

FLOW CHART FOR
STORM WATER COMPLIANCE

- 1- File for a NOI (Notice of Intent) to receive a UPDES permit #
This number must be obtained from the DWQ (Department of Water Quality).
<https://deq.utah.gov/legacy/permits/water-quality/utah-pollutant-discharge-elimination-system/storm-water-general-construction.htm#not>

- 2- Once you have received your permit number you must submit the following to the city:
 - Copy of NOI issued by the state.
 - State SWPPP packet
<https://deq.utah.gov/legacy/permits/water-quality/utah-pollutant-discharge-elimination-system/storm-water-general-construction.htm#not>
 - City SWPPP
 - Inspection Flow Chart
 - Applicant Certification
 - Site Map

- 3- A city official will review your paperwork and notify you when construction activities may begin on site.

- 4- Upon completion of project a final inspection must be scheduled with a city inspector; after final inspection builder will file a NOT (Notice of Termination) with the state.
<https://deq.utah.gov/legacy/permits/water-quality/utah-pollutant-discharge-elimination-system/storm-water-general-construction.htm#not>

UPDES PERMIT NUMBER: _____
N.O.I. (Notice of Intent)

**HARRISVILLE CITY
STORM WATER POLLUTION PREVENTION PLAN**

This Storm Water Pollution Prevention Plan (SWPPP) is intended to meet the requirements for obtaining a Building Permit from Harrisville City for the purpose of constructing a residential structure or disturbing land within the city. This plan must be filled out completely for it to meet the requirements of the permit.

SWPPP Preparer's name: _____

Phone Number: _____

Email Address: _____

SWPPP Inspector's name*: _____

Phone Number: _____

Email Address: _____

*Name of person responsible for construction site SWPPP, BMP's, Inspections and Maintenance.

Site Address: _____

Subdivision: _____ Lot# _____

Lot size: _____

Best Management Practices to be used/installed (check all that apply).

- | | |
|---|---------------------|
| _____ Silt Fence | _____ Filter fabric |
| _____ Anchored Portable Toilet | _____ Sand bags |
| _____ Gravel/fiber bags | Other _____ |
| _____ Construction fence for access control | |
| _____ Gravel construction entrance(track out pad) | |
| _____ Curb sediment trap for site runoff | |
| _____ Straw wattles behind curb to filter site runoff | |
| _____ Garbage Dumpster | |
| _____ Daily Street scraping/sweeping | |
| _____ Designated concrete wash out area | |

Other BMPs as required for this site (describe):

INSPECTION FLOW CHART

Inspections:

Upon approval to begin construction you will be issued a username and password to record inspections online using ComplianceGo. (compliancego.com)

BMP's and construction site shall be inspected weekly and reports filed on using ComplianceGo. Site monitoring should be ongoing and BMP's maintained or adjusted as soon as a deficiency is identified. Improperly maintained BMP's and/or lack of recorded inspections are a violation of storm water ordinances.

Good House Keeping:

Construction waste and trash shall be removed and/or contained properly at all times. All dirt and mud shall be kept on site. Any dirt or mud in the street shall be cleaned up immediately.

Site Stabilization:

BMP's to prevent material transfer from the site to the street shall remain in place until final stabilization.

Permit / SWPPP accessibility:

Site notice provided through ComplianceGo shall be posted on site and be viewable from public right of way.

Notice of Termination (NOT):

A Notice of Termination (NOT) shall be submitted within thirty days after completion of construction and stabilization; or the site is taken over by another operator who has agreed to complete final stabilization. All temporary BMP's shall be removed and properly disposed of.

Signature of Applicant

Date

UPDES Permit Number: _____

(This number must be obtained from the State on-line at <https://secure.utah.gov/stormwater/>)

APPLICANT CERTIFICATION:

I, _____, understand that the issuance of this permit commits me to follow all the requirements of Title 10, Chapter 11, Section 030, of the Harrisville Municipal Code and that I will be subject to any and all penalties associated with violations of this Permit and/or applicable Ordinance. I understand that this Permit and associated SWPPP is required and will remain in effect until the entire project is stabilized, revegetated and complete. The site and BMPs will be inspected on a regular basis to ensure compliance with this Permit and SWPPP. The Permittee is responsible for Permit and SWPPP compliance for the entire site and for the duration of the work and/or construction activity. The Permittee is responsible for the actions of the subcontractors, vendors, delivery personnel, and others who will be working on the site. The Permittee is responsible for any material that leaves the site, regardless of compliance with the SWPPP.

I hereby acknowledge that I have read the instructions and provisions of this Permit and applicable City Ordinances and agree to follow the terms and conditions of this Permit, the SWPPP, and applicable ordinances, rules and regulations. I certify that this document and all attachments were prepared under the direction or supervision of those who have placed their signature below and in accordance with a system designed to assure that the information submitted was properly gathered and evaluated by qualified personnel or consultants. Based on my inquiry of the person or persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete.

A legally authorized representative of any applicant that is a corporation, partnership, limited liability company, trust or other legal or governmental entity must sign the application on behalf of and as authorized by the legal or governmental entity. Separate documentation shall be provided regarding such authorization.

Nothing contained in this Packet is intended to relieve any person or entity from any obligation to comply with applicable federal and state laws and regulations pertaining to clean water and/or storm water runoff.

Signature of Applicant or Legally Authorized Representative

Date

Print Name and Title of Applicant or Legally Authorized Representative

FOR OFFICIAL USE ONLY:

Associated Development or Building Permit #: _____

Date Received: _____

Date Reviewed: _____

Date Approved: _____

Date Denied: _____

If approved, this permit shall be conditioned upon full compliance with the SWPPP for the project, the Harrisville City Storm Water Ordinance as set forth in Title 10 of the Harrisville Municipal Code, and any terms and conditions of this permit. If denied, the reasons for denial shall be set forth in writing and provided to the Applicant. This permit shall not be valid unless signed below by the Storm Water Official.

Storm Water Official Signature

Example Site Plan showing BMPs

