



HARRISVILLE CITY

363 West Independence • Harrisville, Utah 84404 • (801) 782-4100

MAYOR:

Michelle Tait

COUNCIL MEMBERS:

Richard S. Hendrix
Grover Wilhelmsen
Steve Weiss
Blair Christensen
Max Jackson

CITY COUNCIL AGENDA

363 West Independence Blvd

September 8, 2020

TO COMPLY WITH CDC RECOMMENDATIONS
ELECTRONIC PARTICIPATION IS RECOMMENDED

Join Zoom Meeting

<https://us02web.zoom.us/j/84101464979?pwd=VXh6Tk14M1drT2VRbjRhTnphMHB6Zz09>

Meeting ID: 841 0146 4979

Find your local number: <https://us02web.zoom.us/u/kh0lOpj8V>

"In accordance with the Americans with Disabilities Act, the City of Harrisville will make reasonable accommodations for participation in the meeting. Request for assistance can be made by contacting the City Recorder at 801-782-4100, providing at least three working days advance notice of the meeting."

7:00 P.M. CITY COUNCIL MEETING

Presiding: Mayor Michelle Tait

Mayor Pro Tem: Steve Weiss

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE & OPENING CEREMONY [Council Member Hendrix]
3. CONSENT ITEMS
 - a. Approve the minutes of August 11, 2020 as presented.
4. BUSINESS ITEMS
 - a. Discussion/possible action to adopt Harrisville Ordinance 512; General Plan Map and Manufacturing Zone Amendments. [Bill Morris]
 - b. Discussion/possible action to adopt Harrisville Resolution 20-13; Interlocal Agreement with Weber County for Survey Related Services. [Bill Morris]
 - c. Discussion/possible action to adopt Harrisville Resolution 20-14; Contract with Mackey Smith, Tanner LLC, for facilitation of CARES Act funding. [Mayor Tait]
 - d. Discussion/possible action to adopt Harrisville Resolution 20-15; Policies and Procedures Updates. [Bill Morris]
 - e. Discussion/possible action to adopt Harrisville Resolution 20-16; a Resolution to indicate initial intent to create Four Mile Special Service District. [Bill Morris]
 - f. Discussion/possible action to adopt Harrisville Resolution 20-17; a Resolution to indicate initial intent to create Harrisville Cemetery Special Service District. [Bill Morris]
 - g. Fall Festival Fireworks Discussion. [Bryan Fife]
5. PUBLIC COMMENTS - (3 minute maximum)
6. MAYOR/COUNCIL FOLLOW-UP:
7. CLOSED EXECUTIVE SESSION: Utah State Code §52-4-205(1)(a): The Council may consider a motion to enter into Closed Executive Session for the purpose of discussion of character, professional competence, or physical or mental health of individual(s).
8. ADJOURN

DATE POSTED: September 3, 2020

BY: Jennie Knight, City Recorder

I, Jennie Knight, certify that I am the City Recorder of Harrisville City, Utah, and that the foregoing City Council agenda was posted and can be viewed at City Hall, on the City's website www.cityofharrisville.com, and at the Utah Public Notice Website at <http://pmn.utah.gov>. Notice of this meeting has also been duly provided as required by law.

**MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
August 11, 2020
363 West Independence Blvd
Harrisville, UT 84404**

Present: Mayor Michelle Tait, Council Member Rick Hendrix, Council Member Grover Wilhelmsen, Council Member Steve Weiss, Council Member Blair Christensen.
[Council Member Max Jackson was excused]

Staff: Bill Morris, City Administrator, Glen Gammell, Public Works, Bryan Fife, Recreation Director, Jennie Knight, City Recorder, Zack Loveland, Public Works.

Visitors: Arnold Tait.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all visitors.

2. Opening Ceremony.

Mayor Tait led the pledge of allegiance and conducted the opening ceremony.

3. Consent Items.

- a. Approve the minutes of May 12, 2020 and June 9, 2020 as presented.

MOTION: Council Member Hendrix motioned to approve the consent agenda as presented. Council Member Weiss seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

- a. **Discussion/possible action to adopt Harrisville Resolution 20-12; a resolution adopting the 2020 Tax Rate for Tax Year 2020.**

Bill Morris explained the certified tax rate is provided by Weber County. The new rate is 0.000802. He recommended adoption of this resolution which is a formality.

MOTION: Council Member Hendrix motioned to adopt Harrisville Resolution 20-12; a resolution adopting the 2020 Tax Rate for Tax Year 2020. Council Member Christensen seconded the motion. A Roll Call Vote was taken.

Council Member Christensen	Yes
Council Member Weiss	Yes
Council Member Wilhelmsen	Yes
Council Member Hendrix	Yes

Motion passed 4-0.

Bill Morris informed Council some cities are considering holding truth and taxation hearings to maintain the current tax level. That would have increased the taxing rate rather than the

decrease. Council Member Hendrix said the fire district does this. This allows the entity to maintain the tax rate; over the long term, this adds up.

b. Discussion/possible action to award bid for 1100 North Pocket Park.

Glen Gammell explained this proposed park is located off of 1100 North where the street was completed last year. There has been discussed in recent meetings. With the current economy, receiving bids for this project was difficult. The low bid was EK Bailey for \$80,562.00. The engineer's cost assessment was reviewed.

Council Member Hendrix asked if there is room for a playground. Glen Gammell responded this is a small area which will have a table with lighting and a sprinkler system. Mayor Tait expressed concern with the open canal. Glen Gammell said this bid includes fencing our portion of the property, but not the entire canal. The west property owner should be building homes and putting in fencing at that time. Mayor Tait asked when the project will start. Glen Gammell said likely in the fall.

MOTION: Council Member Hendrix motioned to award the 1100 North Pocket Park Project to EK Bailey for \$80,562.00. Council Member Wilhelmsen seconded the motion. A Roll Call Vote was taken.

Council Member Christensen	Yes
Council Member Weiss	Yes
Council Member Wilhelmsen	Yes
Council Member Hendrix	Yes

Motion passed 4-0.

c. 750 West Project Discussion.

Glen Gammell informed Council the state of the municipal buildings and the reviewed the needs of the employees and how they are not currently being met. The parks and recreation building does not have air conditioning and has very few power outlet options. The area is not well sealed, the heater is old, and the ceiling has asbestos. The building was built in 1972; the exterior has been remodeled but not the inside. Additionally, the government is phasing out the type of lighting which makes replacement parts very expensive. Inside the shop, the stair case does not meet ADA requirements, the insulation has deteriorated, one of the bathroom doors is too narrow and the other one is too small. There is only one working toilet and the walls are deteriorating around this area. This has seen lots of abuse over the years. The storage area needs shelving. The other bathroom does not meet code either. He feels these issues need to be addressed. OSHA requires shower and/or eye wash stations as well, when working with chemicals and such.

Glen Gammell explained he was only able to get one bid from Singleton Construction. There is a small municipal grant available that can be used in conjunction with capital projects money to fix the shop. The associated costs if we do not fix this, will be much greater. Council Member Weiss asked if this includes removal of the asbestos. Glen Gammell responded yes. The contractor is very good to work with and also a citizen of Harrisville.

Council Member Wilhelmsen asked if the air conditioning and electrical upgrades needs will be met as well as OSHA requirements. Glen Gammell said yes, he is also seeking the costs to include a shower and/or wash basin for the Public Works building as well. Council Member Wilhelmsen asked what is upstairs. Bryan Fife said this is a storage area. Glen Gammell said the stair case will be relocated with a proper hand rail installed. Council Member Wilhelmsen asked whether the furnace needed to be replaced as well. Glen Gammell said the furnace will be cleaned, but still is in working condition.

