

**MINUTES OF THE CITY OF HARRISVILLE  
CITY COUNCIL MEETING**

Tuesday, April 27, 2010  
7:00 p.m.  
Council Chambers  
363 West Independence Blvd.  
Harrisville, Utah 84404

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**COUNCIL:** Mayor Richard Hendrix, Council Member Chad Allen, Council Member Wayne Crowther, Council Member Darla Fowers, Council Member Bruce Richins, Council Member Grover Wilhelmsen.

**STAFF:** Bill Morris, City Administrator; Jennifer Morrell; City Recorder; Gene Bingham, Public Works Director.

**VISITORS:** Wayne Crow, Ruth Pearce, Jeff Pearce, Don Knighton, Paula Knighton, Ray Clark, Eric Thomas, Nancy Bond, Robert Peterson, Jerry Williamson, Kameron Spencer.

1. **Mayor Richard Hendrix called the meeting to order at 7:00 p.m. and welcomed all visitors.**
2. **Council Member Crowther led the Pledge of Allegiance and offered the opening ceremony.**
3. **CONSENT AGENDA**

Action to approve the minutes of April 13, 2010 as presented.

**MOTION: Council Member Richins moved to approve the Consent Agenda as presented. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.**

4. **BUSINESS ITEMS**

- a. **Discussion and possible action on preliminary and final approval of the site plan re-application for an intersection at 800 West Harrisville Road giving access to Fiera Vista, P.R.U.D., formerly Fairview Manor.**

Wayne Crow explained this would be an 82 unit plan with 30 units in the first phase. Mayor Hendrix asked if he still had permission from the county for an emergency exit. Mr. Crow said he did and stated it was still the animal shelter parking lot with the same traffic flows. Council Member Crowther asked where that exit went out to. Mayor Hendrix explained it exited to the parking lot of the animal shelter and the fairground ball fields. Mr. Crow noted there was a future planned emergency exit on the west side of the development but they have not reached an agreement with Shady Lane apartments. Council Member Fowers asked what the estimated vehicle traffic would be. Mr. Crow explained that City Engineer Kent Jones looked at it over a year ago and estimated 50 vehicles an hour during peak times and 574 vehicles per day.

Council Member Crowther inquired about the subdivision name change on the reapplication. Mr. Crow said the project has a long history and the county recorder asked that the name be changed so there is no confusion with what has been done in the past. He said Fiera Vista was the name of the WWII Italian prisoner of war camp located next door. Council Member Richins asked about the variance in the access road matching up with 800 West. Mr. Crow stated it is 87 degrees and within the variance allowed. Mr. Crow stressed there would be little north south traffic and referred the Council to the drawing of the intersection striping plan. Mayor Hendrix asked Bill Morris about the wording on the agenda being different from the Kent Jones memo. Mr. Morris reminded the Council this approval is not for the subdivision, which was approved by Ogden City, but for the site plans so the City can collect the escrow money. He said the money will be separate from the escrow money required by Ogden City.

Council Member Crowther stressed his concern about there being only one access to the subdivision and those cars becoming a burden to West Harrisville Road. He also had concerns with the number of units saying they will take away from the rural feel of the community. He cited past storm drain work that was done across the road and is concerned it will create some problems. He asked about the dissent on the issue from the Planning Commission. Jeff Pearce was in the audience and said he voted no on it because of the density and changes from the original plan.

Council Member Wilhelmsen asked Mr. Crow to elaborate on what had changed. Mr. Crow said he believes this new plan is far superior. The original plan involved 2, 3, and 4-plex units planned as rental properties. They are now single family units required to be owner occupied. Council Member Fowers reiterated her concern with the increase in traffic flow. She said there will be no economic benefit from this and the City will have to deal with the safety issues. Council Member Richins added that City police support will probably be required as well.

Council Member Wilhelmsen voiced concern about getting a fire truck in and out of the subdivision and about the width of the road. Mr. Crow said the Fire Marshall from Ogden City has reviewed the drawings. He said there is 56 feet from property line to property line and the road itself is 32 feet providing sufficient room for emergency vehicle traffic and parking on one side. Council Member Crowther and Wilhelmsen asked about the radius of the curves in the road. Mr. Crow said they meet the Ogden City standards. Mayor Hendrix reminded the Council they were only here to approve the access onto the road and not the subdivision itself. Council Member Allen asked for Gene Bingham's opinion on this issue. Mr. Bingham said the alignment with 800 West does fall within our standards. He mentioned the trains and events at the fairgrounds as a foreseeable traffic congestion problem.

