

**MINUTES OF HARRISVILLE CITY  
CITY COUNCIL MEETING  
June 12, 2018 – 7:00 p.m.  
363 West Independence Blvd  
Harrisville, UT 84404**

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**Present:** Mayor Michelle Tait, Council Member Grover Wilhelmsen, Council Member Clark Beecher, Council Member Gary Robinson, Council Member Steve Weiss (participated electronically). Council Member Ruth Pearce was excused.

**Staff:** Bill Morris, City Administrator, Lynn Fortie, Treasurer, Jennie Knight, City Recorder, Rick Hill, Bailiff, Max Jackson, Police Chief, Sean Lambert, Public Works Director, Bryan Fife, Recreation Director.

**Visitors:** Arnold Tait, Nathan Averill, Elaine Andrushko.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Call to Order.**

Mayor Tait called the meeting to order and welcomed all visitors.

**2. Opening Ceremony.**

Council Member Wilhelmsen led the pledge of allegiance and conducted the opening ceremony.

**3. Consent Items.**

- a. Approve the minutes of May 22, 2018 as presented.

**MOTION: Council Member Beecher motioned to approve the minutes of May 22, 2018 as presented. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.**

**4. Business Items.**

- a. **PUBLIC HEARING: Harrisville City Resolution 18-06; a resolution adopting the FY 2017-18 amended budget for the fiscal year ending June 30, 2018.**

**MOTION: Council Member Wilhelmsen motioned to open the public hearing for Harrisville City Resolution 18-06; a resolution adopting the FY 2017-18 amended budget for the fiscal year ending June 30, 2018. Council Member Beecher seconded the motion. All Council Members voted aye. Motion passed.**

No public comments were offered.

**MOTION: Council Member Beecher motioned to close the public hearing. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.**

- b. PUBLIC HEARING: Harrisville City Resolution 18-07; a resolution adopting the FY 2018-19 final budget for the fiscal year ending June 30, 2019.**

**MOTION: Council Member Wilhelmsen motioned to open the public hearing for Harrisville City Resolution 18-07; a resolution adopting the FY 2018-19 final budget for the fiscal year ending June 30, 2019. Council Member Weiss seconded the motion. All Council Members voted aye. Motion passed.**

Elaine Andrushko asked for a copy of the budget and was provided a copy by staff. Mayor Tait noted this budget is balanced. No further public comments were offered.

**MOTION: Council Member Beecher motioned to close the public hearing. Council Member Weiss seconded the motion. All Council Members voted aye. Motion passed.**

- c. Discussion /possible action to adopt Harrisville City Resolution 18-09; a resolution adopting the 2018 Certified Tax Rate.**

Lynn Fortie reviewed the proposed certified tax rate. Bill Morris said there was an article in the Standard Examiner referring to the possibility of Ogden City raising property tax to capture some of the decrease in the certified tax rate. Lynn Fortie explained there is no inflationary mechanism to address this; we do not receive an increase in property tax, just new growth. As the county reassesses the value of homes, the tax rate must fluctuate. Our tax rate is decreasing because property values are increasing.

Council Member Robinson said the League of Cities and Towns would like to do away with this taxing system. He feels this is not fair to the citizens. Bill Morris pointed out special service districts incrementally increase their taxes to adapt to the inflationary costs. Mayor Tait explained this is what Ogden City is trying to capture. Council Member Robinson commented that is the point where residents have an opportunity to address this. Council Member Wilhelmsen stated the only way to capture this money is to increase property tax. Bill Morris said there is inflation built into sales tax. Council Member Robinson said property tax is not good for citizens because they never really own their home outright. Bill Morris explained the history of property tax through the royal fee. This is based on thousands of years of common law.

Lynn Fortie said local governments consider this a good thing. The decrease in certified tax rate is due to the increase in property values. This information is directly from the county.