Glen Gammell explained the cabin was built in 1976. When it was built, there were some problems from the beginning, with the use of green logs, which brings bark beetles. This has created holes in the logs which causes saw dust on the floor. Pest control companies say even tenting the building will only eliminate 20% of the issue. In his opinion, this is spending a lot of money for nothing. The logs are also turning black because of the use of linseed oil. The chinking is old and deteriorating. Just to treat the outside of the cabin would cost more than \$100,000. Additional handicapped access needs to be added. The kitchen does not meet health department standards to prepare or serve food. The carpet is coming up and need replacements. When comparing costs, the cost of restoration would be more than rebuilding. City Hall also does not meet ADA guidelines. Wheelchair access needs to be addressed as well as access to the police department downstairs. By federal guidelines the police department needs to remain locked at all times. When they have an intoxicated individual going down the stairs and no access for handicapped people. The parking lot is too small to accommodate court and wheelchair access needs to be addressed on the front curb to the main doors. The Public Works building is also not ADA complaint. There is no wheelchair access with the sloped driveway and no ramp out front. The building has not been able to expand with the growth of the city. Where equipment is stored out back, the bays do not cover the vehicles and lacks the necessary security. We have had people try to steal items in the past. We need bays with security and garage doors and there is not enough space in this location to meet these needs. With the completion of 1700 North in North Ogden, access with large semi-truck is dangerous. They have to block traffic. The Parks Building is phase one of the 750 West Project. When discussing expansion, the Parks and Recreation department would like to stay at the current location. Council Member Weiss asked if there is not room right now, are there other areas in the city we could possibly use for storage. Glen Gammell said this would be cheaper to building our own building. The cost would be \$750,000 to build everything for the Public Works needs. Council Member Wilhelmsen asked if 750 West gives appropriate access. Glen Gammell said yes, with the possibility of another access eventually onto Highway 89. Council Member Wilhelmsen asked what would happen to the current buildings. Glen Gammell said they would be sold. Bill Morris suggested having Glen Gammell come back at a later date to present a full scope of what is possible with impact fees and other money coming in. Council Member Weiss said he would like to see everything brought up to ADA standards, if the city gets fined, these can be steep. Bill Morris said we can apply for CDBG grants to receive funds to help address these issues. Glen Gammell said he would prefer to receive grant money to address this. Council Member Weiss said if one person gets huts, we are liable. Glen Gammell said yes, he is working on bringing our buildings into ADA compliance. Bill Morris suggested allotting \$200,000 to do this, even if we sell the buildings in the future, they would meet ADA standards. Glen Gammell encouraged Council to meet and discuss this with him to meet the future needs of the city. Council Member Weiss expressed interest in improving the cabin to meet health code requirements. Glen Gammell said to improve the kitchen the costs would be approximately \$7,000-8,000 and another \$10,000 to replace the carpet. Mayor Tait asked about any additional costs. Glen Gammell said they have to install stainless steel tops. Discussion was given on whether to rebuild for less, how to obtain grants, and using capital projects money. Bill Morris said Council can included these plans in the Capital Investments Plan on which project to address first. We can keep applying for these each year. Glen Gammell reviewed the bid to improve the Parks and Recreation building, which includes upgrades to the bathrooms, office space, and relocating the stairs. The costs for these improvements are \$28,644.00.

MOTION: Council Member Weiss motioned to award the Parks and Recreation Building Remodel to Singleton Construction for \$28,644.00 to bring this up to standard. Council Member Wilhelmsen seconded the motion. A Roll Call Vote was taken.

Council Member Christensen	Yes
Council Member Weiss	Yes
Council Member Wilhelmsen	Yes
Council Member Hendrix	Yes

Motion passed 4-0.

5. Public Comments - (3 minute maximum)

6. Mayor/Council Follow-up:

Mayor Tait said since the fireworks did not happen this year, the fireworks provider did not offer a refund. She suggested Council consider what possibilities exist for holding a fireworks event. This is the time of year we secure the fireworks for the next year, and whether or not we want to use the same provider. Mayor and Council gave discussion regarding the possibility of holding a fireworks show as part of the Fall Festival, Santa at the Cabin, or New Year's Eve. Bryan Fife clarified we are not receiving a refund for this year, and we are budgeted for next year. He could likely reschedule for this fall. He will check on availability. Council agreed not to lose out on this money, if possible.

Mayor Tait informed Council of the upcoming League of Cities and Towns conference which will likely be held via zoom.

7. CLOSED EXECUTIVE SESSION: Utah State Code §52-4-205(1)(a): The Council may consider a motion to enter into Closed Executive Session for the purpose of discussion of character, professional competence, or physical or mental health of individual(s).

MOTION: Council Member Hendrix motioned to close the public meeting and enter into a Closed Executive Session. Council Member Weiss seconded the motion. A Roll Call Vote was taken.

Council Member Christensen	Yes
Council Member Weiss	Yes
Council Member Wilhelmsen	Yes
Council Member Hendrix	Yes

Motion passed 4-0.

Mayor and Council convened into a Closed Executive Session.

MOTION: Council Member Weiss motioned to close the Closed Executive Session and reopen the public meeting. Council Member Wilhelmsen seconded the motion. A Roll Call Vote was taken.

Council Member Christensen	Yes
Council Member Weiss	Yes
Council Member Wilhelmsen	Yes

Council Member Hendrix Yes

Motion passed 4-0.

8. Adjourn.

Council Member Hendrix motioned to adjourn the meeting at 9:03 p.m. Council Member Wilhelmsen seconded the motion. All Council Members voted aye.

ATTEST:

MICHELLE TAIT
Mayor

JENNIE KNIGHT

City Recorder

Approved this 8th day of September, 2020

**HARRISVILLE CITY
ORDINANCE 512**

GENERAL PLAN MAP AND MANUFACTURING ZONE AMENDMENTS

**AN ORDINANCE OF HARRISVILLE CITY, UTAH, AMENDING THE
OFFICIAL GENERAL PLAN MAP; AMENDING THE SITE DEVELOPMENT
STANDARDS IN THE MANUFACTURING ZONE; SEVERABILITY; AND
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Harrisville City is a municipal corporation, duly organized and existing under the laws of the State of Utah;

WHEREAS, Utah Code Annotated §§ 10-8-84 and 10-8-60 allow municipalities in the State of Utah to exercise certain police powers and nuisance abatement powers, including but not limited to providing for safety and preservation of health, promotion of prosperity, improve community well-being, peace and good order for the inhabitants of the City;

WHEREAS, Utah Code Annotated Title 10 Chapter 9a enables municipalities to regulate land use and development;

WHEREAS, the City has adopted an Official General Plan Map to governing land use within the City;

WHEREAS, the City desires to amend the General Plan Map of Harrisville City as indicated herein;

WHEREAS, the map identified in the attached Exhibit "A" delineates the area of the proposed for amendment to the General Plan Map;

WHEREAS, after publication of the required notice the planning commission held its public hearing on August 12, 2020, to take public comment on the proposed ordinance, after which the commission gave its recommendation to approve this Ordinance;

WHEREAS, the council received the recommendation from the planning commission and held its public meeting on _____;

NOW, THEREFORE, be it ordained by the City Council of Harrisville as follows:

Section 1: General Plan Map Amendment. That the City's Official General Plan Map for the area in the attached Exhibit "A", incorporated herein by this reference, is hereby changed from "Rural Residential" to "General Commercial" in part.

Section 2: 11.12.020 Uses

4. Any use in the following table is permitted if such use has a "P" designation in the zone where the use is listed. A "C" designation indicates that a conditional use permit is required according to the procedures of Chapter 11.18 of this Land Use Ordinance before the use can be allowed. An "N" indicates the use is not allowed in the specific zone where it is listed. If the last column in the use table includes a number this refers to a

section in Chapter 11.14 to a specific regulation that is required to be followed in order to allow the use in the specific zone.

Land Use	Zone		Specific Use Regulation
	CP-2	MP-1	
RECREATION AND ENTERTAINMENT			
Sexually oriented business limited to adult arcade, cabaret or theater.	P <u>N</u>	P <u>C</u>	11.14.020.1
SALES			
Sexually oriented business limited to adult book, novelty or video store.	P <u>N</u>	P <u>C</u>	11.14.020.1
SERVICES			
Night Club.	€ <u>N</u>	P <u>C</u>	11.14.020.1
Sexually oriented business limited to dance agency or escort service.	P <u>N</u>	P <u>C</u>	11.14.020.1

Section 3: 11.13.020 Main Building Development Standards.

1. Lot Area and Frontage Requirements. Each lot or parcel in the respective zone shall comply with the minimum requirements of this regulation as provided below except when such lot or parcel has a noncomplying right.

