

MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
Tuesday, October 28, 2014 – 7:00p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Mayor Bruce Richins, Council Member Michelle Tait, Council Member Jennifer Jensen, Council Member Jeff Pearce, Council Member Grover Wilhelmsen. [Council Member Morrell excused.]

Staff: Bill Morris, City Administrator, Bryan Fife, Recreation Director, Jennie Knight, City Recorder.

Visitors: Ruth Pearce, Cecilia Gardner?, Dusti Covel, Kieran Ellis, Stephan Thomas, Elizabeth & Thomas Wells, Dave Wallace, Elizabeth Putnum, Ryan Putnum, Robyn Bitton.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Richins called the meeting to order and welcomed all visitors.

2. Opening Ceremony.

Mayor Richins led the pledge of allegiance and conducted the opening ceremony.

3. Consent Items.

- a. Approve the minutes of October 14, 2014 as presented.

MOTION: Council Member Tait motioned to approve the consent items for October 28, 2014. Council Member Pearce seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

a. Update on 2550 North.(approximately 100 E. to 400 W.)

Bill Morris explained the interest in finding a solution regarding the sidewalk on 2550 North. This is the boundary between Harrisville and Pleasant View. The road is within the Pleasant View Boundary. He suggested working with Pleasant View to apply for CDBG funding to install improvements on this road. Pleasant View is currently doing some work to define the right of way. He read his email correspondence with Melinda Brimhall, Pleasant View's City Administrator. There is an attendance requirement to attend a state meeting to apply for the CDBG grant. He attended the meeting and Harrisville must be the sponsoring grant agency. The next step is an open discussion on a plan with Pleasant View. Most of the right of way ownership belongs to Pleasant View but there are two parcels with issues concerning the right of way. The process of

condemning the property and purchasing the right of way may be lengthy; unless the property owner surrenders the property. There are also mature trees within the right of way.

Council Member Jensen pointed out this area on Google maps. Bill Morris explained that an environmental officer must be appointed to determine whether this area qualifies for a CDBG grant. The grant will compensate his time and efforts. He would like for Pleasant View to come up with the matching funds, but the right of way issue must be resolved as well. A survey to show this project will benefit moderate to low income housing must also be conducted for the proposed area. Council Member Jensen has spoken with the PTA and they will help with the survey. She asked how many households need to be included in the survey. Bill Morris responded they will have to draw out the boundary and submit it to the state for approval. He said there is a 50/50 chance of receiving the grant award. Hopefully they will be able to provide enough information to show the benefit of this project. Council Member Jensen said she has pictures of the area showing the dangerous conditions.

Bill Morris explained there is \$1 million shared for all CDBG applicants. This project alone will be asking for 25% of that money. Council Member Jensen asked how much money Pleasant View will need to come up with. Bill Morris estimated about \$40,000 to \$50,000. If there are relationships with the property owners within the right of way and they donate this property, this can be used as matching funds. Public hearings must be held and specific documentation submitted with the CDBG application. The Wasatch Regional Council will then determine whether this qualifies for funding. He feels this project will benefit a moderate income neighborhood.

Council Member Pearce asked if this just included installation of the sidewalk. Bill Morris clarified this includes the curb, gutter, and sidewalk improvements. After the application process and review are complete, we will see if funding is awarded. Bill Morris explained his familiarity with the grant application due to his involvement as a project manager on the existing grant to bring the city offices into ADA compliance. He will be able to assist in executing the grant afterwards.

Council Member Jensen asked what the course of action will be if we are not awarded the grant. Bill Morris said this is the first option; we will look at other options at that time. Council Member Wilhelmsen submitted for an education campaign for the speed trailer a few years ago. The safe routes to school grants unfortunately do not cover infrastructure. The fact that this is an infrastructure project, the CDBG grant is the applicable funding. Bill Morris encouraged Council to pass the ensuing resolution to help with the CDBG applications.

b. Discussion/possible action to approve Harrisville City Resolution 2014-11; a resolution of Harrisville City, Utah, designating an environmental certifying officer (ECO).