**MOTION: Council Member Beecher motioned to approve Harrisville City Resolution 18-09; a resolution adopting the 2018 Certified Tax Rate. Council Member Weiss seconded the motion. A Roll Call Vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 4-0.**

**d. Discussion/possible action to adopt Harrisville City Resolution 18-06; a resolution adopting the FY 2017-18 amended budget for the fiscal year ending June 30, 2018.**

Lynn Fortie explained he does not try to adjust each line item that is potentially going to go over budget, just the main lines that will for sure need adjustments. He looks for the one line item that is most out of line. He noted a correction to a specific line item. Because we have to keep a balanced budget, he finds the accounts that have the broadest scope. Bill Morris commented there are very few changes. He said the departments heads and Lynn Fortie do very well sticking to the budget. Council Member Robinson asked about the engineering services. Bill Morris explained the engineering is due to more development than what was originally planned for; particularly in the mixed use zone that requires both more engineering and planning. He also commented we modified our mapping, which increased our engineering as well. Council Member Robinson asked what the fund balance is. Lynn Fortie said this is a projected amount at this time. He pointed out the proposed balance from the next fiscal year budget shows the projected amount. He said this is a budgeted amount, not necessarily what is going to be spent. There are several line items that are lower than anticipated and he feels this is not going to cause an issue. If he anticipates a change, he addresses that. Revenues have a three month lag which makes it hard to project the end numbers. We are just now receiving sales tax amounts for March. We will not have final numbers for this fiscal year until September. Mayor Tait explained the numbers are looking good for this year. Lynn Fortie confirmed there was a small overall net income decrease from March to April and if this holds, we will still be in the positive. There are still a couple of months we are waiting for. There is currently a projected surplus of \$163,018, with two months remaining to close out the fiscal year.

**MOTION: Council Member Wilhelmsen motioned to adopt Harrisville City Resolution 18-06; a resolution adopting the FY 2017-18 amended budget for the fiscal year ending June 30, 2018. Council Member Beecher seconded the motion. A Roll Call Vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>No</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 3-1.**

**e. Discussion/possible action to adopt Harrisville City Resolution 18-07; a resolution adopting the FY 2018-19 final budget for the fiscal year ending June 30, 2019.**

Lynn Fortie explained the changes since the last version. The Jeep for administration was not shown in motor pool, this was added to motor pool, but was already reflected in

the general fund. Also the fence budget has been added to the new budget. Lynn Fortie said he and Bryan Fife discussed having a contingency for the splash pad; \$3,000 in case something goes wrong with the splash pad. This has been adjusted to the splash pad account along with a budget note. The budget line now is \$10,000 with \$3,000 for the contingency. If nothing comes up during the year, this money will not be spent. Also the recycling fees have increased. Since that has come to our attention, this was added to reflect properly in the budget. We collect what we pay on this so the revenue and also the cost of service were adjusted. One additional change since then, Bryan Fife requested an increase to the wage on the new recreation employee. Lynn Fortie outlined the budget line items that include this increase.

Council Member Wilhelmsen asked if the rainy day fund would contain the surplus. He knows there was some back and forth including an error that was fixed to our favor. Lynn Fortie explained this is a slang term used typically by cities. This fund is to cover contingencies to use and still function. Council Member Wilhelmsen asked where we sit. Lynn Fortie said the 2017 fiscal budget projects a 24%. With the error in impact fees, he would have had to transfer money to capital projects. What we are talking about as of April, this might exceed the 25% allowable amount, which is allowed if you are going to use it in the next budget year. That is what he is predicting we will be doing this next year. Council Member Wilhelmsen said this is delicate funding and asked how much is realistic to have in reserves to draw on, if there is a need to use to run our departments. Bill Morris recommended having this as high as possible to the 25% allowable amount. Lynn Fortie said assuming the projected surplus holds, we will still have the 25%, plus the surplus, plus the keying error that was fixed. We would already be over, although the year end increases can change.

Council Member Wilhelmsen said we have lived at a lean time, with departments running lean and on vapors at times. This is creating a doom and gloom feeling. He understands Council is not here to spend money, the reserves are important, but if there are needs to be met, we need to cover the needs as a benefit to our citizens. Bill Morris pointed out a lot of cities would be envious of our position, with a nearly maxed out 25%, the surplus in capital projects, and the reserve funds with no bonding. Council Member Robinson asked if this can be given back to the residents. Bill Morris pointed out this decreased 11% this year by the certified tax rate.