	CP-2	MP-1
Minimum lot area	3,000 square feet	20,000 square feet
Minimum lot width	None	100 feet <u>None</u>

Section 3: Severability. If a court of competent jurisdiction determines that any part of this ordinance is unconstitutional or invalid, then such portion of the ordinance, or specific application of the ordinance, shall be severed from the remainder, which shall continue in full force and effect.

Section 4: Effective date. This ordinance shall be effective immediately upon posting after final passage, approval, and posting.

PASSED AND ADOPTED by the City Council on this _____ day of _____, 2020.

MICHELLE TAIT, Mayor
Harrisville City

ATTEST:

JENNIE KNIGHT
City Recorder

RECORDED this ___ day of _____, 2020.
PUBLISHED OR POSTED this ___ day of _____, 2020.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provision of U.C.A. §10-3-713, 1953 as amended, I, the municipal recorder of Harrisville City, hereby certify that foregoing ordinance was duly passed and published, or posted at 1)City Hall,2)Martin Henderson Harris Cabin and 3) 2150 North on the above referenced dates.

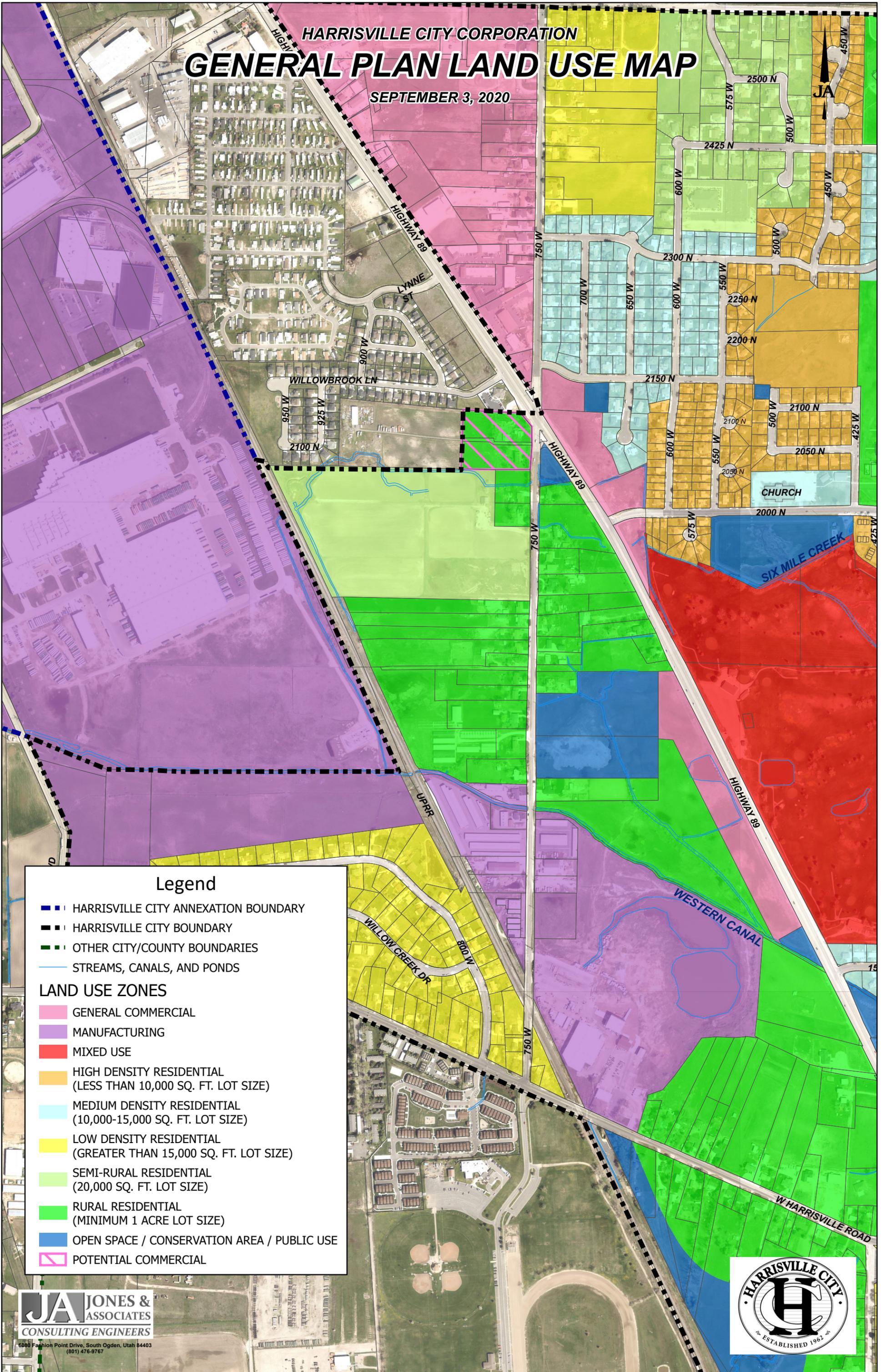
City Recorder

DATE: _____

HARRISVILLE CITY CORPORATION GENERAL PLAN LAND USE MAP

SEPTEMBER 3, 2020

JA



Legend

- ▬▬▬ HARRISVILLE CITY ANNEXATION BOUNDARY
- ▬▬▬ HARRISVILLE CITY BOUNDARY
- ▬▬▬ OTHER CITY/COUNTY BOUNDARIES
- STREAMS, CANALS, AND PONDS

LAND USE ZONES

- GENERAL COMMERCIAL
- MANUFACTURING
- MIXED USE
- HIGH DENSITY RESIDENTIAL
(LESS THAN 10,000 SQ. FT. LOT SIZE)
- MEDIUM DENSITY RESIDENTIAL
(10,000-15,000 SQ. FT. LOT SIZE)
- LOW DENSITY RESIDENTIAL
(GREATER THAN 15,000 SQ. FT. LOT SIZE)
- SEMI-RURAL RESIDENTIAL
(20,000 SQ. FT. LOT SIZE)
- RURAL RESIDENTIAL
(MINIMUM 1 ACRE LOT SIZE)
- OPEN SPACE / CONSERVATION AREA / PUBLIC USE
- ▨ POTENTIAL COMMERCIAL

**HARRISVILLE CITY
RESOLUTION 20-13
INTERLOCAL AGREEMENT FOR SURVEY RELATED SERVICES**

**A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT
BETWEEN HARRISVILLE CITY AND WEBER COUNTY FOR SURVEY
RELATED SERVICES.**

WHEREAS, the Utah Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated, 1953 as amended, permits governmental units to enter into agreements with one another for the purpose of exercising on a joint and cooperative basis powers and privileges that will benefit their citizens and make the most efficient use of their resources; and

WHEREAS, Title 11, Chapter 13, Section 202.5 of the Utah Code annotated, 1953 as amended, requires that governing bodies of governmental units adopt resolutions approving interlocal agreements before such agreements may become effective; and

WHEREAS, Weber County and Harrisville City have negotiated an Agreement for the purpose of providing survey related services for the City of Harrisville;

NOW, THEREFORE, the City Council of Harrisville City hereby resolves to enter into the attached Interlocal Agreement with Weber County for the purposes authorized in the Interlocal Agreement, and the Interlocal Agreement is hereby approved. Harrisville City imposes upon applicable applicants a fee equal to the fee charged by Weber County for the survey related services. The Mayor of Harrisville City is authorized and directed to execute the Interlocal Agreement for and on behalf of the City.

PASSED AND ADOPTED by the City Council on this 8th day of September, 2020.

MICHELLE TAIT, Mayor

ATTEST:

JENNIE KNIGHT, City Recorder

Roll call vote is as follows:		
Mr. Hendrix	yes	no
Mr. Wilhelmsen	yes	no
Mr. Weiss	yes	no
Mr. Christensen	yes	no
Mr. Jackson	yes	no

APPROVED AS TO FORM:

City Attorney's Office

AN INTERLOCAL AGREEMENT FOR SURVEY RELATED SERVICES

This Agreement, is made and entered into by and between Weber County, a body politic and political subdivision of the State of Utah, (hereinafter “County”), and the City of Harrisville, (hereinafter “Harrisville”), a municipal corporation in Weber County, State of Utah, (hereinafter jointly referred to as “Participants and /or Parties”).

