

**MINUTES OF HARRISVILLE CITY  
CITY COUNCIL WORK SESSION**

Tuesday, May 28, 2013 – 7:00 p.m.  
Council Chambers  
363 West Independence Blvd  
Harrisville, Utah 84404

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**PRESENT:** Mayor Richard Hendrix, Council Member Chad Allen, Council Member Bruce Richins, Council Member Michelle Tait, Council Member Paula Knighton, Council Member Grover Wilhelmsen.

**STAFF:** Jennie Knight, City Recorder.

**VISITORS:** None.

**7:00 P.M. HERITAGE DAYS WORK SESSION**

Mayor Hendrix called the meeting to order and turned the time over to Council Member Knighton for a Heritage Days discussion. Council Member Knighton informed Council she and Council Member Wilhelmsen had talked previously about condensing and simplifying the Heritage Days Program. She posed the question “What is the purpose of Heritage Days?” Mayor and Council agreed the purpose of Heritage Days is to bring residents together and entertain.

They agreed the fireworks program is always a success. Council Member Richins said he received feedback residents would like to see the golf tournament reinstated as a Heritage Days activity. Mayor Hendrix pointed out this tournament has always been held during the week and residents would golf at their leisure and turn in their scores.

Council Member Allen pointed out this does not have a direct effect on the Saturday activities if it is held during the week and suggested holding the golf tournament on Saturday morning. Don Adams is the resident contact who would like to see the golf tournament reinstated. Council Member Richins pointed out if the goal of Heritage Days is to bring together residents, having the golf tournament on Saturday morning would be a better way to do this.

Council Member Knighton suggested leaving this up to the discretion of the individual who is volunteering to oversee this activity. Mayor Hendrix suggested contacting Don Adams to see if he is willing to volunteer to be in charge of this activity. Council Member Richins will contact Mr. Adams about the golf tournament. Council Member Knighton suggested they contact the golf course to see if a tee time will be necessary depending on the amount of residents who sign up. Council Member Tait suggested having a 5K Color Run. These are becoming very popular and the color theme could be carried over for the entire Heritage Days Celebration. Neon Shirts could be ordered for the run and also used for staff shirts as well. Other color themed events could be implemented as well. The color powder is actually made from corn starch. Usually participants wear some sort of eye protection. Mayor and Council discussed how they would conduct a color run and organize a staff of volunteers.

Council Member Wilhelmsen offered a few suggestions for a theme. “Reflecting on the future”, “Press Forward” and “Free to Be” were all suggested as possible themes.

Mayor and Council discussed the previously suggested midnight 5K run. A midnight run would be held Friday night. Some residents may want to participate in both the 5K run and the golf tournament. The midnight run would allow for this. Mayor and Council discussed possible shirts and glow stick options for a midnight run. Council Member Allen pointed out runners concerns with the time of their run and receiving a t-shirt.

Mayor and Council agreed on “Our Colorful Community” as the theme for Heritage Days 2013. They discussed the success of the parade last year. Council Member Richins said the parade

volunteer in the past has been Milissa Ferguson. He will contact her to see if she is available and willing to help with this year's celebration.

Mayor Hendrix offered to contact Larry H. Miller about borrowing cars for the City Council Members for the parade.

Council Member Allen suggested implementing a way to keep the Honor Guard moving during the parade so as not to disrupt the flow of the parade. There have been some traffic issues in the past. Mayor and Council discussed the order of the parade, ways to improve the flow of traffic, and the length of the parade route. Mayor and Council agreed slower moving groups could ride on floats instead of walking.

Council Member Richins asked about the Veterans Group. Mayor and Council discussed the options available for a flag ceremony. Local resident Cliff Porter has usually helped organize the flag ceremony. Council Member Knighton asked about the cannon, as this opportunity was missed last year. Council Member Allen said he has the contact information for the cannon and will take care of both the cannon and the flag ceremony, including the National Anthem. Mayor and Council gave discussion on when to run the parade and have the flag ceremony.

Council Member Richins asked if cake and ice cream will be served at this year's celebration. Council Member Wilhelmsen reported he received favorable feedback on this event. Council Member Tait expressed concern with causing conflict with vendors who are selling food. Mayor and Council agreed to inform vendors of Council's plan to serve these things so they can plan accordingly. They gave discussion on the cost of this event. Mayor Hendrix pointed out the Health Department requirements must be met as well. Mayor and Council agreed to serve a colorful cake and ice cream.

