

**MINUTES OF HARRISVILLE CITY**  
**CITY COUNCIL MEETING**  
Tuesday, February 28, 2012 – 7:00 p.m.  
Council Chambers  
363 West Independence Blvd  
Harrisville, Utah 84404

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Present: Mayor Richard Hendrix, Council Member Chad Allen, Council Member Paula Knighton, Council Member Bruce Richins, Council Member Michelle Tait, Council Member Grover Wilhelmsen.

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder, Maxwell Jackson, Police Chief.

Visitors: Ruth Pearce, Jeff Pearce, Lieutenant Casey Staheli, Dave Eckersley (Planning Commission), Amber Weston, Boy Scout Troup 32 (Liberty, Utah), Wendy Knight.

**6:30 P.M. WORK SESSION**

**a. Mayor Hendrix.**

The mayor gave a brief update on staff issues.

**b. Police Chief Max Jackson.**

Chief Jackson presented a report on his department. Chief Jackson recognized Sergeant Chris Rowley who recently designed the new badge honoring the City's 50<sup>th</sup> celebration this year.

Chief Jackson gave an overview of current police staffing and budget. He reported the police department found the original plan to save money using only 8 duty officers proved to be futile. The cost savings was not as effective as projected so he has returned to a 9 officer department. Jeremy Mackenzie, a former Box Elder Sheriff's Officer, is the newest officer for the city.

Chief Jackson presented Harrisville's Index Crimes Statistics. The report shows the number of criminal cases is down for 2011. However, the types of cases being reported are more severe. He also explained that officers are responding to more misdemeanors cases, like theft at Wal-Mart.

Chief Jackson noted the impact and concerns of potential rate increases for neighboring communities who utilize public safety service through the county sheriff. He also expressed a concern that Harrisville City is suffering with officer retention. He described how officers are hired and trained, and then subsequently are leaving for higher pay. He proposed one option being a tax increase. Now is a good time for that discussion as the county is proposing to lower taxes to off-set duplicative public safety services. Staff and council discussed this concept.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Call to Order.**

Mayor Richard Hendrix called the meeting to order and welcomed all visitors.

**2. Opening Ceremony.**

Bruce Richins led the Pledge of Allegiance and opening ceremony.

**3. CONSENT ITEMS**

- a.** Approve the minutes of January 24, 2012, January 31, 2012, and February 7, 2012.

No comments.

**MOTION: Council Member Chad Allen motioned to approve the minutes of the January 24, 2012, January 31, 2012 and February 7, 2012 as presented. Council Member Grover Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.**

**4. BUSINESS ITEMS**

- a. Appointment of Jennie Knight as the new Harrisville City Recorder.

Mayor Hendrix appointed Jennie Knight as the new City Recorder to replace Jennifer Morrell who took a job with Weber County. The Mayor asked for the council to approve this appointment.

**MOTION: Council Member Michelle Tait motioned to sustain the appointment of Jennie Knight as the City Recorder, Council Member Chad Allen seconded the motion. All Council Members voted aye. Motion passed.**

The Oath of Office was administered to Jennie Knight, being the new Harrisville City Recorder, by Bill Morris the City Administrator and Notary Public.

- b. Discussion and/or possible action to approve Resolution 2012-02, Community Covenant Program.

Lieutenant Casey Staheli presented a brief description of the Community Covenant Program. Lt. Staheli requested the council assign a liaison to work with the Community Covenant Program. He explained the program is very flexible and can be modified to be city specific. The main purpose of the Community Covenant Program is to increase community awareness of services available to the families of soldiers. He suggested the city have a “kick off” event that possibly coincides with a local event like Heritage Days. An assigned military person will work with the council representative to keep them informed of services available for families of armed service employees. Mayor Hendrix inquired if other local cities are involved. Lt. Staheli said they are in the process of notifying other local cities. Mayor proposed one local liaison might represent multiple small cities. Lt Staheli confirmed one local liaison may be possible to represent multiple cities. Mayor Hendrix suggested he be the contact representative for now.

**MOTION: Council Member Michelle Tait motioned to approve Resolution 2012-02, Community Covenant Program. Council Member Richins seconded the motion.**

**Roll call vote:**

<b>Council Member Allen</b>	<b>Yes</b>
<b>Council Member Knighton</b>	<b>Yes</b>
<b>Council Member Richins</b>	<b>Yes</b>
<b>Council Member Tait</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**The motion passed 5-0.**

- c. Approval of 2012 Spring Crack Seal bid.

Mayor Hendrix presented Crack Seal Project information addressing the areas that will need crack seal. Three proposals were received by the city and Gene Bingham, Public Works Director, recommends approving the low bid from Post Asphalt. The Mayor noted that Mr. Bingham has indicated that Post Asphalt has done satisfactory work for the city before.

