

**MINUTES OF HARRISVILLE CITY**  
CITY COUNCIL MEETING  
Tuesday, July 14, 2015 – 7:00p.m.  
Council Chambers  
363 West Independence Blvd  
Harrisville, Utah 84404

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Present: Mayor Bruce Richins, Council Member Grover Wilhelmsen, Council Member Michelle Tait, Council Member Jeff Pearce, Council Member Jennifer Jensen, Council Member Michael Murtha.

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder, Shawn Read, Police Officer.

Visitors: Ruth Pearce, Gary Robinson, Austin Teuscher, Aspen Teuscher, Robert Crockett, Jacob Schlegel, Blair Christensen.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Call to Order.**

Mayor Richins called the meeting to order and welcomed all visitors.

**2. Opening Ceremony.**

Mayor Richins led the pledge of allegiance and conducted the opening ceremony.

**3. Consent Items.**

- a. Approve the minutes of June 23, 2015 as presented.

**MOTION: Council Member Tait motioned to approve the consent items for July 14, 2015 as presented. Council Member Jensen seconded the motion. All Council Members voted aye. Motion passed.**

**4. Business Items.**

**a. 2015 Goal Review**

Bill Morris reviewed the goal review sheet for 2014. He explained that because Council has been busy we didn't set any new goals for this year in January. Now is the time to review the goals from 2014 and set any new goals for 2015. Mayor and Council reviewed the goals that have been met. Council passed the departmental organization ordinance, approved the general plan map amendment, and promoted commercial business by creating new commercial area on the general plan map. Also this year we have become members of the Weber County Economic Development. Additionally staff has increased knowledge through education with regard to possibly creating districts to promote businesses. Bill Morris explained the budget has been balanced and we are expecting to receive an excellent audit report, suggesting Council add this as a 2015 goal.

Council Member Jensen suggested adding increased participation in the youth recreation program. Council Member Tait asked about having an adult recreation program. Council Member Jensen said Bryan Fife tried to have an adult volleyball league but could not obtain a venue.

Bill Morris said the CDBG grant was received and work completed to improve ADA access to the city office building. Council Member Jensen suggested adding sidewalk access on 2550 north for children's safety as a goal. Council Member Murtha added a strategic plan goal to be written over the next six months. Bill Morris explained the general plan contains several elements that can be considered in addition to a strategic plan. He said there are several impact fees that will be added to the general plan elements over the next six months. Council Member Pearce added he would like to increase focus on commercial businesses.

[Council Member Wilhelmsen arrived]

Council Member Wilhelmsen suggested adding visual rules and regulatory signs for soliciting within the city boundaries. Bill Morris advised adding this to the strategic plan. Council Member Wilhelmsen said they are seeing an increase of solicitors in their area. He also suggested adding a water conservation effort as a goal. Bill Morris stated this is mainly accomplished through education. Council Member Murtha pointed out there is an existing xeriscape pamphlet in the lobby. Bill Morris informed Council we will review these goals in January 2016.

**b. Discussion/possible action on advice and consent to Mayor's Appointment:**

- i. Appointment of Grover Wilhelmsen as Mayor Pro Tem.**
- ii. Planning Commission Appointments**

Mayor Richins advised Council of his recommendation to appoint Blair Christensen as a Planning Commissioner. He has been a Harrisville resident for 28 years. He has worked at Autoliv for over 20 years building air bags. He has some construction experience; he even helped build this city office building. He would like to get involved with the city and eventually run for Council. He was raised in Harrisville, he moved to Ogden briefly and has been in Harrisville ever since. His mother still lives in the area. Council Member Murtha asked what interested him in serving. He said he has always sat in the background and now feels it's time to get involved. Mayor Richins thanked Mr. Christensen for his willingness to serve.

**MOTION: Council Member Pearce motioned to appoint Grover Wilhelmsen as Mayor Pro Tem and Blair Christensen as a Planning Commissioner. Council Member Murtha seconded the motion. All Council Members voted aye. Motion passed.**

**5. Public Comments.**

Gary Robinson, 234 W. Independence Blvd, said he has a question about the arrows in the roadway on West Harrisville Road. He asked what will happen in the winter time when the arrows are not visible. When people are coming from the west to the east people are going through the left turn lane. He asked if the city is going to put up some signage. He suggested Council give thought to not make it a safety hazard. This change came about after 40 years of being the same. He also expressed concern with the water

notice that was included in the newsletter. Bill Morris explained the city was simply redirecting people to the appropriate contact because we don't handle water issues here at the city office. Bona Vista is a special service district separate from the city governed by state laws.