(Power outage created a brief gap in the recording)

Council Member Wilhelmsen asked Mr. Bingham what the long term effects would be on West Harrisville Road. Mr. Bingham discussed the widening of the road and the possible need to widen the south side of the road east of the railroad tracks. He indicated the main impact will be the increased congestion. Council Member Richins asked Mr. Morris if this was something that had to be approved and what the implications would be for disapproving it. Mr. Morris said it will most likely go to court if disapproved. He acknowledged this type of subdivision would not be allowed in Harrisville because of our zoning laws but the access going onto West Harrisville Road is the only thing the City has jurisdiction over.

Council Member Wilhelmsen commended Mr. Crow for changing this to single family. Mr. Crow mentioned there would be no parking on West Harrisville Road and no driveways coming out onto West Harrisville Road. Mr. Crow said the units would be 2100 – 2400 sq ft, 3 stories with basements, single family attached garages and a second floor. Mr. Crowther asked about landscaping. Mr. Crow said there will be a nice monument sign and landscaping. Council Member Richins asked if there would be additional parking. Mr. Crow said there will be a 2 car garage with a 20ft parking pad outside of the garage and enough room to park on one side of the road. Mayor Hendrix asked for a motion.

**MOTION: Council Member Richins moved to approve Fiera Vista PRUD connection to Harrisville Road giving access to that PRUD, formerly Fairview Manor, with reference to Kent Jones memo of February 25, 2010 with the comments given there. The motion was seconded by Council Member Allen. Council Member Crowther asked that the motion be modified in regards to the utility cuts across the road listed in the "Harrisville Road Plan" drawing. He would like to see the entire asphalt replaced in the section between the two utility cuts. Also, on sheet 10 of 10 he would like to have the construction access come off of their road and not directly onto our road so the City does not have to clean up the mess from construction traffic. Council Members Richins and Allen were okay with those modifications. Council Members Allen, Richins, and Wilhelmsen voted yes. Council Members Fowers and Crowther voted no. The motion passed.**

Mr. Crow said he disagreed with Council Member Crowther's modifications and asked what recourse he had. Mr. Morris said he could file a written appeal within 10 days.

**b. Discussion and possible action on preliminary and final approval of the site plan re-application for Thoroughbred Meadows Subdivision located between 1000 North and Larsen Lane at approximately 150 East.**

Eric Thomas, Thoroughbred Meadows, approached the Council. Mayor Hendrix reported the site plans have not changed. Council Member Fowers asked if Costley Ditch agreed with the letter from Randy Marriott. Ray Clark was in the audience and said they concurred with the letter. Council Member Fowers asked if they had resolved all of the issues with the Browns. Mr. Thomas said the concern for the Browns was getting their secondary water and they will have that done as soon as they finish the Costley Ditch construction. The Council and Mr. Thomas engaged in some general discussion on the location of ditch with Mr. Thomas referring everyone to page two.

Mayor Hendrix asked for clarification on Item 3 from the Kent Jones Memo updated April 22, 2010 that says "The Planning Commission recommended that the end of Berkley Street be platted with a strip to prevent access from the property owners to the west. It is our opinion that this is illegal. We recommend that Bill Morris review this issue." Mr. Morris said the Planning Commission felt there were two conflicting ordinances. He said one ordinance does not allow commercial access into a residential subdivision. The other ordinance does not allow for parking strips. He said the stricter ordinance is the one that will govern and in this case it is no commercial access.

Council Member Crowther asked if they could have the legal descriptions for parcels C and D included on the plat and put on the owner's dedication. He would like those parcels dedicated to the City. Mr. Thomas thought those parcels were being retained by the owner. Some discussion occurred between Mr. Morris and Council Member Crowther about potential problems of having the City retain those parcels if a commercial development came in. Mr. Morris said this is different than what was discussed but he doesn't think it substantially changes the plan. Mr. Thomas explained that parcel D would allow them to pass on the cost of improvements should someone build on the other side sometime in the future. Mr. Morris said they can work on some new dedication language. Mr. Thomas said he prefers not to retain the ownership but thought owner retention of parcel C was in the best interest of the City. Mayor asked for clarification of parcels C & D. Mr. Thomas explained that parcel C is at the end of Berkley Street. He said there had been some concern about putting up a gate to limit access so they left a 6" or 1ft wide parcel there not owned by the City. Parcel D would require anyone putting in lots along the south side of Berkley Street to pay for improvement costs to access the street that has already been built. Bill said parcel C would need to be 1 foot.

