

Project Management Meeting Minutes

Harrisville City Office

Thursday, January 11, 2018

9:00 a.m.

Attendance:

Matthew Robertson (Engineer)
Laurence Boswell (Land Use Coordinator)
Bill Morris (City Administrator)
Blake Carlin (Bona Vista Water)
Sean Lambert (Public Works Director)
Ryan Barker (North View Fire Marshall)

Visitors:

Ricardo Nigrete
Kerri Jo Christoffersen
Jed McCormick
Blake Carlin
Ryan Barker
Mike Hansen
Chris Lessig

- 1) Meet with Christine Cope to discuss code enforcement issue.
 - a. Christine wants to talk to Bill and Laurence about a code enforcement issue concerning the Mr. Pomeroy's house which is located next to her lot. Laurence gave an overview on the Pomeroy case. Laurence agreed to go by at least once a month to check on the Pomeroy case. Bill states that if Christine notices that the Pomeroy lot is out of compliance, then to call Laurence. Christine reported that there are mattresses on the back lot and it is out of compliance. Laurence agreed to send off a new letter to Mr. Pomeroy after reviewing the photos that Christine turned in. If Mr. Pomeroy fails to get his property into compliance, a new appeal hearing would have to be set up with Greg Montgomery, and the City would have to go through the appeal process again. Christine reported that people might be living in the trailers in the backyard and that there are fires. Fire Marshall Ryan Barker reports that backyard fires are okay if they do not reach over three (3) feet high. Ryan states that burning garbage is not allowed either. If Christine see's Mr. Pomeroy burning garbage or having a fire that reaches above three (3) feet, then she is to call dispatch. This meeting will be considered today's complaint on the Pomeroy property.

- 2) Meet with Jed McCormick.
 - a. Jed McCormick has some questions about a few R-3 zoned properties that he owns. One of the lots is located south of the Colonial Springs townhomes. This lot is expected to be annexed into the City at some point, however; there is only one access point from 2300 N. Jed would need another access point from 225 W. Bill asked about getting access from Wellington Drive, which is a street that runs through the townhome subdivision. Jed said that it's a PRUD zone and that they would most likely not accept additional amount of traffic. Bill corrects him and says that it's a SAP zone in Harrisville and the City could possibly make some arrangements. Jennie Knight will pull the SAP agreements and see what the City can do. Bill states that the biggest aspect of Jed's proposal is the annexation part. It looks like his property is located in unincorporated Weber County and would need to be annexed into our City. If

it's part of North Ogden, we would need to do a boundary agreement with them.

- 3) Meet with Ricardo Negrete regarding subdividing property with a holding strip off of 523 W 2550 N.
 - a. Kerri J., representing Ricardo Negrete, displays a dedication plat of his lot. The holding strip that is on the dedication plat does not have a tax ID. The one (1) foot holding strip is located in the street, and the street was dedicated to the City. Bill requires a letter from the Title Company stating that this holding strip can be cleared and then the City will agree to amend the plat. Sean states that the Title Company needs to clear the holding strip, and then tell us what to do so we can get it officially removed from the plat. The City will just follow whatever solution the Title Company receives. Bill states that the vacation of the holding strip will most likely need to have city council approval.
- 4) Meet with Chris Lessig to discuss property off of HWY 89.
 - a. A property located off HWY 89 and 1550 N is currently zoned R-1-10. Chris wants to know the possibility of getting that property zoned CP-2. He would like to put some office ware houses on that lot. Bill states that it would need to be approved through planning commission. Matthew Robertson asks about UDOT access. Bill states that UDOT will most likely require a traffic study, which could cost a lot of money. Chris wants to know if access off 1550 N would be probable. Matthew says that he would need to check City standards to see if there is enough space. Sean says the proper way would be getting access off HWY 89. Blake Carlin states that there is no secondary water on that lot, so any landscaping would need to be under 15%. Blake also states that Chris might need water access off HWY 89 and possibly a fire hydrant. Bill states that if it is legal, according to City standards, to have access off 1550 N, then Chris can rezone the lot and build the ware houses.
- 5) Review building permit and impact fees.
 - a. Staff met to review building permit and impact fees and how to distribute the funds.
- 6) Meet with Rural Community to review the general plan.
 - a. Staff met with Rural Community and reviewed the general plan.

Adjourned at 10:35 a.m.

Laurence Boswell, Land Use Coordinator