## **6. Mayor/Council Follow-up.**

### **a. Follow-up on Weber County Economic Development**

Council Member Pearce said the intent of a county wide meeting is to promote all the cities working together to bring in appropriate businesses. This may require one city to give up a business to another surrounding city, realizing some of their residents may be employed by this business. Working together to take a look at each city and locate our strong points to bring in good paying industries that will support the entire community. A note of weakness is having a clear vision of what we want in the future; what do we want things to look like in the future. Also knowing what direction we want to take will help utilize grants that may be available to bring in more businesses. In some cases Utah County has the political clout to bring in these large businesses. They are getting their highways built. Weber County is being left out of the picture a lot of times. They are taking a county wide look at what kind of industries we want. Opportunity was given to toss around ideas to get an outline to work with in future meetings. It might take two years to see results or even just a few months. Bill Morris said they picked three areas of focus; aerospace, outdoor recreational businesses, and general manufacturing. Council Member Murtha pointed out Utah is going to get preferential treatment because of Hill Air Force Base. The Federal Government looks at the strengths and weaknesses of communities that support bases. He is glad the county is addressing this but it's important for the city to have a strategic plan. Council Member Pearce said so we don't end up like Detroit supported by one industry. Bill Morris said they would like to get a theme for the county; how to brand Weber County.

Bill Morris informed Council Greenwood Charter School will be holding a ribbon cutting ceremony on August 22 at 10:00am. Mayor and Council are invited to attend. Jennie Knight will follow-up with more details.

Council Member Tait gave a brief overview of what is happening with the Farmer's Market. They have doubled the vendors in the past 10 days. Volunteers have made contact with vendors at Cherry Days and Ogden's Farmer's Market. There was one issue with the mass gathering permit that has since been worked out. The tax commission is being followed up on. She said there are a few things since we have not done this before. There are over 30 vendors willing to give it a try. We are having a problem getting produce this year. She hopes if people will come this week, maybe the produce vendors will come later. The Farmer's Market runs on Thursday evenings from 5:30-8:30pm beginning July 16<sup>th</sup> through September 3<sup>rd</sup>. She encouraged Council to help get the word out. Council Member Murtha asked if there is a map on the website for directions to the park. Jennie Knight will follow-up on this. Mayor Richins asked if there are any items for the Public Works. Council Member Tait said Brody Tait has been working out those details. One of the disc golf baskets will need to be removed. Council

Member Tait pointed out she tried not to drain the city resources. Brody Tait has over 110 hours into this project. Vendors are allowed to begin setting up at 4:30pm.

- 7. Closed Executive Session** – Utah State Code §52-4-204 & §52-4-205: The Council may consider a motion to enter into Closed Executive Session for the purpose of discussion of character, professional competence, or physical or mental health of individual(s).

**MOTION: Council Member Pearce motioned to enter into a Closed Executive Session. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.**

Mayor and Council convened into a closed executive session.

**MOTION: Council Member Tait motioned to close the Closed Executive Session. Council Member Wilhelmsen seconded the motion. A Roll Call vote was taken.**

<b>Council Member Murtha</b>	<b>Yes</b>
<b>Council Member Jensen</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Tait</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 5-0.**

### **8. Adjourn.**

Mayor Richins motioned to adjourn at 8:05pm

### **9. HERITAGE DAYS REVIEW**

Council Member Jensen suggested hiring this out to an individual or create a committee to run Heritage Days in the future. In her opinion, as far as chairing this event she feels a citizen should run this event. She suggested giving them a budget and let the individual do the leg work or create a committee to do the leg work. Council Member Tait pointed out in the past when committees were assigned there was no continuity between years. Council Member Jensen again suggested this should be hired out to run the whole event. She said she will not do this again. She put in 300 hours running this event. Council Member Wilhelmsen expressed his concern with allowing volunteers to run this event with the new state laws. If we hire an employee then benefits have to be considered. Council Member Jensen suggested contracting with someone who can work within the approved budget. She expressed her respect for former Council Member Morrell who chaired the event last year with only a few months notice. Mayor Richins pointed out that was the first year back to the full event as well. Council Member Murtha said there is a lot of weight to contracting out this event. One concern is contractors are not allowed to make decisions on behalf of the residents. They are hired on to complete a specific task. Volunteers are not allowed to sign off on behalf of the city. He said finding someone with the depth of knowledge necessary

might not work out. Council Member Jensen again expressed she won't be doing this again.