Council Member Crowther pointed out that under the signature line for City Engineer the title "Community Development Director" be changed to "Planning Commission Chairman". He also had a question about Note 1, "no on-street parking". He would like to see improvement drawings with the signage for "no on-street parking". Mayor Hendrix questioned the need for no on-street parking. Mr. Morris explained this site plan was filed when the City had smaller street standards. Council Member Crowther questioned the size of their water line. Mr. Thomas said it is 8", meeting state standards, and it is already in. Mayor Hendrix referred to item 5 from the Kent Jones memo regarding SWPP and asked where the actual dump site for the concrete trucks is going to be located. Mr. Thomas explained that concrete dumpsters will be used or they will designate a lot but it will most likely be moved to different locations as needed.

**MOTION: Council Member Fowers moved to approve preliminary and final approval for Thoroughbred Meadows subdivision with recommendations from the Kent Jones memo updated April 22, 2010 and suggestions from Council Member Crowther. The motion was seconded by Council Member Crowther. All Council Members voted aye. Motion passed.**

**c. Discussion and possible action on Ordinance No. 418, Community Forestry and Gardening.**

Bill Morris introduced the new ordinance and said it will go under a new title of the Municipal Code titled "Community Planning and Services. He explained how this ordinance will help the City receive their Tree City USA status again. Each page of the ordinance was reviewed by the Council for typographical errors and clarity. Council Member Crowther asked for clarification on the community forest area. Mr. Morris explained how it will allow the City to save pockets of trees.

On page 3, item 4c, Council Member Crowther asked that "or subsequent Bulletin" be placed after the word "Bulletin No. 31". Mr. Morris reviewed the duties of the community forester. Council Member Crowther asked to change item 7 to say "Coordinate with the community gardener and other departments as necessary". Mr. Morris reviewed the duties of the community gardener. Council Member Crowther asked that item 5 be changed to say "Coordinate with the community forester and other departments as necessary".

Discussion of 10.20.070, permits and appeals. Mayor Hendrix asked that "or damaging the sidewalk" be added to the end of item 2b. Council Member Crowther questioned item 2a giving the public works director the authority to determine if a tree is dead versus having the community forester make that determination. Mr. Bingham said he is considering a member of his staff for community forester and would like to get them an arbor certification. Discussion of 10.20.080, tree replacement. Council Member Fowers asked about item 3, structural soil. Mr. Morris described the consequences of planting trees near a compacted surface and the structural soil remedy.

Council Member Fowers questioned the need to make violations of this chapter a class C misdemeanor. Mr. Morris explained that a class C misdemeanor was similar to a parking ticket. Council Member Crowther suggested adding something under nuisances to include damage to sidewalks. Mr. Bingham suggested including curb and gutter and driveway approaches. Council Member Crowther referred to 10.20.120 suggesting that park strips along public roads be excluded. Mr. Morris suggested changing "written permission from the mayor" to "written permission from the public works Director". Mayor Hendrix asked about 10.20.90, item 2 regarding the 8 foot and 16 foot overhang for trees. Mr. Morris explained this is required by the insurance company. Mayor Hendrix replied saying there are existing trees in the park strip that do not meet the requirement. Mr. Morris said those trees would be grandfathered in.

**MOTION: Council Member Allen moved to approve Ordinance 418 with the changes that have been discussed. The motion was seconded by Council Member Crowther. Roll call vote. Council Members Allen, Richins, Wilhelmsen, Fowers, and Crowther voted yes. Motion passed.**

d. **Discussion and possible action on Ordinance No. 419, Architecture, Landscaping, and Screening.**

e. **Discussion and possible action on Ordinance No. 420, Historical Preservation Ordinance.**

**MOTION: Council Member Crowther moved to table items d and e to May 11<sup>th</sup>. The motion was seconded by Council Member Wilhelmsen. All Council Members voted aye. Motion passed.**

(Bill Morris was excused and left the meeting.)