RECITALS

WHEREAS, Harrisville desires to use the Weber County Surveyor’s Office for subdivision review and monument preservation services; and

WHEREAS, County has the resources and licensed professional land surveyors on staff to provide such services for Harrisville; and

WHEREAS, the Participants hereto have negotiated the terms of this Agreement and determined that the terms are mutually beneficial to each participant;

NOW THEREFORE, in consideration to the mutual promises and covenants contained herein, the Participants agree as follows:

SECTION ONE SCOPE OF SERVICES

- 1.01** The Weber County Surveyor (“Surveyor”) agrees to review all plats of proposed subdivisions within the city limits, for Harrisville, to help ensure compliance with the survey related requirements of U.C.A. 1953, § 17-27a-6, U.C.A. 1953, § 10-9a-6, and Weber County Code Title 106 as applicable.
- 1.02** Surveyor agrees to provide monument services for new land survey monuments in each subdivision, within the city limits, for Harrisville, through the Monument Improvement Agreement Permit Process outlined in Weber County Code Title 45.
- 1.03** All services provided pursuant to this section shall be request of Harrisville and in accordance with the availability of personnel in the Surveyor’s Office.

SECTION TWO COMPENSATION FOR SERVICES

- 2.01** Harrisville shall pay to Weber County the fee of \$350 for any subdivision review with 19 lots or less. Any subdivision review with 20 lots or more will be done with a fee of \$450, additional fees will be escrowed for the monuments to be

INTERLOCAL AGREEMENT FOR
SURVEY AND MAPPING SERVICES

built in each subdivision. Payment shall be made directly to the Weber County Surveyor's Office by the subdivider prior to the start of any review.

**SECTION THREE
TERMINATION OF PREVIOUS AGREEMENT,
EFFECTIVE DATE AND DURATION OF AGREEMENT**

3.01 This Agreement shall be effective upon approval of a duly authorized resolution by the Parties hereto and shall continue until December 31, 2021. Either Party may terminate this Agreement upon thirty (30) days written notice to the other Party.

**SECTION FOUR
INTERLOCAL AGREEMENT**

4.01 In satisfaction of the requirements of the Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953, as amended ("Interlocal Act"), in connection with this Agreement, Harrisville and County (for purposes of this section, each a "Party" and collectively the "Parties") agree as follows:

- (a) This Agreement shall be approved by each Party, pursuant to § 11-13-202.5 of the Interlocal Act;
- (b) This Agreement shall be reviewed as to proper form and compliance with applicable law by a duly authorized attorney on behalf of each Party, pursuant to § 11-13-202.5 of the Interlocal Act ;
- (c) A duly executed original counterpart of the Agreement shall be filed with the keeper of records of each Party, pursuant to § 11-13-209 of the Interlocal Act;
- (d) Each Party shall be responsible for its own costs of any action done pursuant to this Agreement, and for any financing of such costs; and
- (e) No separate legal entity is created by the terms of this Agreement. To the extent that this Agreement requires administration other than as set forth herein, it shall be administered by the District manager and the County Surveyor, acting as a joint board. No real or personal property shall be acquired jointly by the Parties as a result of this Agreement. To the extent that a Party acquires, holds, and disposes of any real or personal property for use in the joint or cooperative undertaking contemplated by this Agreement, such Party shall do so in the same manner that it deals with other property of such Party.

**SECTION FIVE
MISCELLANEOUS**

5.01 Privileges and Immunities. All privileges and immunities which surround the activities of municipal and county officers and employees shall continue in full

INTERLOCAL AGREEMENT FOR
SURVEY AND MAPPING SERVICES

force and effect even though survey services may be conducted for and on behalf of Harrisville by County personnel pursuant to this Agreement.

- 5.02 Employment Status.** It is the intent of this Agreement that any staff supplied by the County to Harrisville shall be deemed to be employees of the County for all purposes, including, but not limited to, workman's compensation, social security, employment insurance, and other benefits in force in behalf of County employees.
- 5.03 Indemnification.** It is mutually agreed that Harrisville and County each assume liability for the negligent or wrongful acts committed by their own agents, officials, or employees. Neither County nor Harrisville waives any right or defenses otherwise available under the government immunity act. Each Party shall indemnify and hold harmless the other Party from all claims that arise as a result of the negligence or fault of the Party, its officers, agents, and employees.
- 5.04 Amendment.** This Interlocal Agreement can be changed, modified or amended by written agreement of the participants, upon adoption of a resolution by each of the participants when approved as to form by the Weber County Attorney and the Harrisville City Attorney, and upon meeting all other applicable requirements of the Interlocal Cooperation Act.
- 5.05 Governing Law.** This Agreement shall be governed by the laws of the State of Utah.
- 5.06 Entire Agreement.** This Agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.
- 5.07 Administration.** Harrisville and County do not intend and do not create any separate legal entity to provide for the administration of this Agreement. This Agreement shall be administered by the governing body of each Party and each Party shall appoint one person as an administrative contact to facilitate the performance of this Agreement.
- 5.08 Counterparts.** This Agreement may be executed in counterparts by Harrisville and the County.
- 5.09 No Separate Entity and No Joint Property.** This Agreement does not create an interlocal entity and the Parties do not intend to acquire any joint property as a result of entering into this Agreement.
- 5.10 Severability.** If any provisions of this Agreement are held to be invalid or unenforceable by a court of proper jurisdiction, the remaining provisions shall

remain in full force and effect.

5.11 Notices. Any notice or certification required or permitted to be delivered under this Agreement shall be deemed to have been given when personally delivered, or if mailed, three business days after deposit of the same in the United States Mail, postage prepaid, certified, or registered, return receipt requested, properly addressed to the following respective addresses:

If to County: Weber County Recorder/Surveyor's Office
2380 Washington Blvd., Ste. 370
Ogden, UT 84401

If to Harrisville: Harrisville City
363 West Independence Blvd.
Harrisville, UT 84404

IN WITNESS THERE OF the parties have hereunto set their hands as of the
_____ day of _____, 2020

CITY OF HARRISVILLE

Michelle Tait, Mayor

ATTEST:

Jennie Knight, Harrisville Recorder

APPROVED AS TO FORM AND AS COMPATIBLE
WITH THE STATE LAW:

Harrisville City Attorney

INTERLOCAL AGREEMENT FOR
SURVEY AND MAPPING SERVICES

Board of County Commissioners
of Weber County

Gage Froerer, Chair

Commissioner Harvey voted _____
Commissioner Jenkins voted _____
Commissioner Froerer voted _____

ATTEST:

Ricky Hatch, CPA
Weber County Clerk/Auditor

APPROVED AS TO FORM AND AS
COMPATIBLE WITH THE STATE LAW:

Deputy Weber County Attorney

INTERLOCAL AGREEMENT FOR
SURVEY AND MAPPING SERVICES

**HARRISVILLE CITY
RESOLUTION #20-14**

**A RESOLUTION OF HARRISVILLE CITY, UTAH, TO
CONTRACT WITH MACKY SMITH, TANNER LLC, FOR
FACILATION OF CARES ACT FUNDING; AND PROVIDE AN
EFFECTIVE DATE.**

WHEREAS, the City of Harrisville (hereafter referred to as the “City”) is an incorporated municipality duly existing under the laws of the state of Utah;

WHEREAS, Mackey Smith, Tanner LLC, has the capability of assisting with identifying priorities for the allocation of CARES Act funds;

WHEREAS, the City desires to contract for such service as part of facilitating the CARES Act funds in the City;

WHEREAS, the City has solicited and reviewed the proposal for services;

WHEREAS, the parties desire to enter this Agreement for the services provided herein;

NOW, THEREFORE, BE IT RESOLVED by the Harrisville City Council as follows:

- Section 1.** The Agreement for assisting in identifying priorities for the allocation of CARES Act funds attached hereto as Exhibit “A”, and incorporated herein by this reference, is approved with the parties provided therein, and the Mayor is authorized to execute the same on behalf of the City.
- Section 2.** This Resolution shall become effective immediately upon the date of passage and approval.

PASSED AND APPROVED by the City Council this 8th day of September, 2020.