Mayor Richins said Council needs to decide whether to hold this event and when. Council Member Jensen suggested the week prior to Founder's Day since the city received negative feedback on having it the same day as Pleasant View. Mayor Richins said he received a suggestion from a resident to move the date as well. Council Member Murtha asked what the letter from Pleasant View stated. Mayor Richins said Pleasant View felt this created a public safety issue and they need assistance with their fireworks. Council Member Murtha said the Pleasant View celebration consists of a parade, salmon bake, and fireworks. He said he is not opposed to having a combined community event. Council Member Jensen said it did affect the parade because Pleasant View participants had to line up at 9am and opted not to participate in our parade.

Mayor and Council gave discussion on whether to continue the Heritage Days celebration. Council Member Wilhelmsen said as many years as he has been involved the issue in the summer is the heat. He didn't feel it was any different in June than with August, as far as the heat is concerned. He suggested staying away from the heat of the day with a parade and fireworks; maybe having vendors through the fireworks. Council Member Murtha said he also received feedback from the vendors they wanted to avoid the heat of the day. One vendor said she was not able to make the money she's made in the past. He suggested listening to those giving us feedback; by creating a post Heritage Days survey to ask the public's opinion.

Mayor and Council continued the discussion on whether to hold the event next year. Council Member Jensen suggested the dance and the fireworks; whether to simplify this and accommodate people later in the day. Council Member Murtha said he was not opposed to scaling things back. Ruth Pearce said she felt when they held the half day event, people were discouraged. Council Member Jensen said this adversely affected the attendance so she filled this time with activities this year.

Council Member Tait said there is a lot of input from people on when and where to have things but they don't step up to involve themselves by volunteering.

Mayor and Council discussed what other cities hold for their events. Council Member Tait suggested having little events throughout the year. Council Member Wilhelmsen said he is anxious to see where the Farmer's Market will go. Council Member Murtha suggested scaling things back. He watched the big day unfold and feels like that is too much for one person to take on. He said he received feedback on the Pleasant View fireworks being twice as long. If you consider the money spent; Pleasant View spent four times as much.

Council Member Jensen again suggested cancelling the day events, having a bigger fireworks show and a dance. Mayor Richins expressed his desire to continue with the 5K run. Mayor and Council agreed and gave discussion on how to continue with certain events and do away with others. Council Member Murtha said sponsors should be contacted in January when they are putting together their budgets for the year. Council Member Wilhelmsen suggested starting early for next year. Council Member Pearce said he would like to get feedback before Council makes a decision on next year's celebration. Council Member Jensen said why spend money when there are only a

handful of people in attendance. Mayor and Council gave discussion on how to improve things in the future.

Mayor Richins asked about the bounce house. Council Member Jensen said we paid them \$1500 and they made back \$500. She doesn't think they overspent on Heritage Days overall. Council Member Tait said kids would have played longer but the heat was too much on the blow up toys. Mayor and Council gave discussion on the safety of children and hot playgrounds.

Council Member Murtha said he learned knocking on doors and giving away notices worked with the 5K. This increased last minute registrations. There was revenue of around \$800 minus the cost of the shirts. Council Member Jensen said she didn't like the Fremont coaches giving away the t-shirts to the kids that were volunteering. Council Member Murtha said he was unaware of that happening. He will take lessons learned and move forward next year.

Mayor and Council gave discussion on past surveys, how to conduct a survey, lack of volunteers, and how to encourage volunteers. Council Member Murtha said large groups like to keep their reputation clean and suggested putting large groups over events.

Mayor and Council agreed to continue Heritage Days discussions in the future.

Mayor Richins motioned to adjourn at 8:48pm.

**ATTEST:**

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**BRUCE RICHINS**

Mayor

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**JENNIE KNIGHT**

City Recorder

Approved this 11<sup>th</sup> day of August, 2015