

**MINUTES  
HARRISVILLE CITY COUNCIL  
September 12, 2023  
363 West Independence Blvd  
Harrisville, UT 84404**

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Minutes of a regular Harrisville City Council meeting held on September 12, 2023 at 7:00 P.M. in the Harrisville City Council Chambers, 363 West Independence Blvd., Harrisville, UT.

**Present:** Council Member Kenny Loveland, Council Member Blair Christensen, Council Member Grover Wilhelmsen, Council Member Max Jackson.

**Excused:** Mayor Michelle Tait, Council Member Steve Weiss.

**Staff:** Jennie Knight, City Administrator, Brody Flint, City Attorney, Mark Wilson, Chief of Police, Justin Shinsel, Public Works Director, Bryan Fife, Parks and Recreation Director, Jack Fogal, City Recorder, Jackie Vanmeeteren, Police Administrator, Michael Duffy, Police Officer, Christina Blickfeldt, Police Administrator, Christopher Paradis, Police Officer.

**Visitors:** Brian Duffy, Lavina Duffy, Mick Blickfeldt, Madalyn Haas, Joshua Haas, Elizabeth Hansen, Greg Montgomery, Dan Gilboy, Nick Berriochs, Lily Hansen.

**1. Call to Order.**

Council Member Christensen called the meeting to order and welcomed all in attendance.

**2. Opening Ceremony.**

Council Member Christensen opened with the Pledge of Allegiance.

**3. Consent Items**

**a. Approval of Meeting Minutes for August 8, 2023 as Presented.**

**Motion:** Council Member Loveland made a motion to approve the meeting minutes for August 8<sup>th</sup>, 2023 as presented, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes  
Council Member Weiss, Excused  
Council Member Christensen, Yes  
Council Member Jackson, Yes  
Council Member Loveland, Yes

The motion passed unanimously.

**4. Oath Of Office.**

Jackie Vanmeeteren administered the Oath of Office to Michael Duffy and Christina Blickfeldt.

## **5. Business Items.**

### **a. YCC Flag Contest Presentation.**

Lily Hansen presented on the Harrisville City Flag Contest. In 2022 the Youth City Council was given the assignment to design a new City flag. They used five criteria for judging the flag. The criteria were; keep it simple, use meaningful symbolism, use two or three basic colors, no lettering or seals, and be distinctive or related. The YCC gathered submissions from the community from June through the end of July. The eight flags that were submitted were presented to Council. The YCC met in August and decided against recommending any of these flags. The YCC felt that the flag submissions did not meet the criteria or envision Harrisville's future.

### **b. Discussion/Possible action to approve striping of tennis courts for pickleball.**

Bryan Fife presented three options for adding pickle ball lines to the tennis courts. Option one is to paint pickleball lines on the existing tennis court utilizing the net that is already there. Option two would involve demolishing one tennis court and adding two additional pickleball courts in its place, this is option is not in his current budget. Option three is to leave the tennis courts as is and add pickleball courts to the new proposed building on 750 West. His recommendation is option three. Council Member Wilhelmsen asked what kind of public outreach have we received about pickle ball courts. Bryan Fife answered there has been a few public comments asking for them but more concerns about the noise from the paddles. Council Member Wilhelmsen inquired if there were rules that could be put in place to limit the noise. Bryan Fife explained the lights are on and the park does not close until 10 P.M., the pickle ball courts would be open until the park closes.

**Motion:** Council Member Loveland made a motion to deny the striping of the tennis courts for pickleball, second by Council Member Jackson.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes  
Council Member Weiss, Excused  
Council Member Christensen, Yes  
Council Member Jackson, Yes  
Council Member Loveland, Yes

The motion was passed unanimously.

### **c. Discussion/possible action to adopt Ordinance 542; home occupation standards amendments.**

Jennie Knight explained this is a text change amendment to our land use ordinance. This change would allow the use of a permanent make-up tools for cosmetic use and scar cover up. This ordinance comes with a positive recommendation from the Planning Commission. Council Member Loveland inquired about parking. Jennie Knight explained this is a text change amendment for the entire City not the conditional use application. Council Member Christensen inquired if this amendment allows for a tattoo shop as a home occupation. Jennie Knight clarified it would be an allowed use for cosmetic uses only. Council Member Wilhelmsen asked

if this could be used for tattooing. Jennie Knight answered this unit does not pierce the skin as deeply as a tattoo gun, and would not be able to provide a permanent tattoo.

**Motion:** Council Member Jackson made a motion to adopt Ordinance 542; home occupation standards amendments, second by Council Member Loveland.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes  
Council Member Weiss, Excused  
Council Member Christensen, Yes  
Council Member Jackson, Yes  
Council Member Loveland, Yes

The motion passed unanimously.

**d. Discussion/possible action to adopt Resolution 23-13; a resolution amending the Harrisville City Consolidated Fee Schedule.**

Jennie Knight reminded Council that during the June meeting a consolidated fee schedule was adopted. At the time of the adoption there were some fees that were not included in the fee schedule. This new fee schedule is an update that outlines these additional fees.

**Motion:** Council Member Wilhelmsen made a motion to adopt Resolution 23-13; a resolution amending the Harrisville City Consolidated Fee Schedule, second by Council Member Loveland.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes  
Council Member Weiss, Excused  
Council Member Christensen, Yes  
Council Member Jackson, Yes  
Council Member Loveland, Yes

The motion passed unanimously.