MICHELLE TAIT, Mayor

ATTEST:

JENNIE KNIGHT, City Recorder

Roll call vote is as follows:

Mr. Hendrix	yes	no
Mr. Wilhelmsen	yes	no
Mr. Weiss	yes	no
Mr. Christensen	yes	no
Mr. Jackson	yes	no



TANNER

BUSINESS ADVISORS AND
CERTIFIED PUBLIC ACCOUNTANTS

Member of
Allinial
GLOBAL

Tanner LLC
Key Bank Tower at City Creek
36 South State Street, Suite 600
Salt Lake City, Utah 84111-1400
Telephone 801.532.7444
Fax 801.532.4911
www.tannerco.com

August 24, 2020

Dear Bill:

It was a pleasure meeting with the CARES Act response committee this week, and we are excited by the opportunity to be of service to your City in identifying priorities for your allocation of CARES Act funds. I hope you will find our services to be a great benefit to the City of Harrisville.

Since our firm could in the future also be engaged to perform attest services for your organization, it is important that we clarify the scope of any consulting or other non-attest services. Our goal is to provide outside perspective and consulting services to your organization. Your organization's management is responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee the services we will provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

The scope of work will include the following:

1. Facilitate up to five meetings with your CARES Act Committee and/or leadership team to decide the best allocation of CARES Act funds.
2. Consult the City during its allocation process, including the sharing of guidelines supplied by the Treasury Department on the acceptable uses of CARES Act funds, and benchmarking the spending methods of other Utah cities.
3. Supply a high-level summary document of our services upon completion and detailing our involvement in reviewing the eligibility of expenses for CARES Act funding.

Based on this scope, fees for this engagement will not exceed \$2,500, plus any out-of-pocket costs (anticipated to be limited mileage for any onsite work). We expect work to be completed in October.

Invoices will be prepared and presented as we progress through the project. All invoices are due and payable upon receipt. Any fees for additional services will be discussed and approved by you in advance of services being performed.

Please sign below to accept the terms of this engagement.

Respectfully,

Mackey Smith, Senior Strategy Consultant, Tanner LLC



Dan Griffiths, Partner, Strategy & Leadership, Tanner LLC

Bill Morris, City Administrator, City of Harrisville, Utah

**HARRISVILLE CITY
RESOLUTION 20-15**

POLICY AND PROCEDURES UPDATES

A RESOLUTION OF HARRISVILLE CITY, UTAH, REPEALING AND REENACTING SECTIONS A-1-1 THROUGH A-1-2; A-6-1 THROUGH A-6-7; A-8-1 THROUGH A-8-3; AND AMENDING SECTION A-2-6 OF THE HARRISVILLE CITY PERSONNEL POLICIES AND PROCEDURES MANUAL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Harrisville City (hereafter “City”) is a municipal corporation duly organized and existing under the laws of the state of Utah;

WHEREAS, the City Council is authorized to adopt personnel policies and procedures for the effective and efficient administration of municipal government;

WHEREAS, the City Council adopted its current *Personnel Policies and Procedures Manual* on April 28, 2009, and has made various amendments to the same;

WHEREAS, the City Council desires to repeal and reenact Sections A-1-1 through A-1-2; A-6-1 through A-6-7; A-8-1 through A-8-3 and adopt Section ??: Uniform Allowance Policy to the *Personnel Policies and Procedures Manual* to achieve greater efficiency and improve public safety;

NOW, THEREFORE, be it resolved by the City Council of Harrisville City, Utah, that the *Personnel Policies and Procedures Manual* sections A-1-1 through A-1-2; A-6-1 through A-6-7; A-8-1 through A-8-3 are hereby repealed and reenacted and amending section A-2-6 to read as follows:

A-1-1 General Policy and Applicability

It is the intent of City of Harrisville to enact and enforce policies and procedures which comply with Equal Employment Opportunity (EEO) standards in all phases of personnel administration including, but not limited to: job structuring or restructuring, recruitment, examination, selection, appointment, placement, training, upward mobility, discipline, without unlawful regard to any local, state, or federal protected class. This Policies and Procedures Manual applies to both classified employees and unclassified employees, except where exempted by this manual or by contract.

A-1-2 Supervisor Responsibilities

1. The City Administrator and Mayor will assure that City of Harrisville is in compliance with all of the policies and procedures in this manual, including all Equal Employment Opportunity standards. Additionally, the City Administrator and Mayor will ensure that all personnel receive a copy of this Policies and Procedures Manual and that every person shall sign and date the Policy Statement and Acknowledgment Form (Form #1) as contained in this Manual. The designated Human Resources/Personnel Specialist will then file the signed and dated Policy Statement and Acknowledgment Form in the personnel file of each employee, elected official or board/committee member.
2. It is the policy of the City of Harrisville that all personnel in a position classified as management or supervisory follow approved procedures for all corrective actions with subordinate personnel.

A-6-1 General Policy

It is the policy of the City of Harrisville that management will inform its employees about what is expected at work, what constitutes employee misconduct, and what the employee's rights are, if any, if disciplined.

1. It is the responsibility of all employees to observe rules of conduct necessary for the proper operation of the City of Harrisville government. Administrative procedures have been established for the handling of disciplinary measures when required. All such measures shall follow the presentation of charges to the employee.
2. Disciplinary action, up to and including termination, will be imposed for misconduct.
3. Written documentation concerning employee disciplinary action imposed will become a permanent part of an employee's personnel record.

A-6-2 Types of Disciplinary Action

The City does not have a progressive disciplinary process. City employees do not have a right to a progressive series of disciplinary steps. The City may use disciplinary action (in its various forms), or choose to warn, reprimand, suspend, demote, transfer or terminate an employee without any prior disciplinary action.

1. Verbal Warning.
 1. Whenever grounds for disciplinary action exist, and the Department Head, or designee, determines that more severe action is not immediately necessary, the deficiency demonstrated should be verbally communicated to the employee.
 2. Whenever possible, sufficient time for improvement should precede additional disciplinary action.
2. Written Reprimand.
 1. The department head, after consulting with the City Administrator, Mayor, City Attorney, or designee, shall furnish the employee with an Employee Written Reprimand Notification (Form #21) setting forth the reason(s) for the written reprimand.
 2. A copy of the Employee Written Reprimand Notification, signed by the supervisor, the City Administrator, Mayor and the employee, shall be permanently placed in the employee's personnel file. If the employee refuses to sign the form; the City Administrator, Mayor, or designee, will so state.
3. Suspension
 1. The City Administrator, Mayor or designee may suspend an employee with or without pay for a time determined by the Mayor or City Administrator.
 2. On or before the effective date of the suspension, the City Administrator, Mayor or designee, shall furnish the employee with a written Employee Suspension Notification (Form # 23) setting forth the reason(s) for suspension.
 3. A copy of the Employee Suspension Notification, signed by the City Administrator, Mayor, or designee, and the employee, shall be permanently placed in the employee's personnel file. If the employee refuses to sign the form; the City Administrator, Mayor, or designee, will so state.
 4. The City will continue to pay for employee insurance coverage up to thirty (30) days of the suspension. If the suspension period continues for a period longer than thirty (30) days, the employee shall pay the employee portion of insurance premiums to continue coverage through the period of suspension.
4. Involuntary Transfer to a Position with Less Remuneration.
 1. The City Administrator, Mayor or designee, may demote, or reduce in grade an employee in appropriate circumstances.
 2. On or before the effective date of the demotion, the City Administrator, Mayor or designee, shall furnish the employee with a written Employee Demotion Notification (Form #24) setting forth the reason(s) for demotion.
 3. A copy of the Employee Demotion Notification, signed by the City Administrator, Mayor, or designee, and the employee, shall be permanently placed in the employee's personnel file. If the employee refuses to sign the form; the City Administrator, Mayor, or designee, will so state.

5. Transfer.
 1. The department director, or designee, may transfer an employee (with the exception of a temporary probationary employee) by furnishing the employee with a written Employee Transfer Notification (Form #25).
 2. A copy of the Employee Transfer Notification, signed by the City Administrator, Mayor, or designee, and the employee, shall be permanently placed in the employee's personnel file. If the employee refuses to sign the form; the department director, or designee, will so state.
6. Termination.
 1. The City Administrator, Mayor, or designee, may terminate an employee.
 2. On or before the effective date of the termination, the City Administrator, Mayor or designee, shall furnish the employee with a written Employee Termination Notification (Form #26) setting forth the reason(s) for termination.
 3. A copy of the Employee Termination Notification, signed by the City Administrator, Mayor or designee, and the employee, shall be permanently placed in the employee's personnel file. If the employee refuses to sign the form; the City Administrator, Mayor or designee, will so state.