Bill Morris explained he is currently working on the CDBG grant to bring the city office building into ADA compliance. He will be submitting the final information for this application and then next year's project will include the sidewalk. Mayor Richins asked if we have ever had an environmental certifying officer in the past. Bill Morris said there is no documentation showing a previous officer.

MOTION: Council Member Jensen motioned to approve Harrisville City Resolution 2014-11; a resolution of Harrisville City, Utah, designating an environmental certifying officer (ECO). Council Member Tait seconded the motion. A Roll Call vote was taken.

Council Member Wilhelmsen	Yes
Council Member Tait	Yes
Council Member Pearce	Yes
Council Member Jensen	Yes

Motion passed 4-0.

c. Discussion/possible action to adopt 2014-15 Capital Investment Plan.

Council Member Tait requested a few clerical errors be corrected. Bill Morris went through the Capital Investment Plan page by page. Several projects have been completed and several projects are under completion. Long term projects such as park redevelopment, realignment of Larsen Lane, and the pending ADA compliance project are all included in the new plan. The first CDBG project, which includes the ADA compliance, must be finished before a second project can be awarded. The business license fee study is complete, and the impact fee is pending. Bill Morris inserted the 2550 North project on the brief summary of projects section. He valued this project at \$250,000 and listed this as high priority, based on the overall economic need. We will have the same five year plans. He recommended approval of this one year plan.

MOTION: Council Member Tait motioned to adopt the 2014-15 Capital Investment Plan with the amended changes. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.

5. PUBLIC COMMENTS - (3 minute maximum)

Dave Wallace, 646 E 2475 No, Principal of Majestic Elementary, said he understands this is a complicated project. The road is in Pleasant View, with the school in Harrisville, servicing students including North Ogden. He gave a brief history on why the school district is not busing the students anymore. Due to the completion of the interior roads from development, many students that were previously bused now live within walking distance. He said North Ogden is installing a black top surface through the right of way on the East end of 2550 N. but there is still a section of about 180 yards with around 60 students passing through this area. This, of course, will increase with more growth and development in the area. He said the sidewalk improvement will benefit more than just the Majestic Elementary students. Also, Orion Jr. High and the Montessori school in North Ogden. He feels this will be a benefit to the whole community. He expressed his appreciation for the support shown by Harrisville City.

Elizabeth Putnam, 302 E 2350 N. North Ogden, PTA president at Majestic Elementary, said if her kids were walking to school, they would be walking down this road. There are single moms that do not have a choice. She appreciates Harrisville taking on this project.

Bill Morris suggested these individuals attend the public hearing for the CDBG grant application.

Robyn Bitton, 4813 W. 2150 N., Plain City, said she has been an educator at Majestic Elementary since the school opened. Boundaries have been changed and things have been done to try to reduce the number of students that attend Majestic. But there is growth everywhere. This is a very dangerous road. She discussed this with the principal this morning, if there are ways that she could help out, she would like to. She has been on the safety committee and there have been a lot of questions concerning this road. She knows contractors. A lot of kids travel this road. Because of the growth in the area, this has become a very dangerous road. She appreciates the concerns of the Council.

Tara Tippetts, 223 W. 2150 N, is a new resident but previously lived up in the area affected by this project. She thanked Council for helping make this a smooth thing. There is concern that this was going to be put off and something would happen to one of the kids. They have been trying to get some attention to this and get everybody on the same track.

6. Mayor/Council Follow-up.

Council Member Wilhelmsen said back when he was applying for safe routes to school grants, the funds were to be used on non infrastructure. The sidewalk issue on 2550 North is an infrastructure issue. It has been a challenge to address this. Bill Morris commented he hopes we get awarded the grant. Mayor Richins said he understands this has become more and more of an issue because of the road development.

