

**MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING**

Tuesday, January 27, 2018 – 7:00 p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah

Present: Mayor Michelle Tait, Council Member Grover Wilhelmsen, Council Member Gary Robinson, Council Member Ruth Pearce, Council Member Clark Beecher.

Staff: Bill Morris, City Administrator, Sean Lambert, Public Works Director, Bryan Fife, Recreation Director, Mark Wilson, Police Sergeant, Jennie Knight, City Recorder, Rick Hill, Bailiff.

Visitors: Brian Dabb, Molly Speer, Jeff Pearce, Olivia Harlow, Brenna Teuscher, Austin Tracy, Aspen Teuscher, Scott Moffitt, Nicole Shakespeare, Kevin Shakespeare, Sabrina Hefflefinger, Ryan Trease, Alisa Trease, Preston Wilson, Raul Cardona, Stephen Weiss, Arnold Tait, Axelle Lefeuve, Savanna Garmire, Tyler ??, Ashlyn Wood.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all visitors.

2. Opening Ceremony.

Council Member Wilhelmsen led the pledge of allegiance and conducted the opening ceremony.

3. Consent Items.

- a. Approve the minutes of January 9, 2018 as presented.**

MOTION: Council Member Wilhelmsen motioned to approve the minutes for January 9, 2018. Council Member Pearce seconded the motion. All Council Members voted aye. Motion passed.

b. Check Register

Council Member Robinson asked what the payment to Weber County Sheriff for travel was for. Mark Wilson said this was for the cold case homicide. Council Member Robinson asked why we pay for blue stakes. Bill Morris said the city must pay for the blue stakes subscription; that is how blue stakes is funded. Council Member Robinson asked about Westland Ford and whether we are paying taxes to the gas entity for the purchase of fuel.

Sean Lambert said there are mandatory taxes we must pay but for the most part we do not pay taxes. Council Member Robinson asked if we put this out to bid. Sean Lambert

confirmed yes. Council Member Pearce asked if the payment to Rural Community is a yearly payment. Bill Morris said we do not have duration on payment until the general plan is approved. He said we will compile the information and present it to planning commission soon.

MOTION: Council Member Pearce motioned to approve the check register. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

a. Discussion/possible action to conduct interviews for Harrisville City Council Member Vacancy.

Council Member Pearce declared a possible conflict with this agenda item as she is married to one of the candidates. Mayor Tait said by ordinance a conflict may arise if the vote would bring monetary value to the household. Bill Morris confirmed state code allows this but our ordinance does include a conflict if a member gains monetary value from a council action. He asked if the other Council Members were okay allowing Council Member Pearce to continue with the vote. Council Members Robinson, Beecher, and Wilhelmsen all agreed to allow Council Member Pearce to vote on the appointment of the new Council Member.

Each of the four candidates for the Council appointment was interviewed and answered questions.

Austin Tracy explained she filled the previous vacancy and served until December 2017. She has been the youth city council chair and feels she brings a different view point. She is changing careers in August will become a school teacher and will have additional time to serve. Council Member Pearce commented she is glad she will continue with the youth city council no matter the outcome. Council Member Wilhelmsen asked what her plans are in the future. She explained she has been actively attending meetings for the last four years. She reads the minutes regularly and feels everyone needs a voice.

Steve Weiss has lived in the north end of the city for 32 years and served on Planning Commission for 13 years; being Chairman for 4-5 years. He would like to move from planning commission to council. He feels there are things that can be looked at differently. We are in a time of plenty right now and he would like to see progress made with businesses. He feels we could take advantage right now. He would like to see discussion on helping businesses come into the city.

Council Member Robinson asked why he is considering Council at this time. Steve Weiss said his work schedule has changed and he is now available. Council Member Wilhelmsen asked with his experience on planning commission, where he feels we are at with growth and development. Steve Weiss said there are plenty of homes which build the community, but we need to reach out to businesses. He has already reached out to businesses encouraging one to look north for a new location. North Ogden and other surrounding cities are bringing in businesses and this is something we need to take advantage of right now.

He is seeking approval for Aspen Paving to get started during this time of year. Mayor and Council discussed the bid proposals and discovered there was some discrepancy between the numbers listed and the quoted price. Sean Lambert assured Council the Aspen Paving bid is \$14,960. Mayor Tait pointed out Aspen Paving is still less than the other bids. Mayor and Council discussed the bids and the total amount of the lowest bid. Council Member Robinson suggested tabling this item until the numbers can be updated. Council Member Wilhelmsen said he doesn't have a problem passing this but needs to know the correct amount on the bid. Sean Lambert explained the crack seal needs to be done now while the weather is cold. Council Member Pearce said she would request getting an invoice and email the correct proposal with a final number to Council this week. Council Member Beecher said he would like to see the numbers add up. Council Member Pearce said she is in favor of passing this as long as they receive a correct proposal.

Sean Lambert explained the cabin budget was reduced last year and he is unsure how he is going to cover this cost. The number was reduced to \$2000. There is carpet that needs to be replaced and two over 10-year-old furnaces. This was cut drastically without his knowledge during the last budget season. He suggested if we do not keep up on our buildings and grounds they will just deteriorate. Normally he would pay for the cabin parking lot out of the cabin budget. Because of the reduced budget, he will be taking this from another budget to cover the cost. Council Member Robinson asked if the canal company is doing any rodent control. Sean Lambert said there is no rodent control.

MOTION: Council Member Pearce motioned to award the bid for 2018 Crack Seal Project to Aspen Paving for \$14,960 on the condition that a bid reflecting the appropriate total is received. Council Member Beecher seconded the motion. A Roll Call vote was taken.