Lynn Fortie said this is not for particular properties, but as a whole. The residents still pay the same amount, or rate. Bill Morris pointed out with the public safety issues, a shortage of police officers; we are not in an ideal position. Now these issues are affecting the fire department and recreation staff as well. The new retirement system is turning people off.

Mayor Tait pointed out the importance of taking care of the community. She feels it is important to maintain the city's needs and interest, so the community stays and people are sustained. We can maintain a good quality of life for people. Council Member Wilhelmsen thanked the department heads for their work.

Council Member Robinson expressed his frustration with how the budget session was run this year. He commented North Ogden started their budget process in February. Each department head presented their budget to Council and they took four months to review this. He said he does not feel he was involved in the budget process like before. He disagreed with giving employees an increase. Mayor Tait pointed out they are just

bringing them up to where they need to be. Council Member Wilhelmsen said that is why he asked where our overall budget sits. This is benefiting our city because we are more effectively running our cities needs. He asked how much it costs the city in extra payroll to discuss these budget needs. He feels that is not fair to the department heads to be here after hours. Streamlining this process has helped by having the information presented this way.

Council Member Beecher reminded Council two weeks ago we had a citizen who voiced concern about the activity at the park. We do not have the man power and officers to address the needs of the people. They are spending time at WalMart which takes officers off the street patrolling. He applauded the employees for their efforts. Council Member Robinson said that is the problem with having a big box store. Council Member Weiss said he is happy with the balanced budget and agreed he would like to take care of the city employees.

**MOTION: Council Member Weiss motioned to adopt Harrisville City Resolution 18-07; a resolution adopting the FY 2018-19 with amendments final budget for the fiscal year ending June 30, 2019. Council Member Wilhelmsen seconded the motion. A Roll Call Vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>No</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 3-1.**

**f. Discussion/possible action to approve Harrisville Resolution 18-08; a resolution authorizing agents for PTIF.**

Bill Morris explained the PTIF fund is a state fund where we keep money being held to get the best interest rate to get the best return on our money. The attached resolution indicates who is allowed to touch these funds to transfer on behalf of the city. Council Member Robinson asked who it has been in the past. Bill Morris said these same individuals but now is being approved by the governing body.

**MOTION: Council Member Beecher motioned to approve Harrisville Resolution 18-08; a resolution authorizing agents for PTIF. Council Member Weiss seconded the motion. A Roll Call Vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 4-0.**

**5. Public Comments - (3 minute maximum)**

Nathan Averill, 1292 Georgia Ave, said he was reading through the public comments from two weeks ago. He does not feel a four way stop on Independence will do anything. Most people do not speed, he drives this all the time.

**6. Mayor/Council Follow-Up:**

Mayor Tait informed Council there is a crime prevention seminar this Thursday, from 5-7pm at the Cabin. Detective Gammell will be presenting this and would like an RSVP. Max Jackson said Allison Hatch is inviting Council to attend a neighborhood watch meeting at Majestic Elementary on June 25<sup>th</sup> at 6:15pm. WalMart will be helping them out by giving them some supplies. Council Member Robinson asked for the meeting to be advertised on the marquee. Mayor Tait said this is not a city sponsored event, we are just invited. Bill Morris confirmed the city does not want liability on this. Mayor Tait said this is a closed group on Facebook. They do not want uninvited guests on this page. Max Jackson will find out if this is okay with the group before the city advertises.

Council Member Robinson asked for the newsletter to be available at Lee's grocery store. Bill Morris will check with Laurence on the possibility of sending this to Lee's. Council Member Robinson asked about putting the newsletter in Kent's in Plain City as well.

Council Member Wilhelmsen suggested having Council reports from the meetings they attend added to the agenda.

**7. Adjourned.**

Mayor Tait declared the meeting adjourned at 8:01pm.

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**MICHELLE TAIT**

Mayor

**ATTEST:**

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**JENNIE KNIGHT**

City Recorder

Approved this 10<sup>th</sup> day of July, 2018.