

MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
Tuesday, March 11, 2014 – 7:00 p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Mayor Bruce Richins, Council Member Grover Wilhelmsen, Council Member Michelle Tait, Council Member Jeff Pearce, Council Member Jennifer Jensen.

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder, Gene Bingham, Public Works Director, Max Jackson, Police Chief.

Visitors: William F. Smith, Ruth Pearce, Jennifer Morrell, Gary Robinson, Arnold Tait, Terry Odekirk, Doug Russell, Mike Wells, Brenda Nelson, Ken Loveland, Paula Knighton, Don Knighton, Crystal Yamasaki, Aiva Alvey, Patricia Young.

1. Call to Order.

Mayor Richins called the meeting to order and welcomed all visitors.

2. Opening Ceremony.

Council Member Jensen led the pledge of allegiance and conducted the opening ceremony.

3. Consent Items.

- a. Approve the minutes of February 11, 2014 as presented.

Council Member Pearce requested the word “places” be changed to “placed” on page 2; paragraph 9.

MOTION: Council Member Tait motioned to approve the minutes of February 11, 2014 with the correction. Council Member Pearce seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

- a. Discussion/possible action to approve 2014 Spring Crack Seal Projects.

Gene Bingham explained that every year he approaches Council about ongoing maintenance with the road projects. He informed Council the crack seal project is an annual maintenance. He began this process by getting estimates, soliciting bids and he subsequently received a bid from Aspen Paving (previously known as Advanced Paving). He has been satisfied with their work in the past. He met with Aspen Paving to validate the bid and ensure the work will be up to city standards. He informed Council this business is trying to get established. He recommended Aspen Paving for Council’s approval.

Council Member Tait asked for confirmation on the price. Council Member Jensen concurred the pricing difference in the bids is quite large. Gene Bingham confirmed he met with the contractor and the contractor clarified he could do the work for the bid price. If Council gives approval the bid is good for one year. Council Member Pearce questioned whether the quality will be up to the city standard. Gene Bingham said the contractor is guaranteeing the city standard be met with this bid.

MOTION: Council Member Jensen motioned to approve the bid by Aspen Paving in the amount of \$6,900. Council Member Wilhelmsen seconded the motion. A Roll Call Vote was taken.

Council Member Jensen	Yes
Council Member Pearce	Yes
Council Member Tait	Yes
Council Member Wilhelmsen	Yes

Motion passed 4-0.

- b. Discussion/possible action to grant six month extension for final approval of PlushNest Subdivision.**

Bill Morris explained the developer has requested a six month extension through email. He recommended approval and explained this is a formality to give the developer more time.

MOTION: Council Member Pearce motioned to grant a six month extension for final approval of PlushNest Subdivision. Council Member Tait seconded the motion. All Council Members voted aye. Motion passed.

- c. Discussion/possible action to approve Disc Golf Course to be installed at Harrisville Main Park.**

Bill Morris explained the numbers remain the same as the previous proposal for the 9-hole Frisbee golf course. He said between \$5400 to \$5700 will be covered by the RAMP grant and the other will be taken from park impact fees. Gene Bingham said the cost of the bridge will be about \$4500. Council Member Tait asked if there is an estimated time for completion. Council Member Wilhelmsen inquired whether the practice hole up by the splash pad that was previously discussed is included in the proposal; if not, what is the cost. Jade Sewell (owner of Ridgeline Designs) said the additional practice hole would be around \$350. Council Member Pearce asked if there is interest in helping with the installation of the holes. Council Member Tait suggested this could be an Eagle Scout project. Mayor Richins clarified they are looking for individuals, 16 years and older for the installation. He suggested this be a city sponsored service project.

MOTION: Council Member Tait motioned to authorize staff to move forward with the Disc Golf Phase 1. Council Member Jensen seconded the motion. A Roll Call vote was taken.

Council Member Jensen	Yes
Council Member Pearce	Yes
Council Member Tait	Yes
Council Member Wilhelmsen	Yes

Motion passed 4-0.

- d. Discussion/possible action to approve Harrisville Main Park Concessions Stand.**

Bill Morris explained an RFP was sent out to receive bids on a concessions stand at the splash pad. He informed Council he is recusing himself because of a conflict of interest. Mayor Richins said one estimate was received from Pioneer Management. Council Member Jensen asked what the time frame would be for the concessions stand. Council Member Tait pointed out the bid defines the hours from noon to 6p.m. She inquired if the 10% is a reasonable

compensation. Council Member Wilhelmsen asked if trash has been considered with this proposal. He voiced his concern with extra trash in the area when bringing in concessions. Council Member Jensen pointed out there is already more trash in this area with the installation of the Splash Pad. She suggested Public Works bring in a few more trash bins. Gene Bingham informed Council the Public Works Department already conducts garbage patrol regularly through the splash pad season. They have been discussing the possibility of this concessions stand and knew that excess garbage would have to be addressed. Mayor, Council and Staff agreed more garbage cans throughout the area should address this issue. Council Member Tait asked if the contract is permanent. Mayor Richins pointed out this is a trial period and the contract length can be set for one year.