A-6-4 Conducting an Investigation

1. The City may conduct an investigation as needed.
2. During an investigation the Mayor or City Administrator may place an employee on administrative leave.

A-6-5 Imposing Disciplinary Action

1. Suspension for more than two days without pay, involuntary transfer to a position with less remuneration, or termination of an employee shall require a pre-disciplinary process as set forth in Section A-6-6 - EXCEPT in the case of the discipline of the following employees: a police chief, a deputy or assistant police chief, department heads, the deputy of a department head, probationary employees, part-time employees seasonal or temporary employees, a person who works in the office of an elected official, a secretarial or administrative assistant support position that is designated to assist an elected official or the head or deputy head of a municipal department, an individual appointed to their position, the city recorder, the city treasurer, or the city attorney, who are not entitled to the pre-disciplinary process.
2. Suspension for more than two (2) days without pay, demotion to a position with less remuneration, or termination of all employees shall require the approval of the City Administrator and Mayor.

A-6-6 Pre-Disciplinary Process

1. A department head may conduct a pre-disciplinary meeting involving a subordinate, so long as the incident(s) or issue(s) have been discussed with the City Attorney, City Administrator, and Mayor along with consultation with the City's insurance carrier representative prior to a pre-disciplinary meeting being set.
2. The department head shall give the employee at least 24-hour notice of the pre-disciplinary meeting, overview of allegations, and potential disciplinary action. The employee shall be instructed, in writing, as to the nature or cause of the meeting, the format to be used, and whether preparation of documentation or other preparations will be necessary. The City Attorney, City Administrator, Mayor or designee and the department head shall be present in the hearing. The employee shall have the right to have legal representation.
3. The department head will review the nature, facts and circumstances of the incident(s), and will consult with the City Attorney to determine the type and severity of the disciplinary action. The department head will then brief the City Administrator and Mayor on the findings and recommendations. They may consider aggravating and mitigating circumstances which include, but are not limited to:

1. the repeated nature of misconduct;
 2. prior disciplinary action imposed;
 3. the severity of the misconduct;
 4. the employee's work record;
 5. the effect on City of Harrisville operations; and/or
 6. the potential of the misconduct to harm person(s) or property.
4. For disciplinary action other than a verbal reprimand, the City Administrator, Mayor, or designee, shall notify the employee, in writing, of the findings of the investigation/pre-disciplinary meeting. The written statement shall include:
1. The grounds for disciplinary action, including a description of the specific misconduct for which the disciplinary action is being imposed.
 2. Any prior disciplinary action imposed.
 3. The disciplinary action to be imposed.
 4. The effective date and duration of the disciplinary action.
 5. The corrective action necessary, if any, for the employee to avoid further disciplinary action.
5. The City Administrator, Mayor, or designee will note the disciplinary action on the employee's performance evaluation form.

A-6-7 Appeal Procedures

1. The following appeal procedures DO NOT APPLY to: a police chief, a deputy or assistant police chief, department heads, the deputy of a department head, probationary employees, part time employees, seasonal or temporary employees, a person who works in the office of an elected official, a secretarial or administrative assistant support position that is designated to assist an elected official or the head or deputy head of a municipal department, an individual appointed to their position, the city recorder, the city treasurer, or the city attorney.
2. Any appeal of a suspension for more than two (2) days without pay, involuntary transfer to a position with less remuneration, or termination shall be handled in accordance with Utah Code Annotated 10-3-1106 and in the following manner:
 1. Step 1. The employee must exhaust their rights under the grievance procedure set forth in this manual before appealing to the Appeals Board.
 2. Step 2. A notice of appeal shall be filed with the City Recorder within ten (10) business days after the employee receives notice of the final disposition of the City's internal grievance procedure.
 3. Step 3. After receiving the appeal, the City Recorder shall send a copy of the appeal to the Appeals Board.
 4. Step 4. The Appeals Board shall be made up of five (5) members.
 1. Two (2) of the members will be from the Harrisville's City Council. The Appeals Board Chairperson will be one of the City Council members.
 2. Three (3) of the members will be employee representatives. Employee representatives will be elected by popular vote. Each City employee will vote for three (3) employee representatives from the City's employees. The top three (3) vote getters will become the employee representatives. If sufficient City employee representatives are not available, comparable members may be chosen from the community. Any community members must be agreed to by both the City and the employee.
 5. Step 5. Upon receipt of the referral from the Recorder, the Appeals Board shall commence its investigation, take and receive evidence, and fully hear and determine the matter which relates to the cause for discharge, involuntary transfer (demotion), or suspension.
 6. Step 6. The employee filing the appeal may:
 1. have a public hearing;

2. appear in person and be represented by counsel. The Appeals Board must be notified at least 24 hours in advance of the hearing that the employee will have legal counsel present;
3. confront witnesses whose testimony is to be considered; and
4. examine any evidence to be considered by the Appeals Board.
5. The Appeals Board may request the presence of the City Attorney. The Appeals Board shall also consider and make findings on the following issues:
 1. whether the facts support the charges;
 2. whether the charges warrant the sanction imposed;
 3. whether the sanctions are proportional to the offense; and
 4. whether the sanctions are consistent with sanctions previously imposed for similar offenses within the department or according to city policy.
7. Step 7. Each decision of the Appeals Board shall be by secret ballot, and shall be certified to the recorder within 15 business days from the date of the ballot. For good cause, the Board may extend the fifteen-day (15-day) period to a maximum of 60 days, if both the employee and the city consent. See Utah Code Annotated 10-3-1106, (5)a(i) and (ii).
 1. If the Board finds in favor of the employee, the Appeals Board shall provide that the Employee will receive his / her salary for the period of time during which he or she was discharged, or suspended without pay or any deficiency in salary for the period during which he / she was transferred to a position of less remuneration. Additionally, the City Administrator, Mayor or designee shall remove the record of the disciplinary action from the employee's personnel file.
 2. In the event that the Appeals Board upholds the discharge, transfer, or suspension, the employee may then appeal to the Utah Court of Appeals in accordance with Utah Code Annotated 10-3-1106(6).

A-8-1 Types of Termination

- a. Retirement.
- b. Voluntary Resignation.
- c. Resignation in Lieu of an Involuntary Termination Agreement
- d. Failure to complete probationary period.
- e. Involuntary termination.
- f. Reductions in force/layoffs.

A-8-2 Required Notice for Rehire

1. All employees, including at-will employees, must notify the City of Harrisville at least two (2) weeks before retiring or voluntarily resigning to be eligible for rehire.

A-8-3 Termination Procedures

1. A Voluntary Resignation is typically signed by the employee.
2. Involuntary Terminations/Separations for "cause" require the City of Harrisville to provide their terminating employees with written notification of due process. At-will, involuntary terminations (for probationary employees and department heads) do not require the City to provide their terminating employees with written notification of due process.
3. A Resignation in Lieu of an Involuntary Termination Agreement, signed by the employee and the City Administrator, Mayor or designee, may be utilized in negotiated terminations. A Resignation in Lieu of a Voluntary Termination Agreement (Form#28) does not require the City to provide their terminating employees with written notification of due process.
4. The following steps must be taken for voluntary retirements:
 1. Employees who desire retirement will notify the City of Harrisville three (3) months in advance.

