



HARRISVILLE CITY

363 West Independence • Harrisville, Utah 84404 • (801) 782-4100

MAYOR:

Bruce N. Richins

COUNCIL MEMBERS:

Grover Wilhelmsen
Michelle Tait
Jeffery Pearce
Jennifer Jensen
Jennifer Morrell

**CITY COUNCIL MEETING
AGENDA
363 West Independence Blvd
October 28, 2014**

"In accordance with the Americans with Disabilities Act, the City of Harrisville will make reasonable accommodations for participation in the meeting. Request for assistance can be made by contacting the City Recorder at 801-782-4100, providing at least three working days advance notice of the meeting."

7:00 P.M. CITY COUNCIL MEETING
Presiding: Mayor Bruce Richins
Mayor Pro Tem: Jennifer Morrell

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE & OPENING CEREMONY** [Jennifer Morrell]
- 3. CONSENT ITEMS**
 - a. Approve the minutes of October 14, 2014 as presented.
- 4. BUSINESS ITEMS**
 - a. Update on 2550 North. [Bill Morris]
 - b. Discussion/possible action to approve Harrisville City Resolution 2014-11; a resolution of Harrisville City, Utah, designating an environmental certifying officer (ECO). [Bill Morris]
 - c. Discussion/possible action to adopt 2014-15 Capital Investment Plan. [Bill Morris]
- 5. PUBLIC COMMENTS - (3 minute maximum)**
- 6. MAYOR/COUNCIL FOLLOW-UP:**
- 7. ADJOURN**
- 8. CONVENE INTO WORK SESSION**
 - a. Communication Training.
 - b. Parks and Recreation
 - c. Heritage Days 2015

DATE POSTED: October 24, 2014

BY: Jennie Knight, City Recorder

I, Jennie Knight, certify that I am the City Recorder of Harrisville City, Utah, and that the foregoing City Council agenda was faxed to the Ogden Standard Examiner, Weber County Library, and neighboring cities. The agenda was also posted at the following locations: City hall, on the City's website www.cityofharrisville.com and the State Public Meeting Notice website at <http://pmn.utah.gov>.

MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
Tuesday, October 14, 2014 – 7:00p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Mayor Bruce Richins, Council Member Jennifer Morrell, Council Member Jeff Pearce, Council Member Grover Wilhelmsen, Council Member Michelle Tait. [Council Member Jennifer Jensen excused.]

Staff: Bill Morris, City Administrator, Keith Wheelwright, Police Lieutenant, Shanna Edwards, City Historian, Jennie Knight, City Recorder.

Visitors: Ruth Pearce, Mike Murtha, Heidi Mead, Robby Hales, Nick Colvin, Megan Kopinski, Jordan Lochhead.

5:00 P.M. *Central Weber Sewer District Tour – City Council took a tour of the Central Weber Sewer District Treatment Plant. [2618 W. Pioneer Road, Marriott/Slaterville City]*

7:00 P.M. **CITY COUNCIL MEETING**
Presiding: Mayor Bruce Richins
Mayor Pro Tem: Jennifer Morrell

1. Call to Order.

Mayor Richins called the meeting to order and welcomed all visitors. He excused Council Member Jensen.

2. Opening Ceremony.

Council Member Wilhelmsen led the pledge of allegiance and opening ceremony.

3. Consent Items.

- a. Approve the minutes of September 9, 2014 as presented.

Council Member Tait pointed out a misspelling of DaVinci.

MOTION: Council Member Pearce motioned to approve the minutes of September 9, 2014 as amended. Council Member Morrell seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

- a. Mayor appointment to Planning Commission.

Mayor introduced Council to Michael Murtha who is the appointee to fill the vacancy for the Planning Commission alternate. Mayor Richins said he met Mr. Murtha last year while campaigning. Mr. Murtha introduced himself to Council. He and his wife have been residents of Harrisville for a little over a year. They relocated from Pleasant because of downsizing. He feels Harrisville is his kind of speed.

His wife retired after 20 years of military service in 2006 and he retired in 2009 as a Chief Master Sergeant in the Air Force. He admitted he was surprised when the Mayor approached him to serve on Planning Commission but feels he is well suited for this position. He asked if

Council had any questions for him. Council Member Tait asked why he is interested in serving. Mr. Murtha explained his background while serving in the military. He has experience with building small cities from the ground up using long term planning solutions.

MOTION: Council Member Morrell motioned to grant the advice and consent to the appointment of Michael Murtha to fill the Planning Commission position ending December 2017. Council Member Tait seconded the motion. All Council Members voted aye. Motion passed.

b. Discussion/possible action on participating in the Utah Division of State History Certified Local Government (CLG) Program.