MOTION: Council Member Tait motioned to award Harrisville Main Park Concessions to Pioneer Management for a one year contract. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.

- e. Discussion/possible action to conduct interviews for Harrisville City Council Member applicants.

Bill Morris read the state statute (UCA §10-3-301) requirements regarding the vacancy of a Council Member outlining the eligibility requirements that must be met. He explained before acting the City Council shall give public notice, identify the date of the meeting, and provide the deadline for applicants. There are four applicants who submitted their interest. State law requires Council shall fill the vacancy from these applicants. The top two votes will receive a final vote to determine the final candidate for appointment.

Mayor Richins explained his desire to show impartiality, limiting each candidate to a three minute speech. Each Council Member will then be allowed to ask a question of the applicant. After the first interview period the first vote will be taken. The final two candidates will then be given two minutes to address Council. A final vote will be taken to determine the candidate recommended for appointment. Mayor Richins randomly selected the candidates and declared the follow interview order; Gary Robinson, Jennifer Morrell, Ruth Pearce, and Bill Smith.

Gary Robinson, 234 W. Independence, has lived in Harrisville since 1978. He worked for Interpace Brick as a purchaser and with invoicing. In 1980 he started working for Flying J Corporation as an accountant; monitoring all expenses for Big West Oil. He stated he monitors one million dollars worth of expenses every month. He is involved in the budget and looks for discrepancies in the financing. He said he was previously involved as a Council Member and helped petition the state for sales tax exemption status. He knows how to look at expenses and has dealt with utilities and such for 25-30 years. He also has experience as a referee for 20 years. He concluded his former service on City Council six years ago.

Mayor Richins asked if he would be averse to chairing Heritage Days. He replied, no, he doesn't have a problem with that. Mayor Richins pointed out this is a large responsibility of the Council. Council Member Paula Knighton was previously the chair before her resignation. Council Member Jensen asked how Mr. Robinson feels about recreation and parks. He explained he grew up in Mexico for 8 years, and moved to Utah County after that. He said at that time all the baseball teams were funded by the parents. Some of the local schools were used to hold games. One local resident at the time had a large baseball park and that is where most of the games were conducted. He says he feels it is a responsibility of the parents to fund the recreation program. He said his children did not participate in local sporting activities. In his opinion it is good for the programs to be there, but this is the responsibility of the parents. Council Member Tait asked about his feelings regarding the Splash Pad. He responded this has brought a different atmosphere to the area. He noticed a difference when the walking path was constructed around the park. He feels there are certain times he can go to the park and

other times he feels it is not available. He has not used the splash pad with his family. He said at one time Flying J owned and operated a water park until they had a fatality. At that time they deeded the water park over to Ogden City and the water park went under.

Jennifer Morrell informed Council she has a very good understanding of how government works. How things operate on a city level from subdivisions to code enforcement and she also now understands how things work on a county level. She has developed networks and feels this will benefit the city having these relationships. She has a very well rounded understanding. She currently manages a \$500,000 budget and is always looking for ways to come under budget. She knows how to get things done, analyze data, by collaboration and asking questions. She has a good relationship with the surrounding cities. She is not afraid to make hard decisions. Recently she had to tell one of the local representatives she would not be supporting a bill he proposed because of data she had gathered. Sometimes these situations are uncomfortable. She knows how to organize a large event. She must manage and train 500 poll workers during the election process. Council Member Tait asked how this will affect for personal schedule. Ms. Morrell responded she has the support of the County Clerk, who is her employer. She just hired a hand full of people to decrease her work load. She has almost completed her schooling. She has also received the support of her family.

Council Member Jensen asked what reason she would credit for wanting to be involved. Ms. Morrell replied she is a veteran, and she trained in this area for a half marathon last year. She said the roads in Harrisville are fantastic. The restrooms are clean, and she appreciates how well maintained the homeowners keep their yards. She was in attendance during the public hearing when the City Council was dealing with fiscal issues. She would like to help keep and maintain the safe and wonderful place Harrisville is to live.

Ruth Pearce, 295 E 1150 N., addressed Council saying she enjoys being involved in the city. She has attended 90% of all council meetings for the past 8 years, as well as the planning commission meetings. She knows the ordinances, she's read the ordinances, and knows which ones need to be fixed. She is experienced in budgets. She is a controller for three stores in Utah and two in Washington, working in human resources, payroll and other duties as assigned. She has no problem chairing Heritage Days. She understands Parks and Receptions need to be there, with the quality of the parks. She also feels the city shouldn't provide everything for everyone. If residents pay for things themselves, they appreciate things more. She feels people won't take as good of care of things if they are provided for them. Council Member Tait asked if she sees a conflict of interest with her husband being on Council. Ms. Pearce replied she doesn't have a problem voting on her own.