Principal Wallace explained that prior to last year there were gaps throughout the city where buses had to pick up kids by Orion Jr. High and transport them to Majestic. Because there was extra space on the buses, these kids were picked up. Now that the road is finished, the students are within walking distance and must walk. In his opinion, the school district covered this with providing the buses, now the responsibility has been transferred to the city councils. He explained that Pleasant View has not been involved in this process. He would like to get all of the cities together to work out a solution.

Council Member Wilhelmsen asked how many students cross this road.

Principal Wallace said only around 20 Pleasant View students have to cross 2550 North to walk to school. All other Pleasant View students are bussed.

Council Member Jensen expressed her concern with open water meter holes in the area of 225 West. Mayor and Council discussed what the construction standards are. Bill Morris said staff will find out who is responsible to remedy the situation.

7. Adjourn.

Mayor Richins motioned to adjourn at 7:42 p.m.

8. Convene into Work Session.

- a. Communication Training.

Mayor Richins turned the time over to Bill Morris for communication training. Bill Morris explained the need to have open communication about what they would like to see for the future of parks and recreation in Harrisville City. Bryan Fife is trying to keep the taxes low and doesn't have enough resources to put into practice all of the suggested ideas. Bill Morris also said Council Member Jensen has expressed her interest in introducing some new things to recreation.

a. Parks and Recreation

Council Member Jensen said she has been searching her own interests with respect to recreation. She feels baseball is dying out but basketball is ramping up. Bryan Fife said the numbers are coming in for the boy's basketball season now, but the numbers for girl's basketball were up. Council Member Jensen agreed and said the numbers are up for the lower grades in baseball but as they grow older, they drop off. She said North Ogden recreation has much higher numbers and Brigham City has implemented a comp league. Bryan Fife explained he is happy to implement new suggestions and ideas but is limited with resources. Bill Morris explained one option to consider is the old Wahlquist Jr. High. The school district is interested in making this available. They do not want the same thing to happen as the old Plain City Elementary. This type of facility would be able to handle increased recreation. Ideally the facility would be owned by the county with cities having first priority. Bryan Fife said this would open up some options for basketball. He said the new contact at Orion is working out well but they are always at the mercy of school events.

Council Member Tait asked what Bryan Fife would like to see with the program. Bryan Fife gave a brief history of the changes he has implemented since taking over the program. He feels like he has a handle on things now. He will also be implementing the volleyball program without too much additional effort. If there are more sports added he will need additional resources. Comp leagues would be too much for him to handle on his own.

He indicated he would be willing to make the recreation department as big and large as Council would like. He would need additional resources to help make sure things are worked out well. Council Member Tait asked what the high priority sports would be. Bryan Fife said basketball and baseball/softball. Mayor Richins asked about the history of the volleyball program. Bryan Fife said he was approached by the girl's gym teacher at Orion about running a program. Mayor Richins asked for a timeline for when this would fit in with the other sports. Bryan Fife said they are looking towards late summer, or early fall, before girls basketball begins. He is open to suggestions on whether to offer a co-ed youth program and an adult league. This is ready to be implemented next year. Mayor and Council gave discussion on what additional options the new Wahlquist Jr High would allow.

Council Member Jensen expressed her desire to offer a comp league for baseball. Mayor Richins pointed out recreation is not a money making venture. Bill Morris also informed Council a second option is the city owned property on 750 West. This would be an option for future development. Mayor and Council gave a brief discussion on the possibility of a joint bond between several surrounding cities for financing a recreation center.

Council Member Wilhelmsen expressed his concern with the age of the old Wahlquist building. Bill Morris said everything with exception to the gym would be torn down. The

science rooms, 9th grade hall and the gym would be left intact. The gym also has its own HVAC system. Council Member Tait said she was relieved to know they would not be taking on the whole project. Council Member Jensen said she would like to move forward looking towards the future. Ruth Pearce asked who would pay for the demolition. Bill Morris said it makes the most sense to have Weber County add this on as it borders Weber County Fairgrounds. They would deal with the demolition and air quality issues.