**MOTION: Council Member Richins motioned to approve the contract for Post Asphalt Paving, Council Member Wilhelmsen seconded the motion.**

**Roll call vote:**

<b>Council Member Allen</b>	<b>Yes</b>
<b>Council Member Knighton</b>	<b>Yes</b>
<b>Council Member Richins</b>	<b>Yes</b>
<b>Council Member Tait</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**The motion passed 5-0.**

**5. PUBLIC COMMENTS**

No public comment was offered.

**6. MAYOR/COUNCIL FOLLOW-UP**

Mayor Hendrix inquired when the annual Easter egg hunt will take place. Council member Richins reported the event will be April 7 at 9:00 am. Council Member Wilhelmsen suggested the event be listed on the marquee for a few days prior to the date.

Council Member Bruce Richins announced he will not be attending the League of City and Towns meeting in April. All council members discussed the dates of the conference, April 11-13. Mayor Hendrix offered to make arrangements for the council members who are attending.

Bill Morris requested that questions involving a recent incident with Youth Recreation be referred to him or Council Member Chad Allen.

Council Members discussed the success of the Community Garden Program. Council Member Knighton inquired about public enrollment in the program. Jennie Knight confirmed the program will be available again and suggested people who are interested contact the city.

Council Member Wilhelmsen reported the North View Fire Statistical Review on fire calls. He gave an overview of how many calls were received and the number of calls that overlapped. Council Member Allen reported that with recent changes with protocol at the Weber County Dispatch, they were able to reduce response time by three minutes. Council Member Wilhelmsen indicated the Fire Safety Program in elementary school has been very successful. He presented the fire inspection code totals, burning complaints received, and the number of permits issued. Mayor Hendrix recommended that the North View Fire Department be a resource for Code Enforcement weed complaints. He pointed out this resource has been underutilized by the city. Council Member Wilhelmsen noted North View Fire Department teaches First Aid classes for public.

**7. ADJOURN**

Mayor Hendrix moved to adjourn at 7:55 p.m.

***WORK SESSION***

**1. Meeting Coordination.**

Mayor Hendrix indicated the next city council meeting is the night of the political party caucus meetings. He suggests that the March 13<sup>th</sup> meeting be rescheduled for March 20<sup>th</sup>, depending on agenda items, or possibly cancelling the meeting altogether.

**2. Heritage Days 2012.**

Mayor Hendrix began the discussion with the possible movement of date of Heritage Days 2012. Several Council Members indicated they have received negative opinions from the public with the idea of changing date. Mayor Hendrix asked if maybe the grand opening of the Splash Pad could take place on June 2, 2012 and leave the date for Heritage Days in early August. Council Member Richins suggested there are a few benefits like cooler

weather with the possible June date. Council Member Wilhelmsen admitted he had received mostly positive feedback with changing the date. Council Member Richins queried whether fireworks would be available. Mayor Hendrix confirmed yes. Council Member Wilhelmsen pointed out vendors left early last year because of the heat. Council Members wondered if low attendance may be due to heat.

Council Member Allen presented flow chart with assignments to each council member. He proposed each council member come up with a proposed budget for their assigned items. He mentioned one resource would be adding up all known budget items to get an estimate of associated costs. Council Members examined survey results for reference on what to include for the celebration.

Council Member Wilhelmsen suggested tightening the time frame on contests. Council Member Allen suggested each council member decide what time of day their assigned activities will start as well. He also mentioned using two separate areas in the park may be an advantage. Having the booths setup in upper area of the park and reserve the lower area for activities and games.

Council Member Tait proposed contacting youth groups to fill booth space and not charge booth cost. Council Member Richins asked about potential cost savings with using a new sound system provider. Council Member Wilhelmsen added he received comparable bids from alternate sound systems. He indicated the costs associated with the current sound system provider are average. Council Member Allen suggested the sound system could be used for the evening program alone to save money. Council Member Wilhelmsen indicated he will follow up to see if the sound system provider is willing to participate just for evening program. He estimated a possible 50% reduction in cost. Council Member Allen says Public Works will prepare a budget of their costs associated for the day.

Council Member Allen suggested cutting down on advertising costs. He proposed donators be recognized briefly on the schedule and bring their own advertising for the event. Some businesses may have access to banners through their businesses. Council Member Allen suggested using the same 50<sup>th</sup> logo for all graphic needs. Council Member Allen suggested Shanna Edwards be contacted about historical memorial items: for example; plaques, badges, or awards for previous mayors and a cake celebration with the evening program. All Council Member's with exception to Council Member Richins voted in favor of June 2, 2012 for the new Heritage Days Event. Council Member Allen proposed that Pam Crosbie will have forms for Heritage Days expenditures. Each council member will be responsible for the individuals who spend budget money through their assignments. Next Heritage Days Work Session will be scheduled for last council meeting in March 27<sup>th</sup>, 2012.

### **3. Adjourn.**

Mayor Hendrix moved to adjourn at 8:50 p.m.

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**RICHARD HENDRIX**  
Mayor

**ATTEST:**

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**JENNIE KNIGHT**  
City Recorder  
Approved this 20<sup>th</sup> day of March, 2012