Mayor and Council discussed the timeline of events and agreed on the importance of starting events timely to ensure proper time will be given for the youth dance. Council Member Wilhelmsen has committed the original sound system provider, Justin Chatterton for the celebration. Mayor and Council gave discussion on evening entertainment options. They agreed whichever group they select must be given proper notice as they only have two months until the event. Mayor and Council agreed the Battle of the Bands has not been successful in past years. They agreed more of a concert in the park for entertainment. This could provide entertainment for all age groups.

Mayor and Council discussed the past evening entertainment options and how to target different age groups with the evening program. Council Member Knighton suggested a Country Western Group with line dancing available. Mayor and Council discussed various options with music and dancing. Council Member Wilhelmsen pointed out even a single singer can provide entertainment for a short program. He suggested having a simple program to offer some entertainment for a short time. Mayor and Council agreed some of the entertainment groups are too large now and have busier schedules. They continued their discussion with keeping things simple but there may be associated costs with hiring entertainment. Council Members Wilhelmsen and Tait will check availability for evening entertainment options and associated costs.

Council Member Tait expressed her concern with how rushed certain events were at last year's celebration. She suggested having Bingo replace the evening entertainment. This was one complaint received from last year. Mayor and Council agreed some overlapping of events is necessary to keep people busy. They agreed Bingo could be running simultaneously with the evening program, but will keep Bingo at a safe distance to not interrupt the entertainment. Council Member Knighton reminded Council the evening entertainment helps bring the resident's together and is the purpose of having Heritage Days. Mayor and Council discussed the big tent and where to relocate Bingo. They also agreed to serve the cake and ice cream at a later time, to reduce the impact on the vendors.

Mayor and Council agreed the vendor booths need to be numbered more noticeably this year. Council Member Knighton asked if there was a volunteer contact for vendor booths. Jennie

Knight responded she collected the vendor booth applications last year and organized the booths. Mayor and Council agreed to run a notice in the city newsletter to solicit volunteers for Heritage Days.

Mayor and Council gave a small discussion about the splash pad. There have been issues with people reserving the tables for long periods of time. These particular tables are not to be reserved. They gave discussion on how frequently this is happening and agreed to take notice of how often this occurs over the course of the next splash pad season.

Council Member Richins wanted to make sure enough solicitation is being done to recruit volunteers. Council Member Allen pointed out they have not received volunteer help without actively soliciting. Council Member Tait confirmed she has actively recruited volunteers every year in the past.

Council Member Knighton inquired about suggestions for Bingo prizes. Council Member Wilhelmsen suggested keeping the prizes small such as large candy bars and doing away with a grand prize. Mayor and Council agreed businesses may want to sponsor certain events just like years past. These events could advertise their sponsors at Heritage Days.

Council Member Tait said each Bingo game runs about 5 minutes, 12 per hour. Council Member Richins pointed out they can control how many games they run during a certain time frame.

Council Member Allen said the Bingo game is still stored in the storage shed.

Mayor Hendrix offered to contact Mike Russell who expressed interest in coordinating the 3 on 3 basketball tournament.

Council Member Tait will order the cake and ice cream.

Several volunteer coordinators will be needed for vendor booths, 5K run, children's games, and Bingo. Vendor booths will begin setup at 4:00 pm. and open from 5:00-10:00 pm. Council Member Knighton suggested adding to the children's games supply if they intend to have this activity at each Heritage Days celebration.

Council Member Knighton suggested listing the major events in the newsletter and asking for volunteers.

Mayor and Council discussed advertising issues and how to get information out to the public. They discussed the large banner and whether it is reusable from last year's celebration. Council Member Allen will coordinate the advertising and find out about the banner.

Mayor and Council suggested using people who have made suggestions in the past to help organize the events they are reinstating this year.

Mayor Hendrix motioned to adjourn the meeting at 8:09p.m. and set the next Heritage Days Work Session for June 11, 2013 after the regularly scheduled Council Meeting.

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**RICHARD HENDRIX**

Mayor

**ATTEST:**

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**JENNIE KNIGHT**

City Recorder

Approved this 11<sup>th</sup> day of June, 2013