**e. Discussion/possible action to adopt Ordinance 543; storm water enforcement response plan.**

Justin Shinsel explained this ordinance allows the City to enforce storm water pollution in the City. If a builder does not follow storm water protection plans it allows the City to levy fines, backed by the State of Utah. Council Member Jackson inquired who would enforce this new policy. Justin Shinsel explained it would be Glen Gammel and himself. Brody Flint clarified it would be a civil issue not a criminal issue. The police would not be involved in enforcement.

**Motion:** Council Member Loveland made a motion to adopt Ordinance 543; storm water enforcement response plan, second by Council Member Jackson.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes

Council Member Weiss, Excused  
Council Member Christensen, Yes  
Council Member Jackson, Yes  
Council Member Loveland, Yes

The motion passed unanimously.

**f. Discussion/possible action to adopt Resolution 23-14; a resolution approving the contract with Weber School District for SRO services.**

Mark Wilson explained this is a three-year contract to provide SRO services to Orion Junior High and Majestic Elementary. The school district pays a percentage of the SRO wages which increases each year of the contract. Council Member Jackson inquired if the payment was the same for all departments or unique to each City. Mark Wilson answered it is an average between all of the departments involved in the contract. The average compensation for each officer is \$170,000 which covers pay and all benefits. Council Member Loveland asked if he felt good about the contract. Mark Wilson explained he does feel good and the department was going to provide SRO services regardless of a new contract. Council Member Jackson asked what is the percentage of time the officer is required to spend at the schools and does he need to be at both schools each day. Mark Wilson clarified the officer does not go to Majestic Elementary every day, but on an as needed basis. Officer Clark spends most of his time at Orion Junior High when school is in session.

**Motion:** Council Member Wilhelmsen made a motion to adopt Resolution 23-14; a resolution approving the contract with Weber School District for SRO services, second by Council Member Loveland.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes  
Council Member Weiss, Excused  
Council Member Christensen, Yes  
Council Member Jackson, Yes  
Council Member Loveland, Yes

The motion passed unanimously.

**6. Public Comment**

Council Member Christensen opened the public comment period.

No public comment was given.

Council Member Christensen closed the public comment period.

**7. Mayor/Council Follow-Up.**

Justin Shinsel informed Council that both safe sidewalks to school projects are almost completed. The Majestic drop off zone is being utilized now and 2000 North now has sidewalk to Orion Junior High.

Mark Wilson updated Council on their accreditation process. They expect to be ready for it within the next eight months. They applied for a J.A.G. grant to update the training room

equipment. The department is implementing plans for speed issues on 2000 N. and the new Majestic drop off zone to make sure any arising issues are resolved quickly.

Bryan Fife reported the splash pad has been shut down for the season. Boys' basketball registration will be in November. They are working on sprinklers at the parks now before secondary water gets turned off.

Jennie Knight explained Fall Festival is October 17<sup>th</sup>. The City is asking for donations from businesses for the event. The City has contracted with Jones and Associates for subdivision review and planning services. A complete overhaul of the subdivision ordinance has to be completed in the next six months to be in compliance with new state law. The audit report will be presented in October or November. There is a work session tentatively scheduled for the fourth Tuesday in January to review the budget and the Moderate-Income Housing Plan.

Council Member Wilhelmsen called attention to unlicensed solicitors. He informs the City when they approach him. He wants to know if there is a sign that can be put up stating if they are not licensed do not knock on our door. He asked staff if it is something they can explore.

Council Member Loveland inquired what time the Fall Festival starts. Bryan Fife explained the fun run starts at 5 P.M., booths and food start at 5:30 P.M., and fireworks will be at 7:30 P.M. Council Member Loveland asked for an update about the kids' playground equipment. Bryan Fife explained the equipment has been ordered and paid for. It will be ready this winter and will be installed in the Spring.

Council Member Jackson announced that North View Fire Chief Dave Wade is retiring. The Committee has narrowed his replacement down to two candidates. He wants to wish Dave Wade well on his future endeavors, and hopes to see lots of people at his retirement party.

- 8. Closed Executive Session-** A Closed Executive Session for the purposes described under UCA §52-4-205(1)(a); discussion of the character, professional competence, or physical or mental health of an individual.

**Motion:** Council Member Loveland made a motion to enter a Closed Executive Session for the purposed described under UCA §52-4-205(1)(a); a discussion of the character, professional competence, or physical or mental health of an individual, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes  
Council Member Weiss, Excused  
Council Member Christensen, Yes  
Council Member Jackson, Yes  
Council Member Loveland, Yes

The motion passed unanimously.

The Council convened into a Closed Executive Session.

**Motion:** Council Member Jackson made a motion to close a Closed Executive Session and reopen the public meeting, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes  
Council Member Weiss, Yes  
Council Member Christensen, Yes  
Council Member Jackson, Yes  
Council Member Loveland, Yes

The motion passed unanimously.

### 9. Adjournment

Council Member Loveland motioned to adjourn the meeting, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes  
Council Member Weiss, Excused  
Council Member Christensen, Yes  
Council Member Jackson, Yes  
Council Member Loveland, Yes

The motion passed unanimously.

The meeting adjourned at 8:02 P.M.



MICHELLE TAIT  
Mayor

**ATTEST:**

  
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Jack Fogal  
City Recorder

Approved this 10th day of October, 2023