Shanna Edwards gave a brief presentation on the benefits of becoming a certified local government. There are grant funds available to participants and as a certified local government there is a good chance of obtaining these funds. The state historic preservation committee will also keep us apprised of any changes. She said the first step has been completed with the passing of Ordinance 420 Historical Preservation. There would now be an appointment and committee to address the needs of historical preservation. There is a recommendation to have some professionals that are trained in planning and architectural design in our area sit on this committee. These requirements can be waived and the committee can be comprised of interested persons. We would need to draw up an agreement signed by the Mayor with the option to withdraw anytime from the program.

Shanna Edwards suggested making a list of historic homes in a concentrated area. Some of this has already been done. She would like to have some help to determine the style the homes and include them in a historic study. The city match can be made with volunteer hours rather than in kind money from the city. The city already has a pamphlet on historic sites and we could have one on the historic homes as well. The city could then provide information to homeowners on how to apply for historic preservation funds that may be available; helping them learn more on how to preserve their property.

Years ago the city was met with concerns defining a historic district with a landmark designation. In this case, the owner of the property must submit a written statement wanting to participate. The district would allow signage to note the historic area. She would like to get a grant for signage as well. There are a number of homes on North Harrisville Road that are over 100 years old. She asked Council if they have any more ideas.

Council Member Morrell expressed her consent with the city's participation. She feels there is nothing to lose and there is an immediate gain. She said we already have the walking tour available and she likes the idea of encouraging residents to get their homes on the national registry. Sometimes this encourages neighbor participation.

Council Member Tait said she liked the idea of having a historic district there were just concerns with the residents having to comply with certain standards when upgrading and remodeling. This will clarify the restrictions so people know what they are getting into. She does not see a downside to this.

Bill Morris said one consideration is to adopt this as an element of the general plan with a name like "Old Town Harrisville". Council Member Pearce agreed; maybe having a positive approach to the idea. Residents would be able to participate through public hearings before adopting this element with the general plan.

Council Member Tait asked about the matching grants funds. She was concerned this would commit the city to funds that may not be available. Bill Morris said money would be used to fix up the houses to their original condition. Shanna Edwards clarified the study and pamphlets can be included as part of the matching funds.

Mayor and Council agreed to give recommendation for staff to move forward with this item.

- c. Discussion/possible action to approve Harrisville City Resolution 2014-10; a resolution entering an interlocal agreement between Harrisville City and Weber Area Dispatch and other agencies for towing dispatch services.

Bill Morris explained this resolution is an interlocal agreement for towing services. He asked if Council had any questions regarding the agreement. Council Member Tait asked if this is back dated to March 15, 2014. Bill Morris explained to Council we were under contract until November of this year and now we will be free to participate with the other cities that have already entered into this contract back in March. He listed all of the participating cities. Council Member Morrell asked if there is a financial benefit. Lt. Wheelwright gave a brief history of the problems that existed under the previous system with wrecker dispatch. The towing services were paying a lot of fees to participate and police were not receiving good service. Because of these difficulties at that time we opted to create our own sole source environment. The provider is now out of business due to medical issues. Ogden City created a rotation list. Inspections are conducted on a regular basis. Service quality is going up and prices are set and regulated by the state. If for some reason service quality does not meet our standards, we can remove that provider from our list. Lt. Wheelwright gave a brief explanation of how the towing dispatch will work.

Council Member Pearce asked if owner requests will be honored. Lt. Wheelwright responded yes, these requests will be honored just as they are currently. Council Member Pearce stated an owner requested call is more affordable rather than going through the dispatch service. Lt. Wheelwright explained there are circumstances where cars are impounded and the dispatch service is necessary. If there is an option for an individual to request a service provider, those requests are honored.

MOTION: Council Member Tait motioned to approve Harrisville City Resolution 2014-10; a resolution entering an interlocal agreement between Harrisville City and Weber Area Dispatch and other agencies for towing dispatch services. Council Member Wilhelmssen seconded the motion. A Roll Call vote was taken.

Council Member Wilhelmssen	Yes
Council Member Tait	Yes
Council Member Pearce	Yes
Council Member Morrell	Yes

Motion passed 4-0.

- d. Discussion/possible action to approve Harrisville City Ordinance #468; an ordinance adopting Chapter 4.42 entitled "Discharge of Firearms"; amending sections 1.110.030 and 1.110.040 of the Municipal Code relating Disposal of Property; making technical changes; severability; and providing an effective date.