## **5. PUBLIC COMMENTS**

Bob Peterson and Nancy Bond, Rhode Island Circle. Mr. Peterson expressed his appreciation to the Council and discussed the deterioration of the surrounding neighborhoods. He asked what steps can be taken to handle these issues or remedy the situation. He applauded the Council for passing the forestry and gardening ordinance and asked if he should put out a petition to clean up his neighborhood. Ms. Bond explained why she feels something needs to be done and why her neighborhood is an embarrassment to her. Mayor Hendrix discussed the ordinances in place that encourage people to maintain their yards and why government should not step in and regulate how yards are maintained.

Ms. Bond referred to a complaint she filed earlier this year on a home across the street with two vehicles parked in the back yard. She was told by Lt. Thompson that the vehicles were licensed and were within the City ordinance. She stated this community is no longer farm land and there needs to be an ordinance that does not allow people to park cars in their back yards in a residential subdivision. Mayor Hendrix said he does not want the government to have a heavy hand and referenced the community forestry ordinance that was just passed as a way to encourage people to do the right thing.

Council Member Richins asked to see the photos Ms. Bond had referred to. Council Member Crowther suggested they speak with their neighbors and express their concerns. Paula Knighton, Planning Commission, talked about the need for residents to initiate a complaint because there is not a full time enforcement officer driving around. Ms. Bond passed around the complaints she has filed and said she has talked to the neighbor about the problem without success. Mr. Peterson referenced a rental property

he owns in Mesquite, Nevada saying he received a summons with a possible \$1500 fine if he did not clear out the weeds. Ms. Bond asked again what route they need follow to change an ordinance that allows you to park vehicles in residential yards. She also mentioned there may be some EPA standards that would not allow you to park vehicles on soil surfaces because of leaking fluids. Mayor Hendrix thanked them for coming and suggested the Council take a look at the ordinances in Mesquite.

## **6. MAYOR/COUNCIL FOLLOW-UP**

### **a. Use of sound system at the park bowery.**

Mayor Hendrix reminded the Council this issue was brought up a month ago by a resident. In discussing it with the staff and Council Members he feels the City should allow residents to use the sound system. He asked the Council if they were in agreement with that decision and what fee they felt should be charged, noting that the system is currently only used once a year. Council Member Allen asked what the purchase price was. Council Member Richins thought it was around \$1,000. Council Member Fowers suggested the contract be worded to include a clause holding residents responsible for damages in addition to the rental fee. Mayor Hendrix mentioned those renting the bowery would be required to pay a security deposit. Jennifer Morrell said the cost to rent the bowery was currently \$50 with a \$150 security deposit.

Mayor Hendrix feels the sound system should be used. Council Member Richins reminded everyone that it would also require having someone come and set up and take down the sound system. Council Member Wilhelmsen said he has no problem with letting residents use the sound system but asked how the City would take recourse to fix any damages. He agrees the City would need to pay for someone to set it up and take it down and the fee paid for the use of the sound system should cover that cost. Mayor Hendrix agreed with the suggestions and asked for this item to be put on the May 11<sup>th</sup> agenda. The Mayor and Council agreed to let Shelly Bailey use the sound system on May 20<sup>th</sup>.

### **b. Report on Heritage Days.**

Council Member Wilhelmsen referred everyone to the Heritage Days logo and website saying the website should be updated and current by April 29<sup>th</sup>. He said there will be a meeting next Wednesday to set up the committees and asked the Council for volunteers. Council Member Allen said he would be willing to help and it was noted that Council Member Crowther has been given the assignment to help. Council Member Wilhelmsen addressed some of the concerns with costs and said they will reduce the size of the booklet to a half sheet which will cut the cost almost in half saving the City \$3,000. He mentioned some concerns from staff about the cost of advertisement and said businesses that sponsor the booklet will have their logos on the .net website for the entire year. He also explained there would be some page additions to the newsletter and a sponsor sheet on the website. He said he hopes the booklet will pay for itself and noted how Heritage Days brings people into Harrisville.