Beecher Yes
Pearce Yes
Robinson Yes
Wilhelmsen Yes

Motion passed 4-0.

e. Discussion/possible action on Harrisville Bike Park.

Bryan Fife asked if Council is familiar with the Riverdale Bike Park. He explained that Mayor Richins gave approval for a similar project but things were delayed due to the winter and Mayor Tait asked for him to approach Council for their approval. He said this is a low key bike park where the jumps are 1-2 feet off the ground. There are no jumps large enough to jump or do tricks off. It would be one directional with signage showing the proper direction. The bike track in Riverdale is called a pump track. There is a downhill start and momentum is what carries you through the track. The site for the track is north of the vet clinic on Hwy 89. The material is already there and he has access to more. This will be a dirt track. His only concern is lack of fencing off the highway. He would like to budget for minimal fence material to address this. Liabilities

are not a concern. There will be recommended safety tips such as: wear a helmet, ride at your own risk, etc. Last fall we put out a “feeler” on Facebook and this was well received from the public with a lot of positive feedback. He feels this would be great to offer to the younger population. He also explained we have extra bleachers that could also be placed there. This is an underutilized area of the city. Mayor Tait asked how the track is designated. Bryan Fife explained the path is fairly obvious but there will also be vegetation to upkeep; not more than is already there. He would like to begin in two weeks if the material is not frozen and before his busy season begins. Council Member Pearce asked if there is any cost to the city. Bryan Fife said fencing and signage. Council Member Robinson asked what the maintenance will be. Bryan Fife responded not more than what they are currently addressing.

Council Member Robinson said he feels the city should not be in the business of entertaining youth. He said last year the city added a camp for kids. Bryan Fife reported the summer camp was very successful. Mayor Tait asked where the access would be. Bryan Fife said access will come from the walking track at the park. Bill Morris reminded Council this was proposed years ago as well. Bryan Fife will include the budget issues for fencing and signage in the next fiscal year. Council Member Beecher asked if they can address the “goat head” weed issue. Bryan Fife said they can address that.

MOTION: Council Member Wilhelmsen motioned to support and authorize a bike park and report the costs back to Council. Council Member Beecher seconded the motion. All Council Members voted aye. Motion passed.

f. Discussion/possible action to approve surplus truck.

Bill Morris explained last budget season the police department ordered a new vehicle and gave a Ford F-150 to the administration department. Since then, it was discovered the truck has mechanical issues that would not be cost effective to fix. Staff is requesting the surplus of this truck which will in turn be sold at auction. The cost to fix the vehicle would be more than what is recommended. Staff cannot sell property without Council authorization.

MOTION: Council Member Beecher motioned to surplus the Ford F-150 truck to be sold at auction. Council Member Weiss seconded the motion. All Council Members voted aye. Motion passed.

5. Public Comments - (3 minute maximum)

Sabrina Hefflefinger, 1725 N 750 W, expressed her concern with the amount of traffic driving at excessive speeds on 750 W. She admitted she is not sure what more can be done because she sees patrol cars all the time. She feels the public thinks this is a short cut up towards the highway but the speed limit is only 30 mph. She talked to staff who said the speed trailer is not currently working. She has kids and also animals. She suggested the community could donate money towards getting the speed trailer fixed and out on the road. This is a big concern for her.

Mayor Tait said she will pass this information on to the police department.

6. Mayor/Council Follow-Up:

Council Member Robinson requested Council review the budget for this fiscal year's expenditures. Mayor Tait asked if all Council Members would like this on the agenda in the future. Council Member Wilhelmsen asked what exactly Council Member Robinson is asking to review. Bill Morris explained we will be entering budget season shortly and Lynn Fortie will be presenting some of the preliminary budget items. Council Member Robinson said he feels the department heads should be coming to each meeting to explain the costs more or less. He feels Council needs to inform the public more. Bill Morris reminded Council the budget is available to the public at all times. Council Member Robinson again requested department heads give an accounting of their budgets each meeting. Council Member Beecher asked if this has been done before. Bill Morris said this has not, the state mandates certain requirements that we already meet. The monthly report is required and provided. We have already added the check register to the agenda. Council Member Pearce said she does not feel the budget should be reviewed that often; possibly every six months. Bill Morris said having Lynn Fortie come in to explain things every six months, or to discuss upcoming items. Bill Morris said there have been some computer issues that have come up that staff has addressed. Mayor and Council agreed to have Lynn Fortie present a budget review. Council Member Robinson asked if elected officials need to declare conflicts of interest. Bill Morris informed Council additional training will be held in March when disclosure statements will be provided. This was postponed until the Council vacancy had been filled.

Council Member Pearce said she will not be attending the ULCT training in April. Mayor Tait and Council Members Wilhelmsen, Beecher, and Robinson will all be attending. Jennie Knight will provide the information to Council Member Weiss.

Council Member Robinson commented on how meetings have been canceled and the Council has not been meeting regularly. Mayor Tait confirmed there were two meetings held in January. The first meeting in February was the first to be canceled. Council Member Robinson indicated if they are not going to hold two meetings per month, Council should not be paid for two meetings. He feels Council could review the regulations for the city and review city code. Mayor Tait said meetings will not be held when there are no agenda items. Mayor Tait explained the public hearing requirement and approval of an ordinance to make the change and associated costs for that process.

Bill Morris reminded Council additional training will be held at the next meeting.

7. Adjourn.

Mayor Tait declared the meeting adjourned at 8:29pm.

ATTEST:

MICHELLE TAIT
Mayor

JENNIE KNIGHT

City Recorder

Approved this 13th day of March, 2018