[Bryan Fife was excused.]

b. Heritage Days 2015

Council Member Jensen said in her opinion she doesn't feel the need to cancel Heritage Days. Mayor Richins said they didn't intend to cancel Heritage Days just move the date. Council Member Jensen thinks we need consistency and the same thing as last year; with activities all day. She would like to see more food vendors. Mayor Richins said the most important thing is to set the date tonight. Council Member Jensen said she would like to move it to July. She received feedback that city activities need to be in July. Mayor and Council gave discussion about possible dates to hold Heritage Days. Council Member Tait suggested June 27th with Little Miss Harrisville the night before. Mayor and Council agreed to set the date for Heritage Days 2015 celebration on June 27th, 2015. Council Member Jensen went over her list for planned events; breakfast, Little Miss Harrisville, car show, parade, glow in the dark run, Harrisville's Got Talent, disc golf tournament, 3-3 Basketball, golf tournament, pinewood grand prix, America Ninja Warrior and baby contest. She made some Council assignments. Council Member Tait will head up Little Miss Harrisville and Council Member Wilhelmsen will be in charge of Harrisville's Got Talent. Mayor Richins said the individual who organized the golf tournament has backed out. Bill Morris offered Toad's fun zone and suggested a mini golf tournament.

Council Member Jensen said due to safety concerns, the baseball tournament will not be held. Mayor and Council discussed where to hold the pinewood grand prix. Ruth Pearce suggested the tennis courts.

Mayor and Council gave discussion about surrounding city celebrations; as this might be the date for Pleasant View's Founder's Day celebration.

Council Member Jensen gave a rough time line for events. Glow in the dark 5K will be held the night before. Car show will run from 8-1:30pm. Baby Contest at 10am on the bowery stage. Disc golf will begin at 2:30pm. Harrisville's Got Talent will run from 5:30-7:30pm with the dance starting at 8:00pm. Mayor and Council discussed the amount of daylight available this time of year. Fireworks will be at 10pm.

Mayor and Council gave discussion about the parade and the breakfast. Council Member Jensen would like to offer prizes for parade participation. Split \$500 between 1st to 3rd places on a people's choice award. Council Member Wilhelmsen asked if ATV's will be allowed in the parade. Bill Morris said there were some issues that were addressed in the past. Council Member Jensen said she would like to charge \$5 for the breakfast. Her mother-in-law can buy food at cost. Mayor and Council gave discussion on who could run the breakfast. Council Member Jensen suggested asking the Planning Commission to cook the breakfast. Mayor Richins suggested contacting a restaurant. Council Member Jensen said nothing will be set in stone until the end of November. If things are not working out well, we will cancel that item.

Council Member Wilhelmsen suggested coordinating with other local cities to run the parades back to back so people can participate in all of the parades. Council Member Wilhelmsen offered feedback he's received from people of the age groups for Harrisville's Got Talent. Council Member Jensen said she would like to work on getting more sponsors and volunteers. She suggested each Council Member fill up a signup sheet of volunteers; securing at least 10 volunteers. Each Council Member will need to get their own sponsors for the events they have been assigned.

Council Member Jensen said Council Member Morrell will be coordinating the 5K. Council Member Jensen will get a parade coordinator. Council Member Pearce will coordinate the car show.

Council Member Jensen said the day activities will be the Council challenges; such as the frozen t-shirt, musical chairs, bubble blowing and other little games for kids.

Council Member Jensen said she would like to use the sand volleyball again. This could be held at 10am to make sure it does not interfere with the disc golf tournament. She would also like to have one volunteer over the vendors and another specifically over food vendors. She encouraged Council to look for volunteers and they will have a meeting soon.

Mayor motioned to adjourn the work session at 8:58pm.

ATTEST:

BRUCE RICHINS
Mayor

JENNIE KNIGHT

City Recorder

Approved this 25th day of November, 2014