

**MINUTES OF HARRISVILLE CITY  
CITY COUNCIL MEETING**

Tuesday, July 10, 2018 – 7:00 p.m.  
Council Chambers  
363 West Independence Blvd  
Harrisville, Utah

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**Present:** Mayor Michelle Tait, Council Member Grover Wilhelmsen, Council Member Gary Robinson, Council Member Ruth Pearce, Council Member Clark Beecher, Council Member Steve Weiss.

**Staff:** Bill Morris, City Administrator, Bryan Fife, Recreation Director, Sean Lambert, Public Works Director, Jennie Knight, City Recorder.

**Visitors:** No visitors were present.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Call to Order.**

Mayor Tait called the meeting to order and welcomed all visitors.

**2. Opening Ceremony.**

Council Member Robinson led the pledge of allegiance and conducted the opening ceremony.

**3. Consent Items.**

**a. Approve the minutes of June 12, 2018 as presented.**

Council Member Robinson asked if the check register would be on the agenda in the future. Mayor Tait said not the check register, but the end of month reports. Council Member Wilhelmsen explained how the Mosquito Abatement Board reviews their accounts. The city budget is much larger than the abatement board. The board reviews particularly large item purchases. Council Member Robinson said council is voted in by citizens, he feels they are accountable for the funds of the citizens; even though these might be small amounts. Mayor Tait encouraged Council to decide. Council Member Pearce agreed to review these once a month. Council Member Weiss said he trusts staff with handling the spending. Council Member Wilhelmsen said a preview at the end of the month outlining the major items would be good. Council Member Beecher also said he trusts staff but is okay with reviewing things once a month. Sean Lambert pointed out he has a budget journal available with an accounting of all the spending in his department and Council is welcome to look at that journal any time.

**MOTION: Council Member Weiss motioned to approve the minutes of June 12, 2018 as presented. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.**

**4. Business Items**

**a. Discussion/possible action to approve Harrisville Resolution 2018-10; a Resolution adopting an Interlocal Agreement between Weber School District and Harrisville City for Law Enforcement Services.**

Bill Morris reviewed the email request from Lane Findlay, Weber County School District. Chief Max Jackson has been working with the school district to provide these services the last several years. Council Member Robinson asked what the 20 stands for. Bill Morris clarified that is the hours per week. Mayor Tait said the duration is the school year. Council Member Robinson asked to strike the word high schools from the document, because we only have a Jr. High. Bill Morris explained if there is an incident at the high school, our school resource officer will respond. Council Member Robinson expressed his concern the school district will take advantage of the city. Council Member Beecher said he would like all police available to respond in cases of emergency. He pointed out this is at Harrisville Police Department's discretion. Council Member Robinson said this could be outlined. Mayor Tait pointed out this is 20 hours per week, for the duration of the school year, for 5 years. Bill Morris reviewed the time allocations included in the contract. Mayor Tait pointed out the school district is paying for this service. Bill Morris said the city covers the cost of this officer outside of these hours. Council Member Robinson asked if this includes any changes. Bill Morris said the school district would have to go through appropriate channels to make any amendments.

**MOTION: Council Member Pearce motioned to approve Harrisville Resolution 2018-10; a Resolution adopting an Interlocal Agreement between Weber School District and Harrisville City for Law Enforcement Services. Council Member Beecher seconded the motion. A Roll Call vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 5-0.**

**b. Discussion/possible action to approve Harrisville Resolution 2018-11; a resolution between Harrisville City and UDOT to receive Federal-aid Highway Funds.**

Sean Lambert explained this resolution adopts a funding agreement to accept the funding on Larsen Lane. Mayor Tait explained this has been reviewed before.

**MOTION: Council Member Wilhelmsen motioned to approve Harrisville Resolution 2018-11; a resolution between Harrisville City and UDOT to receive Federal-aid Highway Funds. Council Member Pearce seconded the motion. A Roll Call vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 5-0.**

**c. Discussion/possible action for Community Outreach and Newsletter.**

Bill Morris explained staff looked into council’s concern regarding newsletter distribution that was discussed at our last meeting. Laurence Boswell called Pleasant View and North Ogden to discover they both discontinued paper newsletters in 2016. There was most likely a poster advertising Founder’s Day for Pleasant View and a 5K for North Ogden Cherry Days. The broader issue is should we go paperless with our newsletter. Bill Morris recommended maintaining the current outreach through both paper and electronic newsletters due to the senior population. The cost to publish the paper copy newsletters is \$500 per month, or \$6000 per year. The community outreach is to make sure our residents are informed. Bill Morris said he receives his Bona Vista bill electronically. He feels it is a little premature to transition to only paperless. Council agreed to continue as we are. Council Member Wilhelmsen asked if something can be attached electronically to the water bill. Bill Morris said we currently have a subscription email list. Council Member Pearce pointed out this is available on Face book as well.

**d. Heritage Days Update**

Jennie Knight reviewed the history of Heritage Days coordination with Council. In September of 2016, Bryan Fife approached Council suggesting he and Jennie co-chair Heritage Days celebration each year to create a stable continuing program. She reviewed the schedule of events, inviting Council Members to participate in the parade, help with the breakfast, Bingo, and the information booth. Council Member Pearce agreed to help with the information booth. Jennie Knight also informed Council they will need to provide their own transportation for the parade, if they choose to participate. She also asked for additional help soliciting prizes and donations from local businesses. Council Member Weiss asked if they can get shirts representing they are Council Members. Bill Morris suggested ordering a shirt for each Council Member. Mayor Tait requested that Council put a high priority on being in attendance to the full event.

**5. Public Comments - (3 minute maximum)**

No public comments were offered.

**6. Mayor/Council Follow-Up:**

Council Member Robinson asked when the splash pad will return to regular hours. Bill Morris said the part still has not arrived. Mayor Tait explained staff must be present to run the splash pad; they are opening earlier but having to close earlier as well. They are running limited hours Monday through Thursday. The splash pad cannot run all the time; otherwise the Ph balance does not stabilize. Council Member Beecher asked what the timer does. Mayor Tait explained the timer turns the splash pad water cycle on when

activated. Without the timer, staff must come in to check the Ph balance twice a day and add chemicals if necessary. Unfortunately the part is on back order. They will have to shut this down when we receive the part to fix it.

Council Member Robinson asked about closing the fishing down at 10pm. Staff will follow up on this. He also said the tennis court fencing is being damaged by people pulling the fence to retrieve balls. He is wondering if we can put hard fencing wire around the perimeter. Bill Morris said staff will look into this. Council Member Robinson reminded Council the tennis netting was damaged last winter.

- 7. Closed Executive Session:** Utah State Code §52-4-205(1)(a): The Council may consider a motion to enter into Closed Executive Session for the purpose of discussion of character, professional competence, or physical or mental health of individual(s).

**MOTION: Council Member Pearce motioned to close the public meeting and convene into a Closed Executive Session. Council Member Beecher seconded the motion. A Roll Call vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 5-0.**

Mayor and Council convened into a Closed Executive Session.

**MOTION: Council Member Pearce motioned to close the Closed Executive Session and reopen the public meeting. Council Member Weiss seconded the motion. A Roll Call vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 5-0.**

## **8. Adjourn.**

Mayor Tait declared the meeting adjourned at 8:25pm.

**ATTEST:**

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**MICHELLE TAIT**  
Mayor

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**JENNIE KNIGHT**

City Recorder

Approved this 28<sup>th</sup> day of August, 2018