Mayor Hendrix passed on some information from the last WACOG meeting concerning an addition to the animal shelter and creation of an advisory board. He said the City has been invited to have someone sit on the board. Mayor Hendrix also mentioned that Gene Bingham had the inmates clean up the loose rocks and asphalt from Virginia Circle. He said the residents were pleased with the work and explained some of the reasons the slurry seal broke apart.

Council Member Fowers asked if there was a way to decrease the speed on West Harrisville Road down to 35mph in light of the Fiera Vista subdivision coming in. Gene Bingham said he thinks the City has the ability to do that without a transportation plan or traffic study. Council Member Fowers expressed concern about large trucks on the road and asked if there was a way to limit their numbers and/or speed feeling they create a safety issue. Mr. Bingham concurred with her comments and mentioned a no passing zone has been created but thinks it would be wise to reduce the speed limit. He suggested checking with Bill Morris but thinks the City has authority to reduce a speed limit down to 25mph. Mr. Bingham said the long range goal is to widen the road. Mayor Hendrix asked Jennifer Morrell to talk with Police Chief Jackson to see what would be an appropriate reduction in speed. Council Member Richins mentioned the speed reduction along 1200 West from Wahlquist Jr. High to 12<sup>th</sup> street from 40 mph to 35 mph and feels West Harrisville Road has more traffic. Council Member Fowers suggested talking with Jimmy Pappageorge to see if Farr West wanted to work with the City to reduce the speed out to the old highway. Don Knighton commented that a reduction in speed might cause children crossing the road to be less careful.

## **7. ADJOURN**

Being no further business, Mayor Hendrix moved to adjourn the City Council Meeting at 8:37 p.m.

**8:37 P.M. WORK SESSION**

**1. Discussion on FY 2010-11 budget.**

City Treasurer, Lynn Fortie, answered questions regarding the tentative FY 2010-11 budget. Discussion began on page 12 of the March 31, 2010 budget worksheet prepared by Mr. Fortie which pertained to Public Works. Gene Bingham was present to answer any questions. Council Member Fowers asked about the \$9,000 for equipment purchase. Mr. Bingham said it would allow them to purchase a four wheeler, a leaf vacuum, and a \$600 box scraper. Council Member Allen had questions about the increase in employee benefits. Mr. Fortie said there has been a 10% health insurance increase as well as an increase in the retirement contribution rates which are rising from 11.66% to 13%. Council Member Crowther asked if they were also adding a new employee. Mr. Fortie explained there is a Public Works employee that was budgeted as part-time last year that will become a full-time employee this year. Mr. Bingham pointed out that class C funds come from the state and can be carried over and accumulated. He said it is a non-generated general fund revenue. Council Member Fowers questioned the decrease in the motor pool payment. Mr. Bingham said they have paid off several pieces of equipment decreasing their payments. He stated they have been able to decrease their equipment purchases because they have intensified their maintenance routines extending the life of the equipment with the trade off being a larger expense for equipment repair and maintenance. He also mentioned how snow removal is tied to equipment repairs and reminded the Council that this was a light snow year saving the City money. Council Member Richins asked why fuel costs are being cut for next year when gas prices are going up. After some general discussion on fuel usage Mayor Hendrix explained the main factor is consumption and said consumption for both public works and the police department was down last year from what was projected. Mayor Hendrix asked Mr. Fortie if the four wheeler should be placed under the motor pool instead of equipment purchases. Mr. Fortie explained that he put it under equipment because it was only \$5,000. Mayor Hendrix also clarified that all of the amounts throughout the budget under salaries and wages include the 2% cost of living increase.

(Gene Bingham was excused and left the meeting. Mayor and Council went through each page of the budget with questions directed to Mr. Fortie).

Council Member Crowther asked about general sales and use tax and how it would be affected by the new WinCo and Walmart coming to Ogden. Mr. Fortie discussed the proposed amount and how sales tax information is kept confidential. Mr. Fortie clarified the budget category redemptions as being delinquent property taxes. In answer to a question from Council Member Allen, Mr. Fortie explained why revenue from general property tax decreased after FY2008-09 due to the creation of the North View Fire District. Mrs. Morrell had a question about property taxes keeping pace with inflation and Mr. Fortie explained the truth in taxation laws. Council Member Fowers confirmed that the increase in the business license revenue was due to the fee restructuring that was done last year.

