

**MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
March 13, 2018 – 7:00 p.m.
363 West Independence Blvd
Harrisville, UT 84404**

Present: Mayor Michelle Tait, Council Member Gary Robinson, Council Member Ruth Pearce, Council Member Clark Beecher, Council Member Steve Weiss. [Council Member Wilhelmsen attended electronically]

Staff: Bill Morris, City Administrator, Lynn Fortie, Treasurer, Sean Lambert, Public Works Director, Matt Robertson, City Engineer, Jennie Knight, City Recorder.

Visitors: Paula Price, Lauren Anderson, Tawnya Shaner, Yvette Palau, M. Shawn Palau, Jeff Pearce, Arnold Tait, Kevin Shakespeare.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all visitors.

2. Opening Ceremony.

Council Member Robinson led the pledge of allegiance and conducted the opening ceremony.

3. Consent Items.

a. Approve the minutes of February 27, 2018 as presented.

No comments were offered.

MOTION: Council Member Pearce motioned to approve the minutes of February 27, 2018 as presented. Council Member Weiss seconded the motion. All Council Members voted aye. Motion passed.

b. Check Register

Council Member Robinson asked what the travel policies are for the city. He said last year per diem was over paid and it took six months to make amends. Bill Morris read from the policy manual which states, per diem may be paid up front, the city credit card may be used, or employees may be reimbursed for expenses on their personal credit card. Council Member Robinson proposed that per diem not be paid until after the travel. Bill Morris said this item is not on the agenda but can be added to a later meeting agenda. He reminded Council Member Robinson that the previous council member is no longer with the city and money was collected for the issue.

MOTION: Council Member Pearce motioned to approve the February Check Register. Council Member Beecher seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

a. Weber Warriors Strong Coalition Presentation.

Paula Price introduced herself saying she is a resident of Harrisville and a parent participant in the Communities that Care program. This program is evidence based bringing communities together through schools, businesses, and parents to identify risk factors for youth. Communities that implement this process see a reduction in “at risk” behaviors. Harrisville is in the Weber High School cone for the program servicing all of the communities that feed into Weber High. Communities that Care bring all involved together to review data and identify risk factors by creating protection, interventions, and other things that protect our youth. Weber Human Services is one of the members leading the coalition.

Yvette Palau introduced herself saying she and her husband run Aloha Behavioral Consultants and she is also a board member of the Communities that Care Coalition. She stated data surveys show there is a significant use of alcohol, e-cigarettes, and marijuana in youth; which show a specific trend with the use of these from 8th grade to 10th grade. They are trying to identify what youth are being presented with in high school that they are unable to cope with; which could be attributing to substance abuse. What safeguards can be implemented to protect these kids. Through their business they see a significant number of these kids. She said for every \$1 spent on prevention it saves \$5.30 on treatment. They have seen a rise in suicidal tendency. She shared a personal story about the effects of suicide. All youth are at risk, even those who are popular and active.

She reminded Council of the importance of these programs. The youth are the future and she posed the question what tools are being given to them for coping with the stresses of life. Communities that Care address these issues. There are specific trends and areas of concern. They have the ability, with support, to come together and create what we want our community to be. Bonneville High School has been able to reduce their rates after implementing this same program.

She is asking for representation from each city in addition to key leaders from each community to show support for the program. This is a volunteer based organization. They have applied for grant money and Parents Empowered is willing to support the program as well. She has worked in mental health for 15 years and there are a lot of people who try to implement programs which do not work without a big change. They want to see an increase for good things for youth. If we work harder on the prevention, more lives will be saved. Weber area is higher than the state average. There is a real need for support. Data collected shows 47% of 12th grade students reported seeking mental health treatment. She asked what is being done to help these kids along the way.

Elementary schools have implemented a “buddy bench”. This is a bright colored bench on the playground where students can sit if they need a buddy to talk to. Students are taught to reach out to those who sit on the buddy bench to help them feel included and safe. This is a safe way to let others know they need someone. Implementing things such as this along the way helps kids learn to interact.

Council Member Robinson asked if there are statistics showing data from more conservative counties. Yvette Palau clarified that Weber is higher than the state

average. Council Member Robinson asked if statistics are lower in conservative areas, maybe there is some value in that. Yvette Palau explained Tooele is one of the originating project programs. Their program has been around more than 10 years. They now have one of the lowest statistics. Bonneville High has been running their program since 2011 when there was a major drug bust at the school. The idea is to address needs ahead of time and not spend tax paying dollars going to treatment.

Council Member Robinson said increased bullying and social media are a problem. He shared examples of what was done when he was a youth. Yvette Palau said those were strategies used in his day, they would like to create strategies to address the youth of today.

