

**MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING**
Tuesday, November 22, 2011 – 7:00 p.m.
Council Chambers
363 West Independence Blvd.
Harrisville, Utah 84404

PRESENT: Mayor Richard Hendrix, Council Member Chad Allen, Council Member Bruce Richins, Council Member Michelle Tait, Council Member Grover Wilhelmsen.

STAFF: Gene Bingham, Public Works Director; Jennifer Morrell, City Recorder; Bill Morris, City Administrator.

VISITORS: Ruth Pearce, Jeff Pearce, Kent Jones, Adam Lore, Clifford Doutre, Cody Yazzie, Marcus Vanleuvan

7:00 P.M. CITY COUNCIL MEETING

1. Mayor Richard Hendrix called the meeting to order and welcomed all visitors.
2. Council Member Richins led the Pledge of Allegiance and offered the opening ceremony.
3. **CONSENT ITEMS**
 - a. **Approve the minutes of October 25, 2011 as presented.**

No comments.

MOTION: Council Member Allen motioned to approve the consent agenda items as presented. Council Member Tait seconded the motion. All Council Members voted aye. Motion passed.

4. CONVENE AS THE BOARD OF CANVASSERS

- a. **Discussion and or possible action to approve Resolution No. 2011-14, Approving the Canvas of the 2011 Municipal General Election.**

Mayor Hendrix convened the Board of Canvassers. Jennifer Morrell, City Recorder, acknowledged that it was a close race and explained that she was present when the Weber County elections office counted the absentee and provisional ballots. She expressed her confidence in the validity of the final count. Ms. Morrell said she was pleased with the voter turnout as well.

Council Members reviewed the Election Summary Report and Statement of Votes Cast. Council Member Richins asked who was being replaced on the North View Fire Board. Mayor Hendrix said it was Jill Anderson.

MOTION: Council Member Wilhelmsen motioned to approve Resolution No. 2011-14, Approving the Canvas of the 2011 Municipal General Election. Council Member Allen seconded the motion.

A roll call vote was taken.

Council Member Allen	Yes
Council Member Richins	Yes
Council Member Tait	Yes
Council Member Wilhelmsen	Yes

The motion passed 4-0.

Mayor Hendrix adjourned the Board of Canvassers.

5. BUSINESS ITEMS

Mayor Hendrix said Item C and D would be discussed next so that Mr. Morris could be excused.

c. Discussion and/or possible action on Ordinance No. 444, Revising the Business License Fee Schedule for Thrift Stores.

Mr. Morris said the city was uncertain what an appropriate charge for the Deseret Industries (DI) should be when they originally started doing business in Harrisville. The fee of \$14,725 was set based on the number of police calls the DI averaged at their location in Ogden, which was approximately 100 per year. He pointed out that they have averaged six to twelve police calls a year over the two years they have been in Harrisville. He said the new rate of \$1,710 was set based on twelve calls per year.

Mr. Morris feels the decreased calls are due mainly to the new location but also because of a change to their policy in how they handle shoplifters. Council Members Allen and Richins both asked how long the DI paid the \$14,725 fee and what the fee was for. Mr. Morris explained this was their business license fee which is charged annually. Council Member Allen asked if this would be the same amount charged to other thrift stores that might come into the city. Mr. Morris said that would be the case.

MOTION: Council Member Richins motioned to approve Ordinance No. 444, Revising the Business License Fee Schedule for Thrift Stores. Council Member Tait seconded the motion.

A roll call vote was taken.

Council Member Allen	Yes
Council Member Richins	Yes
Council Member Tait	Yes
Council Member Wilhelmsen	Yes

The motion passed 4-0.

d. Discussion and/or possible action on Resolution No. 2011-12, Rules of Procedure and Order.

Mr. Morris explained this was something that came up at the ULCT Conference this year. Several variations of rules and procedures were created by Dave Church. Mr. Morris modeled the rules and procedures for Harrisville from those created by Mr. Church.

Mr. Morris went through each page of the Rules of Procedure and Order. Council Members noted some typographical changes that need to be made but had no questions or comments on the content of the document.

MOTION: Council Member Allen motioned to approve Resolution No. 2011-12, Rules of Procedure and Order. Council Member Wilhelmsen seconded the motion.

A roll call vote was taken.

Council Member Allen	Yes
Council Member Richins	Yes
Council Member Tait	Yes
Council Member Wilhelmsen	Yes

The motion passed 4-0.

b. Discussion and/or possible action to approve the Larsen Lane Widening Project.

Gene Bingham discussed the congestion on the east end of Larsen Lane and referred to the master Transportation Plan. He said on a scale of A to F, UDOT has graded this section of road a F and noted that the traffic really stacks up from 3:00 to 6:00 p.m.

Mr. Bingham said staff has been pursuing the possibilities of widening this end of Larsen Lane and putting in an extra left turn lane. He pointed out there were some setbacks with Common Cents but they have now agreed to donate the right-of-way necessary. Mr. Bingham also mentioned the possibility of receiving funding through the Weber Council of Government but it would mean putting the project off for a year.

Kent Jones, City Engineer, gave an overview of why this project should be done. He reviewed the LTAP transportation impact study that was done in 2010 pointing out the average daily traffic on Larsen Lane is 13,000 vehicles a day. He mentioned that Larsen Lane is classified as a minor arterial which is important to qualify for funding. He talked about future traffic lights that will be put in by UDOT and explained the future plan to join Larsen Lane with 900 North. Mr. Jones recommended not joining Larsen Lane to 900 North because of the expense and the future commercial development of the Flying J property.