Council Member Richins questioned the projected decrease in recreation revenue and Council Member Crowther questioned the projected decrease in fines revenue. Mr. Fortie explained that he projects those figures based on the current amount that has been received. Mayor Hendrix asked that the fines revenue be increased to \$165,000. Council and Mr. Fortie discussed code enforcement fines as well as a potential decrease in fines if Walmart traffic decreases. Council Member Allen commented that he doesn't think the Ogden Walmart will have much impact.

Mr. Fortie explained this will be the first time we have dipped into the "use of fund balance" (rainy day fund). He discussed with the Council how that fund operates and the minimum and maximum amounts that can be held. He also explained that the drop in interest rates has caused some of the miscellaneous revenue funds to be decreased.

Mayor Hendrix went over the mayor and council expenditures and explained the entertainment and food expense was for the annual Christmas party. There was some discussion and questions raised about renewing the annual Ogden/Weber Chamber of Commerce. Mayor Hendrix said the Council should evaluate it and decide if it is worth renewing.

Council Member Richins asked why the computer equipment expense for administration was so high. Mr. Fortie explained that \$14,000 was from the computer imaging software used to scan and store documents. Mayor Hendrix said there will definitely be an increase in the animal control fees. He also pointed out that CERT has been changed to emergency management and will have an increased budget from \$750 to \$1000. Council Member Richins clarified the park development fees and how they tied in with the RAMP grant the City received. He also asked if someone was moving forward with the splash pad. Mayor Hendrix explained he is trying to find out how the RAMP committee will respond to a request to change the amounts being funded for the splash pad. Mayor Hendrix advised the Council on some of

the potential splash pad locations that have been discussed and information he received from meeting with the Health Department.

In reviewing the police department budget Mayor Hendrix referred back to the discussion at the beginning of the meeting surrounding retirement increases saying the retirement increase for police is 2.79%. Some clarifications were made as to what the budget items Lexipol, alcohol, and EUDL were. Council Member Allen had questions about uniform allowances and the process for obtaining new uniforms. Council Member Wilhelmsen asked about fire impact expense. Mayor Hendrix explained that the City collects the fee and transfers it to the Fire District.

Discussion on page 11 about the building inspector salaries and wages and the possibility of changing to paying per inspection. Mayor Hendrix said page 11 would require further discussion. Council Member Allen asked about employee benefits for parks and recreation and Mr. Fortie replied it was mainly FICA costs. Council Member Richins asked about using an online sign up and pay program on the City website. Mrs. Morrell discussed some of the options she is looking at with the new website. Mayor Hendrix commented that the cabin roof would be replaced this year in response to questions about that budget item.

Mayor Hendrix pointed out that the increase in revenues budgeted for next year is due to impact fees. Mr. Fortie said the amount in the capital projects fund is close to \$700,000. Council Member Richins asked about replacing the marquee in front of City Hall, suggesting an electric sign. The Council discussed his idea and discussed making it a capital project.

Mayor Hendrix reminded the Council about the sewer rate increase from \$12.18 to \$15.10. He also said Waste Management will not be increasing their rates this year. He reviewed the current and proposed rates for garbage noting that the garbage fee will increase from \$12.50 to \$13.75, additional cans will go up from \$4.75 to \$5.00, and recycle will increase from \$2 to \$3. He explained how this will help the City get out of the red for garbage collection expense. Mr. Fortie explained that the City is charged \$2.89 a month for recycle and charging \$2 a month to residents for the service.

Mayor Hendrix discussed the proposed 2% cost of living increase for wages and reminded the Council that the City also contributes to a 401k in addition to the state retirement. He said there has been a suggestion to take the amount contributed to the 401k and give the staff a wage increase equal to the amount contributed to the 401k. He would also like to look at taking the 2% proposed cost of living raise and put it into a wage adjusted fund. Mr. Fortie expressed his concern that doing this would cost additional money in FICA costs and retirement contributions. There was some discussion about how making this type of move would help with employee morale and retention. Mayor Hendrix also mentioned creating a matching 401k contribution program like they have in Riverdale.

Being no further business, Mayor Hendrix moved to adjourn the Work Session at 10:25 p.m.

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

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**RICHARD HENDRIX**  
Mayor

**ATTEST:**

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**JENNIFER MORRELL**  
City Recorder

Approved this 11<sup>th</sup> day of May 2010