2. The City will communicate the status of each employee's retirement benefits. Upon request for retirement benefits, the City should notify the administrator of the retirement program and the appropriate state and federal regulatory agencies.
3. The City will carefully explain to the employee what the options are available, such as COBRA and retirement plan options.
4. The City will give the employee ample time to review the retirement plan.
5. The City will have the employee sign a release form, or at least a declaration statement, to the effect that they are electing retirement of their own free will.
5. The following steps will be taken for reductions in force/layoffs:
 1. The City of Harrisville will follow all applicable statutory guidelines, policies, procedures, and practices.
 2. If the City is facing a possible reduction in labor force, the City will explain the situation to its employees, advising them of the possibility that reductions in force/ layoffs may become an economic necessity for the City.
 3. In the selection of employees for the City's reduction in force/layoff, the following guidelines should be considered:
 1. Selection will be based upon the employee's ability to perform the work assignments within the affected department.
 2. Seniority will govern the selection when ability is equal.
 3. Emergency, temporary, and probationary employees should be laid off first.
 4. Permanent employees should be the last to be laid off beginning with the employee with the least seniority.
 5. Before any reduction in force/layoff, the City will determine whether it is subject to the requirements of the Worker Adjustment and Retraining Notification Act, 29 U.S.C. 2101, et seq.
 6. The designated Human Resource/Personnel Specialist will carefully explain to the employee what the on-going options may be available such as Cobra and retirement plan options.
 7. If the City cannot give advanced notice of a reduction in force/layoff to the employee, two weeks severance pay may be given in lieu of notice.
 4. Written reductions in force/layoffs notices should contain the following information:
 1. Statement that separation from employment is based on reduction in force/layoff.
 2. Anticipated date of layoff.
 3. Any options regarding employee placement in another position.
6. Outstanding Pay.
 1. Arrange for distribution of any paychecks which may be due the employee, including pay for any hours worked but not paid; pay for unused, accrued vacation leave (if applicable).
 2. Under Utah State law, the required timing of the final payment at termination is:
 1. A voluntary resignation. Within one (1) workday of effective resignation date.
 2. An involuntary termination/separation for cause. Within one (1) workday of last day worked.
7. The terminating employee will return any supplies or equipment, which are the property of the City of Harrisville, to the City at termination.
8. All terminating employees should complete an exit interview, the results of which are to be placed in the personnel file by the supervisor.
9. All terminating employees should complete an Exit Interview Form (Form # 30) with the City Administrator, Mayor, or supervisor. The Exit Interview Form (Form # 30) is required prior to receiving final pay and benefits due, and shall be signed by the employee and the City Administrator, Mayor, or designee.

A-2-6 Appearance and Uniform Allowance

1. The City of Harrisville reserves the right to expect its employees to present a favorable impression during any contact with the public. All employees are expected to maintain a neat and clean personal appearance. Standards of dress shall be appropriate to the job and the tasks to be accomplished.
2. Full time employees are given a uniform allowance. The amount each department or employee receives will be determined by each department head, or designee, based on budget availability. Uniform allowance will be allotted each year after an approved finalized City budget.
 - a. Purchases may be made through approved purchasing practices outlined in HCMC §1.08. All purchases should be preapproved and supporting documentation turned into the department head, or designee, within three (3) days of the purchase. Employees requesting reimbursement shall complete the Request for Payment form with the appropriate supporting documentation and submit to the appropriate department head, or designee.
 - b. In circumstances where an employee voluntarily or involuntarily resigns or is terminated for any reason during the fiscal year anything purchased with uniform allowance will be returned to the city or the cost will be taken from the final paycheck.
 - c. Uniform allowance can be used at any time during the fiscal year for approved uniform item purchases. Full time employees on temporary assignment or modified duty will not have access to uniform allowance until returned to regular job status.

Effective Date. This Resolution shall be effective immediately upon passage and adoption.

PASSED AND ADOPTED this ____ day of _____, 2020.

HARRISVILLE CITY:

MICHELLE TAIT, Mayor

ATTEST:

JENNIE KNIGHT, City Recorder

City Council		
Roll Call Vote Tally:	Yes	No
Mr. Hendrix	___	___
Mr. Wilhelmsen	___	___
Mr. Weiss	___	___
Mr. Christensen	___	___
Mr. Jackson	___	___



Mayor Michelle Tait

CITY *of* HARRISVILLE

363 West Independence Blvd · Harrisville, Utah 84404 · (801) 782-4100 · Fax (801) 782-1600

Memorandum

To: Mayor and City Council
From: Glen Gammell
Date: September 8th, 2020
Re: Resolution 20-16: Four Mile Special Service District

Summary:

This Memorandum concerns a proposed Special Service District (Four Mile Special Service District) on the east side of Hwy 89 and 1800 North. The proposed services of the proposed district include: water, drainage, flood control, transportation, recreation, street lighting, and animal shelter/control services to more effectively carry out the purposes of the proposed special service district.

Thank You,
Glen Gammell
Harrisville City,
Building/Fleet Mgr.

**HARRISVILLE CITY
RESOLUTION 20-16**

A RESOLUTION OF THE HARRISVILLE CITY INDICATING ITS INITIAL INTENT AND GIVING NOTICE OF SUCH INTENT TO CREATE A SPECIAL SERVICE DISTRICT FOR THE PURPOSES OF PROVIDING CERTAIN SERVICES WITHIN THE AREA OF THE SPECIAL DISTRICT IN THE VICINITY OF 1800 NORTH HIGHWAY 89.

WHEREAS, Harrisville City (hereafter “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

WHEREAS, the City operates under an optional form of government as provided in Part 12, Chapter 3, Title 10, of the *Utah Code Annotated* known as the “Six-Member Council” form of government;

WHEREAS, *Utah Code Annotated* §17D-1-201 expressly authorizes that the City “may establish a special service district” for the purpose of providing services within that district;

WHEREAS, that this Resolution, in accordance with *Utah Code Annotated* §17D-1-203, serves as the “initial resolution” giving the required declaration, a description of the proposed boundaries, a description of the proposed services to be provided, and designates a proposed name for the special district;

WHEREAS, as areas within a municipality grow and develop additional services are required including such things as authorized by the state enabling statute, including: water, sewerage, drainage, flood control, garbage, health care, transportation, recreation, fire and ambulance services, street lighting, consolidated 911 and emergency dispatch, and animal shelter and control services to more effectively carry out the purposes the proposed district;

WHEREAS, the City appreciates that challenges brought by growth and development, in relation to additional services required by such, including: water, drainage, flood control, transportation, recreation, street lighting, and animal shelter and control services to more effectively carry out the purposes of the proposed district;

WHEREAS, the City declares that public health, convenience, and necessity require the consideration of the establishment of a special district to meet the challenges presented by growth and development;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Harrisville City on its own motion and in accordance with *Utah Code Annotated* §17D-1-201 gives its notice of intention as follows:

1. Declaration. In response to challenges brought by growth and development, the municipality declares that public health, convenience, and necessity require the consideration of the establishment of a special district, in accordance with Title 17D, Chapter 1, Part 2, of the *Utah Code Annotated*, to meet such challenges and for the improvement of the future.
2. Proposed Boundary Description. The proposed boundary for the special district is provided in accordance with attached Exhibit “A” incorporated herein by this reference.

3. Proposed Services. The proposed services of the proposed district include: water, drainage, flood control, transportation, recreation, street lighting, and animal shelter and control services to more effectively carry out the purposes of the proposed special service district.

4. Proposed Name. It is proposed that the proposed special service district be known as “Four Mile Special Service District”.

5. Statement. Regarding this proposed district, it is hereby stated that taxes may be annually levied upon all taxable property within the service district and that fees and charges may be imposed to pay for all or a part of the services to be provided by the service district

IT IS FURTHER RESOLVED, that the City Council in accordance with Utah Code Annotated §17D-1-207, hereby sets a public hearing for this matter to be held at its regular meeting on Tuesday, November 10, 2020, at 7:00 PM, and directs staff that the required “notice of intention to establish district” be published in accordance with law before such hearing.

PASSED AND APPROVED by the Harrisville City Council this 8th day of September, 2020.

MICHELLE TAIT, Mayor

ATTEST:

JENNIE KNIGHT, City Recorder

Roll Call Vote Tally:	Yes	No
Mr. Hendrix	___	___
Mr. Wilhelmsen	___	___
Mr. Weiss	___	___
Mr. Christensen	___	___
Mr. Jackson	___	___

FOUR-MILE SPECIAL SERVICE AREA

SEPTEMBER 3, 2020



Service Area includes the following services:
Secondary Water, Sanitary Sewer, Storm Drain,
 Transportation, Street Lighting, Garbage Collection,
Recreation, and Animal Control/Shelter.



