

MINUTES OF HARRISVILLE CITY
CITY COUNCIL/PLANNING COMMISSION MEETING
Tuesday, April 10, 2012 – 7:00 p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Mayor Richard Hendrix, Council Member Chad Allen, Council Member Paula Knighton, Council Member Bruce Richins, Council Member Michelle Tait, Council Member Grover Wilhelmsen.

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder, Gene Bingham, Public Works Director, Bryan Fife, Recreation Director, Pamela Crosbie, Finance Clerk, Lynn Fortie, Treasurer, Shanna Edwards, Planning Commission Secretary.

Visitors: Ruth Pearce, Jeff Pearce, Tyler Malmrose, Jennifer Morrell, Troy Morrell, Bob Howard, Amber Weston, Joyce Larsson, Gary Larsson, Lynn Edwards, Claron Shaw, JaNeal Shaw, Skyler LaRose, Landon LaRose, Roger Shuman, Lynnette Shuman, Arnold Tait, Brody Tait, Don Knighton, Ed Saunders, Katy Saunders, Former Harrisville Mayor Leland Saunders, Stephen Weiss, Karen Oates, Former Harrisville Mayor Fred Oates, Wendy Knight, Aiva Alvey, Cori Hendrix, Theresa Anderson, Former Harrisville Mayor C. Dave Anderson.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Hendrix called the meeting to order and welcomed all visitors.

2. Opening Ceremony.

Mayor Hendrix led the Pledge of Allegiance and opening ceremony.

3. Consent Items.

- a. Approve the minutes of March 20, 2012.

No comments.

MOTION: Council Member Chad Allen motioned to approve the minutes of March 20, 2012 as presented. Council Member Paula Knighton seconded the motion. All Council Members voted aye. Motion passed.

- b. Review the March 2012 Check Register as presented.

No comments.

4. **BUSINESS ITEMS**

- a. Splash Pad Opening Ceremony and Finalization of Rules and Regulations.

Recreation Director Bryan Fife presented the final layout for the sign listing regulations at the splash pad. He said they are still working out some audible alarm issues. The contractor is unsure of what is setting off the alarm, but will be on location April 13, and will try to determine what the alarm is alerting to. Council Member Knighton pointed out a clerical error on the signage. The sign reads "On Loud Noise" and should read "No Loud Noise".

Bryan Fife stated the sign will be posted on the north side of the building and will be several feet wide. Mayor and Council agreed that injuries and other issues will be reported by citizens to the Weber County Dispatch, whose number will be listed on the sign. The on-duty Harrisville officer will be notified, and will have number for the on-call public works employee.

Bryan Fife reported that the Ph balance and filters will be checked daily, but other issues such as fecal matter and vomit are not be indicated through the testing system. He relayed that they have addressed many of the known concerns, but, they have no way of knowing what additional issues will arise until after the splash pad is in use. He reported the required documentation is in compliance with Weber County Health Department guidelines, and these guidelines will be met with the process they have in place. Council Member Richins asked if the required sign indicating the sponsorship of the RAMP tax is on display. Bryan Fife indicated the sign is posted at the top left side of the stairs when entering from the parking area.

Mayor and Council agreed to a ribbon cutting ceremony at 10:00 a.m. on May 26, 2012 for the Splash Pad Grand Opening Ceremony. They suggested inviting adjoining city council members to the opening ceremony. They agreed to a ribbon cutting ceremony at 10:00 a.m. on the 26th.

Mayor thanked staff for their hard work and efforts on the Splash Pad. Bill Morris announced the city received additional funding from RAMP for phase three which includes adding additional parking. Gene Bingham indicated the work for phase three will likely start in the spring. Mayor and Council agreed to notify local media of the grand opening event.

5. Public Comments.

No comments.

6. Mayor/Council Follow-up

Mayor Hendrix thanked Council Member Richins and the Youth City Council for their efforts holding the Easter Egg hunt on April 7, 2012. Council Member Richins reported that attendance was down this year, but was likely due to inclement weather conditions.

7. 50th Jubilee Celebration Kick-off.

Mayor Hendrix introduced the 50th jubilee celebration kick off. Shanna Edwards introduced former Harrisville City Mayors Leland Saunders, C. David Anderson and Fred Oates who were all in attendance. She then introduced the Harrisville History Committee members Joyce Larsson, JeNeal Shaw, and Joanne Christensen. Mayor and Council invited all in attendance to celebrate with cake and ice cream.

8. Adjourn

Mayor Hendrix moved to adjourn at 8:05 p.m.

9. Budget Work Session

Mayor informed Council the 50th Anniversary Jubilee Badge designed for the police department is available for purchase at \$70.00 per badge. He asked Council to let him know if they are interested in purchasing a badge. Pamela Crosbie informed Council a payroll deduction is available if they are interested.

Lynn Fortie presented the first draft of the FY 2012-2013 budget worksheet. He reported the city is within budget for FY 2011-2012; and therefore, the numbers corresponding in the new worksheet reflect many of the same figures from last year with minimal differences. Many of the differences have been recalculated based on

changes the council is already aware of. Mayor and Council discussed the budget worksheet and agreed to further study of the next draft of the worksheet in the next work session.

Mayor Hendrix presented the Harrisville City Pay Study. Mayor and Council discussed the difference in salaries between Harrisville staff and other comparable cities. Council Member Allen reported that comparisons are difficult due to the differences in staff between smaller cities and the unavailable information in regard to the number of hours worked and years of service. Council Member Knighton relayed her concern with the low pay of our Public Safety Officers. Mayor and Council discussed the impact of low salaries and the recent turn over in staff that has occurred.

Mayor Hendrix pointed out that the business license for Deseret Industries has been reduced based on the low number of Public Safety calls to the business.

Mayor Hendrix informed council that commercial properties and HOA entities sewer rates have not been properly adjusted from the sewer rate increase that went into effect after the 2009 sewer rate analysis. City staff is working with Bona Vista to make appropriate changes to increase commercial and HOA rates. Mayor Hendrix indicated these changes will be sent by letter to inform them of the increase. He reported residential properties will likely not see an increase.

Mayor Hendrix explained reasons behind purchasing newer vehicles for Public Works and Public Safety. He informed council that many of the repairs that are needed for these vehicles are falling under the manufacturer warranties. Pamela Crosbie confirmed many invoices are returning with a "0" balance.

Mayor Hendrix encouraged Council to review the budget worksheet and the pay study. Mayor suggested council seriously consider how to address the staff retention issue with regard to raising taxes. Mayor asked Lynn to confirm the rainy day fund remains at about 18% the budget. Lynn Fortie reported the rainy day must be retained at 5% with the proposal and any funds used should be replaced so the future will not be at risk.

Next Budget Work Session is set for April 17th at 7p.m.

RICHARD HENDRIX
Mayor

ATTEST:

JENNIE KNIGHT
City Recorder
Approved this 24th day of April, 2012