Mayor Tait asked where the data comes from. Paula Price said Bach & Harrison conducts the surveys and compiles the data. Students are given the survey every other year through Jr. High and High School. Mayor Tait asked what the commitment level is. Lauren Anderson (Weber Human Services) said they meet quarterly unless they are holding a special event where they meet more frequently. Council Member Weiss volunteered to attend the meetings. Lauren Anderson said the next meeting will be held within two weeks.

Mayor Tait thanked the presenters for their presentation and thanked Council Member Weiss for volunteering.

b. Discussion/possible action to approve Harrisville Resolution 2018-03; a resolution approving the Local Transportation Funding agreement for funding the Larsen Lane Project.

Matt Robertson asked if he could present information for both Larsen Lane and 1100 North together. Mayor and Council agreed for the presentation to be combined.

Matt Robertson explained both of these roads have been in the master plan. Larsen Lane has been given an "F" rating. He said an open house will be held on March 27th to explain to the public what the projects will entail and to seek public input. Council asked what they are doing to advertise the open house. Bill Morris responded this has been advertised in the Standard Examiner and they will be sending out flyers to the residents. Matt Robertson explained residents are given a deadline to submit their comments. Bill Morris asked if there is potential commercial tax base. Sean Lambert said they are reaching out to some convenience stores who may be interested. With the completion of 1100 North as a collector road, this will increase the potential for commercial development.

Matt Robertson explained there are two property owners affected by the extension; Great American Homes and Russ Wahlen. Larsen Lane has 27 property owners who are affected. UDOT wants to follow the property acquisition protocol with appraisals on each property. Council Member Robinson asked if this is eminent domain. Bill Morris clarified county funds may not be used for eminent domain. There may be other funds available to use if eminent domain becomes an issue.

Council Member Pearce asked if the culvert for the western canal on 1100 North is up to code. Sean Lambert confirmed this is box culvert and is up to code. This was put in at the same time as Thoroughbred Meadows Subdivision and 1100 North already crosses the canal. Matt Robertson said engineering would have included the calculations at the

time it was covered and that area is outside the scope of this project area. This is a dedicated city street.

Council Member Pearce said she know this is going to go through but she has lots of concerns. She said the property owners do not want this to connect. Mayor Tait pointed out the city is not paying anything to complete this project. Matt Robertson said normally development drives street improvements but WACOG considers this an important connector road and a priority to fund it. Council Member Pearce asked why there have not been public hearings. Matt Robertson said they have held one previous open house on Larsen Lane and the second will be held March 27th. This meets the requirements for public notice. They will be notifying residents by sending letters which identify the project area. He explained all cities have collector roads, 1100 North meets the requirements for a collector road. All city projects have concerns from residents. Council Member Pearce said she does not feel this will benefit our city. She said it will not be our residents using the road. She asked why there are no plans drawn up for the 1100 North Project. Matt Robertson explained they have limited the city's costs until the funding was approved on the project. The approved funding is very reasonable and likely to cover the costs of the projects.

Council Member Robinson asked if we are relying on the county numbers. Bill Morris said he has been involved with multiple WACOG projects before. Typically the city pays the costs up front and received reimbursements from the county. Matt Robertson said this is going through the county economic development department.

Council Member Wilhelmsen said he supports the projects but has a few concerns. He asked about the road width on 1100 North and bicycle traffic. Matt Robertson responded the road right-of-way width requirement is 66 ft which is 6 ft wider than a regular residential road and the street could potentially have bike lanes. He also said the plan includes the speed limit to remain 25 mph. Sean Lambert pointed out there is a bus stop right on Washington Blvd and this will allow for bicycle traffic. Council Member Pearce asked if they will be installing lights. Matt Robertson said there are not lights in the plan. Mayor Tait pointed out this will increase the ability for Greenwood Charter School to continue a secondary access for the school to provide safety for the students. We must look towards the future and this is the first step.

Council Member Beecher asked if previous Council Members voted on these projects. Bill Morris explained previous Council voted on the master plan and these roads are included in that plan. It takes years to get funding approved. Once the roads were adopted into our master plan, we started applying for the funding. He clarified no city money if funding this project.

MOTION: Council Member Beecher motioned to approve Harrisville Resolution 2018-03; a resolution approving the Local Transportation Funding agreement for funding the Larsen Lane Project. Council Member Weiss seconded the motion. A Roll Call Vote was taken.

Council Member Steve Weiss	Yes
Council Member Clark Beecher	Yes
Council Member Ruth Pearce	Yes
Council Member Gary Robinson	No

Council Member Grover Wilhelmsen Yes

Motion passed 4-1.