Bill Smith, 664 West Harrisville Rd, informed Council he is a fourth generation Harrisville resident. He returned to live in Harrisville and loves the city. He has worked for 43 years for UDOT. He currently has plans to retire in December and would like to devote his time to the city. He works throughout Weber, Davis, and Morgan Counties. He has a relationship and gets along with all the neighboring mayors and city employees. Currently he is working up in Huntsville. He manages his own budget, and has received numerous awards for his accomplishments. He has knowledge of how to manage employees and deal with cities. He loves to plow snow. There is no problem figuring out the needs to run Heritage Days, without question. Council Member Jensen asked how he feels about recreation. Mr. Smith said he grew up playing on city leagues, football and softball. He said he was always willing to pay the fees to play sports. He doesn't know whether this helped keep him out of trouble but enjoyed participating in city sponsored sports. Council Member Tait asked what his motivation is to serve on Council. Mr. Smith commented he has an interest in accountability for absentee home owners taking care of their properties and instituting a Good Landlord Policy in the city.

f. Discussion/possible action to appoint Harrisville City Council Member. Council Members cast the first vote. Mayor Richins announced the top two vote candidates as Jennifer Morrell and Bill Smith. He randomly selected the interview order as Jennifer Morrell and then Bill Smith.

Jennifer Morrell said she feels she can get things done. After the disc golf discussion she sent a text message and has a group ready and available to help with the installation. She said she has a good relationship with the county economic development director and would like to draw on that to see what he can do for our city. She is a team player and works well together with others. As a former employee she knows how important the relationships are and understands the needs of the city and also how the municipal code works.

Bill Smith informed Council he works well with all the local public safety entities. Through his contacts with his employment, he hopes to help with the access issues the city has been experiencing and to provide the help that may be available for the city. He has worked with numerous contractors and has the public knowledge to assist with these issues.

Council Members cast the second vote. Mayor Richins recommended appointment of Jennifer Morrell to the Harrisville City Council.

MOTION: Council Member Tait motioned to ratify the name of Jennifer Morrell to the Harrisville City Council. Council Member Wilhelmssen seconded the motion. All Council Members voted aye. Motion passed.

5. PUBLIC COMMENTS - (3 minute maximum)

Doug Russell, 1080 N. Hwy 89, introduced himself to Council explaining he is a new resident in Harrisville. His father started the Harrisville Junior Posse for him and his sister. Ken and Jean Russell are his parents. His mother served on the planning commission for many years. He currently sits on the Northern Wasatch Association of Realtors, previously known as the Ogden Board. This covers a larger area now. He sits on the Government Affairs Committee, where he is tasked with attending local city council meetings; taking back any issues that may need action. They also offer access to any of their services including their lobbying. They are the largest lobbying organization because of the number of members and funds in the state. They are very politically involved, where there may be any issues. For example; sign ordinances or eminent domain. He is happy to share their experience with Council. In the case of the concessions stand, they can take a look at what other cities are doing.

Other than coming to introduce himself, he also sits on the Legislative Affairs Committee for the Utah Association of Realtors. He works with the legislators to get bills passed. The recent radon bill was shot down, which would have required testing to be done on each house that sold. Instead there is a public awareness campaign in our area informing the public that testing is available. He briefly overviewed Senate Bill 54, which was the count my vote campaign, where a compromise was reached for a combination of the caucus and primary systems. There is a Canal Safety Act Bill being proposed, requiring canal owner's submit reports to the water departments by January 1, 2015 notifying of any risk issues that may exist and then continue reporting on a every 5 years basis after that. If they identify any issues they must also submit a plan for action. He informed Council of Senate Bill 184, Local Government Inspection Amendment that amends and addresses issues with final occupancy permits. This stems from an individual who received a final occupancy permit and the local Council tried to rescind the permit once it was granted. This bill will impose requirements on what a city can and cannot do when issuing occupancy permits.

Brenda Nelson has been a Harrisville Resident for 9 years. She is also a realtor with the governing board. The 2013 average sales figure in Weber County is \$156,784. So far the average for 2014 is \$167,507. Next month she will narrow her statistics to Harrisville. She informed Council the market is starting to get busy.

Ruth Pearce thanked Jennie Knight for including the announcement in the newsletter for the upcoming Great Shake Out event. She has already received donations from 3 businesses for this event. There will be prizes given out to participants and a lot of brochures to distribute. She asked Council to help get the word out. Council Member Tait asked if the date is a Thursday. Ruth Pearce responded yes, the state selects the date for this event.

6. Mayor/Council Follow-Up.

Mayor Richins thanked the applicants who applied for the Council position and offered his appreciation for their interest in the city.

Mayor Richins acknowledged Paula Knighton for her numerous years of service to the city on the City Council as well as the Planning Commission. He presented her with a plaque and history book.

Mayor Richins asked Council how many members will be attending the spring ULCT conference in St George. Council Member Tait said she is going. Council Member Jensen said she will report back with her availability. Council Member Wilhelmsen and Council Member Pearce will not be attending.

Council Member Tait reported she met with the Youth City Council to order the Easter things. She made assignments for the committees and will have the Youth City Council come together to put things together for the Easter egg hunt.

7. Adjourn.

Mayor Richins motioned to adjourn at 8:08p.m.

ATTEST:

BRUCE RICHINS
Mayor

JENNIE KNIGHT
City Recorder