Mr. Jones reviewed the first phase of the Larsen Lane widening. He said UDOT will fund moving the traffic signal mast arm which will save money and added that UDOT supports this project and feels it is warranted. He also said this would require the city get additional right-of-way from Common Cents.

Mr. Jones reviewed the cost estimate and talked about the potential project contributors which include: UDOT to finance the traffic signal relocation, Common Cents to donate right-of-way, and Weber County Council of Government for grant funding. Mr. Jones gave his recommendation to widen the road and asked the Council to agree to move forward with the project, allow staff to complete the project construction design and bidding documents, acquire right-of-way from Common Cents, and apply for the .25% sales tax grant from Weber County. He said the grant would be awarded in June 2012 and would propose construction begin in 2013.

Mayor Hendrix asked if UDOT is willing to wait a year and still contribute to move the traffic signal. Mr. Jones felt they would but said the city should try and get the right-of-way from Common Cents immediately and have it recorded.

Council Member Tait asked why they were waiting until 2013 to start construction. Mr. Jones explained how the grant process worked and said the money would not be available until the first part of 2013 which is when the bidding process could begin. Mr. Jones talked about a backup plan if the city does not meet the criteria for the grant.

Council Member Wilhelmsen asked if the sales tax grant would apply to all of Larsen Lane. Gene Bingham said he thinks that it will and talked about all of the communities that are served by Larsen Lane. Mr. Bingham said he started applying for the transportation grants a year ago to help finish Larsen Lane after the widening is done. Council Member Wilhelmsen asked if it would be wider in the overall master plan. Mr. Jones said we could almost get five lanes if there is no parking on the side.

Council Member Richins referred to the "quick and inexpensive" solution in the Kent Jones memo and asked if the restriping could be done as an interim fix until the money is available. Mr. Jones agreed it would be good to do the restriping right now and then do the widening once the funding is available.

Council Member Wilhelmsen asked where the sidewalk fits in with the project. Mr. Jones showed a limited area that would have sidewalk adjacent to Common Cents and across from Common Cents. Council Member Allen asked how much right-of-way the city owns on Larsen Lane. Mr. Bingham said it is 66 feet total and explained how that works. He said Greenland Estates has dedicated some right-of-way but additional areas will need to be purchased.

Council Member Allen pointed out that many people on Larsen Lane do not want the road widened. He feels that most of the use on the road is not from Harrisville residents. Mr. Bingham explained that UDOT

gave the road to Harrisville 25 years ago and there was no planning done. He said there were problems with the road when they gave it to the city.

Kent Jones and Gene Bingham showed the Council a preliminary plan of the road widening and how it would impact the current residents. Mr. Jones pointed out how far each home was from the right-of-way. Council Member Richins asked about Wall Ave being continued through Harrisville and Mr. Jones said it has been taken off.

MOTION: Council Member Richins motioned to approve the Larsen Lane widening project as outlined in the memo from Kent Jones dated October 13, 2011 including immediate restriping as a temporary improvement, getting the right-of-way acquisition documents, completing the construction design so it is ready for bid, and applying for a grant from Weber Area Council of Governments. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.

5. PUBLIC COMMENTS

Ruth Pearce, 295 E. 1150 N., made a recommendation that a barrier be put in on Washington Blvd near 1100 North. She also mentioned a problem on the other end of Larsen Lane regarding SPS putting in their extra driveway for a right hand turn onto Larsen lane. She said there are many nights when the large trucks from SPS come onto Larsen Lane and make a left hand turn blocking Larsen Lane to the drivers coming from Wall Avenue. She suggested this be addressed with SPS.

6. MAYOR/COUNCIL FOLLOW UP

Mayor Hendrix said the main park is completed and everything looks nice. He said a grand opening will be put together next spring. Mr. Bingham said there are still some issues being worked out with the splash pad and the Weber County Health Department and mentioned the money saved by the work done by the Public Works Department.

Council Members discussed Heritage Days. Jennifer Morrell referred to the survey she compiled and received comments from Council Members on changes they wanted made. Ms. Morrell also gave feedback from staff members regarding future Heritage Days events including a "Harrisville's Got Talent" type event.

Mayor Hendrix reviewed the list of assignments for 2012 and pointed out that Council Member Wilhelmsen would be in charge with Paula Knighton as "second in command". He said that Council Member Elect Knighton would be in charge in 2013 and these two assignments would be rotated each year so that all Council Members would have the opportunity to oversee Heritage Days. Council Members discussed each of the responsibilities listed and made suggestions for improvement.

Council Member Wilhelmsen discussed how the budget could be monitored better. Ms. Morrell expressed some of the concerns from the auditors and suggested that the office staff be more involved with spending for Heritage Days. Council Member Wilhelmsen said there needed to be a better check and balance system. Ms. Morrell attempted to explain how the revenue and expenditures were budgeted separately. Council Member Wilhelmsen talked about some ideas for the budget and for getting volunteers.

Council Members clarified the dates for meetings in December and mentioned having the Council Retreat on the second meeting in January. Council Members discussed what they would like to see at the retreat including training on the new Rules of Procedure and Order, a discussion of Heritage Days, and setting goals for 2013.

7. ADJOURN

Mayor Hendrix moved to adjourn at 8:58 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

RICHARD HENDRIX
Mayor

ATTEST:

JENNIFER MORRELL
City Recorder

Approved this 13th day of December, 2011