewer system.

The deadline to have a sewer management plan in place for a city of our population is September 30, 2015. Bill Morris again thanked Gene Bingham for his efforts in keeping our community safe with sewer and storm water issues.

Gene Bingham then addressed Council about his efforts as Chairman of Sewer Coalition. He presented Council with informational packets to explain the efforts of the coalition. He explained the need for support and backing by the elected officials to continue with the mandated requirements. Currently the larger cities are subsidizing the smaller cities who participate in the coalition throughout the county. He said compliance will be reported through a computer program in the future rather than all the paperwork. The cost of the computer program has been reduced over time and has become more affordable.

[Council Member Wilhelmsen was excused at 7:32pm.]

Gene Bingham discussed his hearing disability and request for accommodations with Council.

**b. Discussion/possible action on 2013 Spring Crack Seal Projects**

Gene Bingham updated Council on the road conditions throughout the city. He requested approval on the spring crack seal project and recommended Morgan Pavement be awarded the bid.

**MOTION: Council Member Allen motioned to approve the contract for 2013 Spring Crack Seal Projects and award the bid to Morgan Pavement in the amount of \$32,806.00. Council Member Tait seconded the motion. A Roll Call vote was taken.**

<b>Council Member Allen</b>	<b>Yes</b>
<b>Council Member Richins</b>	<b>Yes</b>
<b>Council Member Knighton</b>	<b>Yes</b>

**Council Member Tait**                    **Yes**  
**Council Member Wilhelmsen** **Excused**  
**Motion passed 4-0.**

**c.        50<sup>th</sup> Jubilee Time Capsule Burial Discussion**

Shanna Edward, City Historian, asked Council to approve a burial site for the 50<sup>th</sup> Jubilee Time Capsule. She encouraged the public and Council to submit a page for their families to be included in the time capsule. She mentioned some items such as business menus have been collected and Blimpies donated a cookie to be included. The local Deseret Industries Thrift Store donated a smock and the Hall-Mark Store gave a congratulations card to be included. Bill Morris suggested including a staff and council photo. Shanna Edwards asked if Council Member Richins would be willing to take a current picture of the Youth City Council. She said the City Scrapbook will be included in the time capsule and encouraged Council to decide where the burial site should be at the following Council meeting. Mayor Hendrix recommended the planter box under the city marquee. Council Member Richins agreed.

**5.        Public Comments.**

Robin Stout – 944 N. Harrisville Road, urged Council to invest in the future of the sewer and storm water system to ensure these systems are maintained properly. He made reference to the issues Ogden City is experiencing with regard to the failure of the current system.

Lynn Edwards – 1068 N. Harrisville Road, mentioned there is no reference on the freeway for Harrisville City on the exit signs. He recommended petitioning the state to recognize our city.

**6.        Mayor/Council Follow-up.**

Mayor Hendrix informed Council that the fixture that was damaged last year on the splash pad is once again damaged. Public Works is aware of the damage and have a replacement part. Council Member Allen suggested installing a security camera over at the park building to deter vandalism.

Mayor Hendrix reminded Council of the upcoming training through Utah League of Cities and Towns and suggested they submit per diem forms.

**7.        Adjourn.**

Mayor Hendrix motioned to adjourn at 7:49pm.

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**RICHARD HENDRIX**  
Mayor

**ATTEST:**

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**JENNIE KNIGHT**  
City Recorder  
Approved this 26<sup>th</sup> day of March, 2013