Bill Morris explained this ordinance will bring us into compliance with state laws that have changed regarding seized property by police. This also includes regulations regarding the discharge of a firearm within the city limits. There are situations where firearms are being discharged and this will bring people into compliance.

Bill Morris fixed a clerical error in the long title of the ordinance. He explained the ordinance will govern what people are doing anyway. Section 2 will cite the state code regulations for distance requirements; no shooting within 600 ft of a house or structure. He further explained by citing the state code any amendments or changes are automatically adopted without us having to amend our ordinance. Lt. Wheelwright said there are areas off North Harrisville Road that meet the allowance for shooting. Air propelled projectiles are allowed. The park resolution bans the use of these items in the parks but for the purposes of this ordinance these are not considered

guns. Sections of the state law that have been repealed are now stricken from this ordinance. As per the state law, the police chief can dispose of property.

MOTION: Council Member Pearce motioned to approve Harrisville City Ordinance #468; and ordinance adopting Chapter 4. 42 entitled “Discharge of Firearms”; amending sections 1.110.030 and 1.110.040 of the Municipal Code relating to Disposal of Property; making technical changes; severability; and providing an effective date as amended. Council Member Morrell seconded the motion. A Roll Call vote was taken.

Council Member Wilhelmsen	Yes
Council Member Tait	Yes
Council Member Pearce	Yes
Council Member Morrell	Yes

Motion passed 4-0.

e. Harrisville Heritage Days 2015 Discussion

Mayor Richins explained the main reason for this discussion is to set the date for the 2015 celebration. Council Member Pearce suggested moving the date away from Roy Days. Council Member Tait suggested the first part of June. Council Member Wilhelmsen said the August date also proposes difficulty committing volunteer help. Council Member Morrell said many who signed up for the parade opted to not participate after the 24th of July. Instead they disbanded their floats after that celebration. Council Member Pearce said there were a number of vendors that didn't come as well. Bill Morris suggested the 4th of July. Mayor and Council discussed how Plain City, Farr West, and Marriott-Slaterville all have celebrations that day. Bill Morris pointed out these cities are looking to draw their own residents for participation. Jennie Knight will check on the fireworks since they usually book early.

Council Member Tait asked the students in the audience for feedback. They received mixed reviews from the youth in attendance. Mayor Richins said he didn't feel we should compete with other local cities. Council Member Tait said if the intent is to involve your own residents. Mayor Richins pointed out it may be difficult to get vendors. Council Member Morrell suggested using more public outreach to fill vendor booths. Council Member Pearce said food vendors need commitments early.

Mayor Richins suggested postponing a final decision until Council Member Jensen can attend. Council Member Wilhelmsen brought up some of the challenges in the past. Council Member Tait expressed her feeling that the celebration falls too late in the year. Mayor and Council discussed other possible solutions to the down time throughout the day. Council Member Wilhelmsen acknowledged the efforts of Pat Young who tried to commit all of the vendors who attended. Mayor and Council took another look on the full day program.

Council Member Tait pointed out Plain City celebrates Founder's Day in March. She suggested moving Heritage Days to April where there are no competing celebrations. Ruth Pearce suggested the old country fair style activities; dart throw, three legged race, and simple activities. Mayor and Council agreed this type of celebration doesn't have to be all day. They discussed the possibility of having a dutch oven dinner similar to the salmon bake Pleasant View City has. They agreed to continue this discussion at the next regularly scheduled Council meeting in two weeks.

5. Annual Training.

- a. Unlawful Discrimination.
- b. Open and Public Meetings.

Mayor and Council agreed to postpone this training until January.

6. PUBLIC COMMENTS - (3 minute maximum)

Mayor invited all students in attendance to participate.

Nick Colvin, 1365 N 100 E., suggested targeting activities towards teenager and little kids. His younger sister expressed Heritage Days is not as fun as it used to be.

Megan Kopinski, 129 W. 1250 N., suggested bringing back the Hypnotizer and the on-stage activities.

7. Mayor/Council Follow-Up.

a. Upcoming work session on Parks and Recreation.

Mayor Richins explained we will be setting a work session for Parks and Recreation. Bill Morris said this will be set for the October 28th meeting agenda. He asked if Council prefers to combine a Heritage Days work session at that time as well. He clarified this will be built into the regular meeting schedule. Mayor and Council agreed to a work session at the next scheduled meeting.

b. Council Assignment Update.