- c. Discussion/possible action to approve Harrisville Resolution 2018-04; a resolution approving the Local Transportation Funding agreement for funding the 1100 North Project.**

MOTION: Council Member Weiss motioned to approve Harrisville Resolution 2018-04; a resolution approving the Local Transportation Funding agreement for funding the 1100 North Project. Council Member Wilhelmsen seconded the motion. A Roll Call Vote was taken.

Council Member Steve Weiss	Yes
Council Member Clark Beecher	Yes
Council Member Ruth Pearce	No
Council Member Gary Robinson	No
Council Member Grover Wilhelmsen	Yes

Motion passed 3-2.

d. Presentation of the Budget Process

Lynn Fortie gave a general review on the city budget process. He explained what the city budget covers, where revenue is collected, and what expenditures are required. There are several important dates to remember. The tentative budget must be adopted before or at the 1st meeting in May. The final budget must be adopted before June 22, unless a property tax increase is being proposed. The general fund is the main fund for the city. We have three enterprise funds: garbage, storm water, and sewer, and one internal service fund: motor pool.

Major revenue sources are sales tax, franchise tax, property tax, licenses and permits. Impact fees are collected to address new growth. Although impact fees have specific regulations, they may accumulate somewhat. Council Member Pearce asked if online sales tax is based on zip code. Bill Morris explained the state has assured sales tax is distributed appropriately. He has concern of a potential decrease in sales tax revenue due to shift towards online markets. Economic development may not be retail friendly, although Utah is still one state that is thriving.

Lynn Fortie explained charges for services, fines and forfeitures, miscellaneous revenue, and how contributions and transfers are used to balance the general fund. He reviewed each of the expenditure categories: Mayor and Council, Justice Court, Administration, Non-Departmental, Police, Building Inspection/Planning, Public Works/Maintenance, and Parks and Recreation.

He explained the Capital Projects fund which is like a savings for larger capital projects down the road as long as they are included in the general plan. Enterprise funds do not have to balance. They should pay for their own expenses.

The motor pool is a leasing fund. The motor pool buys all of the vehicles and then the departments lease them back. This helps replacements costs from spiking and keeps

the payments even. He does charge some interest to cover inflation. Council Member Robinson asked what interest rate he charges. Lynn Fortie responded 3% per year. Council Member Pearce asked if Lynn could bring in the current budget and give an overview of where the spending is taking place and if there is something that is not matching up. Bill Morris said he mentioned that to Lynn and he is prepared to answer questions on the current budget. Lynn Fortie said January statement is the most recent. Council Member Weiss pointed out Council already received the budget worksheet every month. Mayor Tait explained we will be moving into the budget season soon. Lynn Fortie informed Council budgets were due back from department head lasts Friday. He is calculating them now. Mayor Tait thanked Lynn for his hard work.

e. 2018 Annual Training

i. Non-discrimination

Bill Morris presented training on non-discrimination.

ii. Rules of Procedure and Order for Open Meetings

Bill Morris reviewed Harrisville Resolution 2011-12 Rules of Procedure and Order.

iii. Disclosure Statements

Council Member Robinson asked if the disclosure requires a certain amount of money must be disclosed and if it is also required by your household. Council Member Pearce said they must also disclose who they are employed by. Council Member Robinson said if anyone in your household does business with the city, it must be disclosed. Bill Morris informed Council there is a new form although he likes the older form where more is disclosed. He asked Council if anyone runs into an ethical issue where someone might have a conflict with the city, bring it up to him and he will only bring it to council if it meets the requirements for conflict; in those circumstances where an individual would have to recuse themselves.

5. Public Comments - (3 minute maximum)

Mike Murtha said he was trying to review planning commission, council, and project management minutes and there are 40 different discrepancies with the information available. He feels there is no consistency on these items.

6. Mayor/Council Follow-Up:

a. Transportation Project Open House

Mayor Tait said there will be a transportation project open house on March 27, 2018 at 7:00pm. Bill Morris suggested having the engineer provide a copy of the letter sent to residents regarding this open house. They should also have a copy of the public notice and an address listing of who received the letters. He said the open house was scheduled in place of the regularly scheduled council meeting.

Mayor Tait informed Council of the active open shooter training on Thursday, March 15th here at the city office, which is open to the public.

7. Adjourn.

Mayor Tait declared the meeting adjourned at 9:29pm.

ATTEST:

MICHELLE TAIT
Mayor

JENNIE KNIGHT

City Recorder

Approved this 10th day of April, 2018.