Mayor Michelle Tait

CITY *of* HARRISVILLE

363 West Independence Blvd · Harrisville, Utah 84404 · (801) 782-4100 · Fax (801) 782-1600

Memorandum

To: Mayor and City Council
From: Glen Gammell
Date: September 8th, 2020
Re: Resolution 20-17: Harrisville City Cemetery Special Service District

Summary:

This Memorandum concerns a proposed Special Service District (Harrisville City Cemetery Service District) for the City of Harrisville. The proposed service of the proposed district includes a cemetery to more effectively carry out the purposes of the proposed special service district for the entire City of Harrisville.

Thank You,
Glen Gammell
Harrisville City,
Building/Fleet Mgr.

**HARRISVILLE CITY
RESOLUTION 20-17**

A RESOLUTION OF THE HARRISVILLE CITY INDICATING ITS INITIAL INTENT AND GIVING NOTICE OF SUCH INTENT TO CREATE A SPECIAL SERVICE DISTRICT FOR THE PURPOSES OF PROVIDING CERTAIN SERVICES WITHIN THE AREA OF THE SPECIAL DISTRICT WITHIN HARRISVILLE CITY INCORPORATED BOUNDARIES.

WHEREAS, Harrisville City (hereafter “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

WHEREAS, the City operates under an optional form of government as provided in Part 12, Chapter 3, Title 10, of the *Utah Code Annotated* known as the “Six-Member Council” form of government;

WHEREAS, *Utah Code Annotated* §17D-1-201 expressly authorizes that the City “may establish a special service district” for the purpose of providing services within that district;

WHEREAS, that this Resolution, in accordance with *Utah Code Annotated* §17D-1-203, serves as the “initial resolution” giving the required declaration, a description of the proposed boundaries, a description of the proposed services to be provided, and designates a proposed name for the special district;

WHEREAS, as areas within a municipality grow and develop additional services are required including such things as authorized by the state enabling statute, including: water, sewerage, drainage, flood control, garbage, health care, transportation, recreation, fire and ambulance services, street lighting, consolidated 911 and emergency dispatch, animal shelter and control, and cemetery services to more effectively carry out the purposes the proposed district;

WHEREAS, the City appreciates that challenges brought by growth and development, in relation to additional services required by such, including: water, drainage, flood control, transportation, recreation, street lighting, animal shelter and control, and cemetery services to more effectively carry out the purposes of the proposed district;

WHEREAS, the City declares that public health, convenience, and necessity require the consideration of the establishment of a special district to meet the challenges presented by growth and development;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Harrisville City on its own motion and in accordance with *Utah Code Annotated* §17D-1-201 gives its notice of intention as follows:

1. Declaration. In response to challenges brought by growth and development, the municipality declares that public health, convenience, and necessity require the consideration of the establishment of a special district, in accordance with Title 17D, Chapter 1, Part 2, of the *Utah Code Annotated*, to meet such challenges and for the improvement of the future.
2. Proposed Boundary Description. The proposed boundary for the special district is coterminous with the boundaries of Harrisville City, Utah.

3. Proposed Services. The proposed services of the proposed district include: cemetery services to more effectively carry out the purposes of the proposed special service district.

4. Proposed Name. It is proposed that the proposed special service district be known as “Harrisville Cemetery Special Service District”.

5. Statement. Regarding this proposed district, it is hereby stated that taxes may be annually levied upon all taxable property within the service district and that fees and charges may be imposed to pay for all or a part of the services to be provided by the service district

IT IS FURTHER RESOLVED, that the City Council in accordance with Utah Code Annotated §17D-1-207, hereby sets a public hearing for this matter to be held at its regular meeting on Tuesday, November 10, 2020, at 7:00 PM, and directs staff that the required “notice of intention to establish district” be published in accordance with law before such hearing.

PASSED AND APPROVED by the Harrisville City Council this 8th day of September, 2020.

MICHELLE TAIT, Mayor

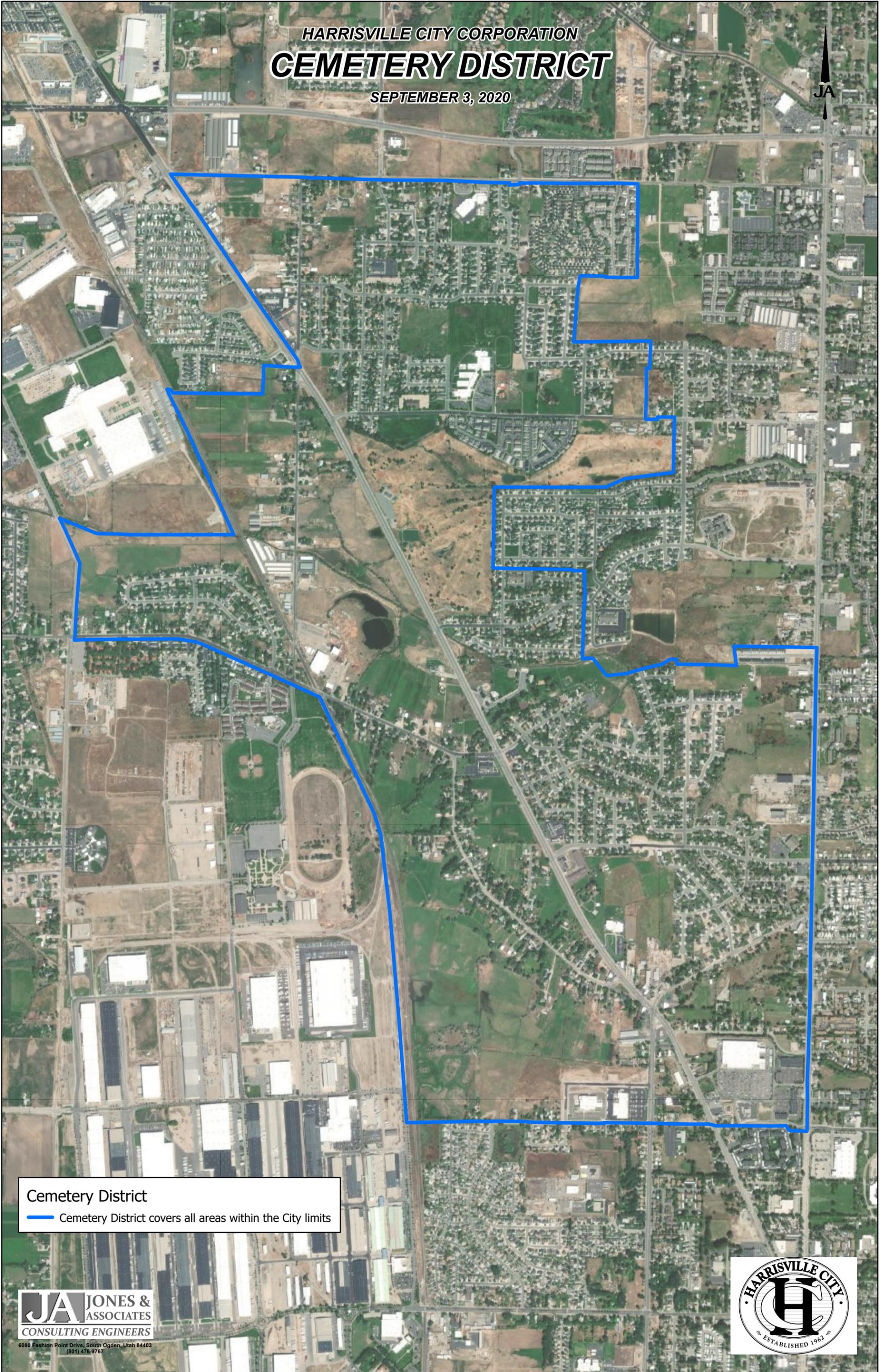
ATTEST:

JENNIE KNIGHT, City Recorder

Roll Call Vote Tally:	Yes	No
Mr. Hendrix	___	___
Mr. Wilhelmsen	___	___
Mr. Weiss	___	___
Mr. Christensen	___	___
Mr. Jackson	___	___

HARRISVILLE CITY CORPORATION
CEMETERY DISTRICT

SEPTEMBER 3, 2020



Cemetery District

— Cemetery District covers all areas within the City limits



6080 Fashion Point Drive, South Ogden, Utah 84403
(801) 476-9767