Mayor Richins assigned Council Member Morrell as the chair of the Economic Development Committee, with Council Member Pearce as the co-chair. He also released Council Member Jensen as the co-chair of the Youth City Council due to her chair position with Heritage Days. Council Member Tait said this will work fine; she has a parent volunteer who is willing to help.

Council Member Pearce said the new charter school should be an asset to the community.

Bill Morris said the first Council Meeting in November falls on Veteran's Day and will be canceled.

Council Member Morrell said she received several affordable ideas for having a Council retreat. She will email this information to Bill Morris.

Council Member Pearce said the tour of Central Weber Sewer District went well.

8. Adjourn.

Mayor Richins motioned to adjourn at 7:56pm.

ATTEST:

BRUCE RICHINS
Mayor

JENNIE KNIGHT

City Recorder

Approved this 28th day of October, 2014

**HARRISVILLE CITY
RESOLUTION 2014-11**

ENVIRONMENTAL CERTIFYING OFFICER (ECO)

**A RESOLUTION OF HARRISVILLE CITY, UTAH, DESIGNATING AN
ENVIRONMENTAL CERTIFYING OFFICER (ECO).**

WHEREAS, Harrisville City (hereafter “City”) is a municipal corporation duly organized and existing under the laws of the State of Utah;

WHEREAS, the City Council is the municipal legislative body;

WHEREAS, federal code requires that each municipality designate an Environmental Certifying Officer (ECO) in order to obtain CDBG funds;

WHEREAS, the City desires to designate an ECO;

NOW, THEREFORE, BE IT RESOLVED by the City Council as follows:

Section 1: Designation of ECO.

That Harrisville City, a municipality of the state of Utah, by and through its governing body, hereby designates and appoints the City Administrator as the Environmental Certifying Officer for all HUD funded grants and other federal program funds where required and as administered by the City. Designation is retroactive in its application to all prior environmental reviews.

Section 2: Powers and Duties.

Said Environmental Certifying Officer shall have full authority, with approval of the Mayor and City Council to certify for the City any and all documents, materials, and activities which may be required by other agencies or individuals, HUD, units of government, state or federal and particularly, but not limited to, Housing Finance Agencies, Public Housing Agencies, non-Profit Organizations and other entities.

Section 3: Continuation and Alternate.

This designation and authority shall continue in full force and effect until otherwise stated by the City Council. In absence of the City Administrator, the Mayor is hereby designated as the alternate ECO.

Section 4. Effective Date

This Resolution is effective immediately upon passage and approval.

PASSED AND APPROVED by the Harrisville City Council this 28th day of October, 2014.

BRUCE RICHINS, Mayor

ATTEST:

JENNIE KNIGHT, City Recorder

**HARRISVILLE CITY
CAPITAL INVESTMENTS PLAN 2013-2014**



Adopted by the City Council on October 22, 2013

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- B. One Year Plan, Summary, Cost Estimates and Priority.
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HARRISVILLE CITY CAPITAL INVESTMENTS PLAN 2013-2014

Section 1 - Community Profile

A. Purpose and Introduction.

The purpose of the Capital Investments Plan is to identify municipal capital projects needed within the corporate limits of Harrisville City. This plan will serve to provide information on completed, planned, and proposed municipal capital projects, and as an aid to seek grants and other appropriate funding to complete such projects. This plan covers capital projects completed, planned over the next year, and also planned over five (5) years. It is understood that the projects specified in this Plan integrated into the regional Consolidated Plan prepared by the Wasatch Front Regional Council.

B. Vision Statement.

The vision of Harrisville City is to create and maintain a happy and healthy community. In achieving this vision. The City seeks to promote efficient local governmental services and an effective infrastructure. The City is dedicated to keep local tax burdens at a minimum. The following elements are recognized as be essential in achieving the vision of the City:

- Regional Role. Harrisville City takes interests in regional matters through involvement in county and regional organizations to improve transportation, education, human services, utilities, public health and safety, and the environment.
- Community Leadership. Harrisville City is committed to a democratic system of representation of its citizens through its elected and appointed officials. Active citizen participation is encouraged for in civic events and issues is essential to our representative self-government.
- Land Use . Harrisville City seeks to implement policies aimed at preserving and enhancing the community. Such policies are advanced by effective land use regulations, the subdivision ordinance, architecture and building design standards, trails and open space management, sensitive lands regulations, community forestry and gardening, along with other appropriate policies that enhance the environment.
- Central Business District. The Harrisville Central Business District is designed to foster business and support the local tax base. The district identifies areas for business opportunities to develop at a scale compatible with a range of retail, office, and commercial uses. In this process, ongoing attention to urban design principles, pedestrian needs, traffic considerations, and green spaces is essential.
- Community Services. Harrisville City encourages cultural and municipal services for a diverse community population. Affordable and flexible programs will be for offered for parks, recreation, trails, forestry and gardening, and cultural enjoyment as being part of a healthy community.
- Infrastructure. Harrisville City will continue to operate and maintain a quality infrastructure of roads, storm water facilities, and sewer collection services while the community must recognize that delivery of these services now takes place in an arena of limited resources and heightened competition for tax revenues. Local

planning should continue to emphasize the Transportation Plan relating to various arterial and collector streets, and alternative transportation such as trails and pathways.

- Residential Land Use. Harrisville City is principally a single-family residential community that provides a good mix of housing and lot sizes. A large portion of the housing stock in the community is within the range of moderate income households. The community continues to enhance its image as a safe, affordable, and livable residential community. Supporting these efforts city officials should maintain the integrity of the Future Land Use Plan and its policies. The community should also seek ways of enhancing the quality of life through open space preservation, pedestrian trails, and well-designed and functional public and semi-public facilities.
- Population. Harrisville City supports and fosters a diverse population of approximately 5,567 residents according to the 2010 Census. The community is conscience that services and facilities must be updated with changes in age, income, lifestyle, and diversity.

C. Brief History.

Harrisville City has was settled by early Mormon pioneers. An incident in September 1850, resulted in the killing of Shoshone Indian Chief Terikee which caused unrest throughout Weber County and forced the perpetrator Urban Stewart to leave the settlement. In 1851 Martin Henderson Harris, for whom Harrisville was named, built a log home west of Four Mile Creek and others soon followed. Harrisville was divided in 1890, and the westerly part of the settlement became Farr West. On April 9, 1962, Harrisville became an incorporated township. After permission was granted for a special census count, Harrisville was made a third-class city 30 January 1964. The population of the new city was 867. Harrisville City has welcomed new residential developments with citizens who have come here to share the quality of life and pleasant atmosphere of the area. Today Harrisville is a fifth class city with a 2010 population of 5,567.

D. General Land Area.

Harrisville City is 2.7 square miles of land area is bounded by the neighboring cities of Ogden, North Ogden, Pleasant View and Farr West. The Four Mile, Six Mile and Dixon Creeks flow through the City. There are areas of high ground water potential, wetlands and flood plain areas, and areas of wildlife habitation.

E. Housing for Homeless.

There is no significant homeless population in Harrisville City. They city supports the programs offered by local non-profit organizations and Ogden City.

Section 2 - Capital Investments Plan

A. Brief Summary of Projects Pending or Completed within the Last Year.

Project and Description - One Year Plan Complete	Cost	Status
Chip & slurry sealing schedule	\$50,000.00	Complete
City Main Park – Phase 2	\$100,000.00	Complete
1100 North Storm Water Project	\$100,000.00	Complete
1100 West Street Overlay	\$100,000.00	Complete
TOTAL COSTS	\$350,000.00	

B. One Year Projects, Summary, Cost Estimates, and Priority.

Project and Description - One Year Plan	Est. Cost	Priority	Class
Chip & slurry seal schedule	\$50,000.00	High	3
Park Redevelopment – Phase #3 and #4.	\$250,000.00	High	3
Reconfigure intersection of Larsen Lane and Washington Blvd.	\$150,000.00	High	3
ADA Improvements for City Hall.	\$50,000.00	High	3
Update impact fees and business license study.	\$30,000.00	High	3
TOTAL COSTS	\$530,000.00		

Class 1 = housing needs.

Class 2 = economic needs. Class 3 - community needs

C. Five and Ten Year Projects, Summary, Cost Estimates and Priority.

Project and Description - Five Year Plan	Est. Cost	Priority	Class
Reconfigure walkway/curb from Main Park to Franklin Circle	\$50,000.00	Low	3
Develop first portion of trail along canal right-of-way	\$250,000.00	Low	3
Ben Lomond Golf Course.	\$9,000,000.00	Low	3
Pathway plan projects adopted August 10, 2010	\$1,000,000.00	Low	3
Storm water capital facilities plan.	\$8,000,000.00	Medium	3
Central Business District economic development.	\$250,000.00	Medium	2
Various road, curb, gutter, sidewalk projects.	\$1,000,000.00	Medium	3
TOTAL COSTS	\$19,550,000.00		

Class 1 = housing needs.

Class 2 = economic needs. Class 3 - community needs