

MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
Tuesday, November 25, 2014 – 7:00p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Mayor Bruce Richins, Council Member Michelle Tait, Council Member Jennifer Jensen, Council Member Grover Wilhelmsen, Council Member Jeff Pearce, Council Member Jennifer Morrell.

Staff: Gene Bingham, Public Works Director, Max Jackson, Police Chief, Bill Morris, City Administrator, Jennie Knight, City Recorder.

Visitors: Ruth Pearce, Dave Wallace, Elizabeth Putnam, Tarra Tippetts.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Richins called the meeting to order and welcomed all visitors.

2. Opening Ceremony.

Council Member Pearce led the pledge of allegiance and conducted the opening ceremony.

3. CONSENT ITEMS

- a. Approve the minutes of October 28, 2014 as presented.

MOTION: Council Member Tait motioned to approve the minutes of October 28, 2014 as presented. Council Member Jensen seconded the motion. All Council Members voted aye. Motion passed.

4. BUSINESS ITEMS

- a. **PUBLIC HEARING** – Harrisville City Council will consider potential projects for which funding may be applied under the CDBG Small Cities Program for Program Year 2015.

MOTION: Council Member Morrell motioned to open a public hearing to consider potential projects for which funding may be applied under the CDBG Small Cities Program for Program Year 2015. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.

Mayor Richins stated that the city council is now in a public hearing and asked staff to give a presentation on this matter before accepting public comment. Bill Morris, City Administrator, explained that the grant money must be spent on projects benefiting primarily low and moderate-income persons. The Wasatch Front Regional Council, of

which Harrisville City is a member, is expecting to receive approximately \$1,000,000 in this new program year. All eligible activities that can be accomplished under this program are identified in the CDBG application policies and procedures manual and interested persons can review it at any time.

Mr. Morris read several of the eligible activities listed including public works projects, sewer facilities, water lines, sidewalks, homeless shelters, and food banks. Also eligible are loan programs for private businesses which would allow them to hire low income persons and the program can also pay for housing rehabilitation or down payment assistance for low income homeowners. Mr. Morris indicated that in the past Harrisville City has received a CDBG grant to bring the city offices into ADA compliance. The city had available it's Capital Investment Plan which is part of the regional "Consolidated Plan". This Plan lists potential projects the city has identified as being needed in the community.

Mayor Richins asked that anyone with questions, comments, or suggestions during the hearing to please identify themselves by name before they speak. The City Recorder will include the names and comments in the minutes and staff can specifically respond to questions and suggestions.

Dave Wallace, 646 E. 2475 N, North Ogden, Principal of Majestic Elementary, explained the CDBG grant would be a great use to patch the area along the Chatlain property where no sidewalk exists. There is currently a stretch of about 180 yards without sidewalk. This creates a dangerous route for students. The speed limit on this road is 40 miles per hour and an open ditch runs along the route. Approximately 60-80 students walk this route to school every day. Orion Jr. High students also walk this route as well as students that attend the Montessori school in North Ogden. This patch of road has been an issue for a number of years. Previously the school district was bussing these students, although they were not eligible. Once the development was completed on the interior roads, the busses were no longer necessary. Now there is a need to address the safety of the children. They have received several monetary donations from entities such as the Kiwanis Club and Smith's Marketplace. The Montessori school has also pledged their support of this project. They hope to use this money as the matching fund requirement. This is a complex issue with the school in Harrisville and the road in Pleasant View. They held a meeting to discuss this issue together with the Pleasant View and North Ogden mayors. They discussed several steps to take for a temporary solution until a long term solution can be implemented. This temporary solution will not remove the mature trees and have a low impact to property owners. He expressed thanks to Harrisville City and hopes the CDBG Council will recognize this need.

Elizabeth Putnam, 302 E 2150 N, North Ogden, lives in the affected area. She explained there are a lot of single parent families in this area whose children have no choice but to walk. These funds can provide a safe route to school. There is danger when children enter the roadway to avoid the ditch. She said the PTA is committed to

help conduct the necessary survey and hopes to succeed in providing a safe route to school for these children.

Tarra Tippetts, 223 W 2150 N, Harrisville, said she just moved from this affected area. She expressed appreciation for the time and effort going into this issue. She is the other PTA president at Majestic and is looking forward to helping with the survey.

MOTION: Council Member Tait motioned to close the public hearing. Council Member Morrell seconded the motion. All Council Members voted aye. Motion passed.

Bill Morris said he will be meeting with the PTA and will explain how to conduct the survey of 285 houses. He will use this information to work on the application. One concern we have is with our current project, half of the money needs to be spent by the end of the year. Gene Bingham said hopefully we should be able to do this. We are currently putting this out to bid. They will begin by tearing out the concrete. Council Member Morrell asked if the money must be committed or spent by this deadline. Bill Morris confirmed must be spent.

b. Discussion/possible action to adopt the Sanitary Sewer Management Plan.

Gene Bingham informed Council a year ago there was a presentation given in Council about the state requirements mandating a sanitary sewer management plan in all cities. We have already adopted a resolution, which was a requirement and the size of the city determines when this is due. Adoption of this plan is 10 months ahead of the mandated schedule but he is anxious to get this done.

The state provided a template and he retro fit this to our needs. This took some time to complete. The state wants to make sure there is funding available to maintain the sewers, as the old sewers will not last forever. Regarding our sanitary sewer analysis, the treatment costs have increased over time. The last time there was a sewer rate increase we committed an additional dollar to put towards repairs. There are also inspection program requirements. Gene Bingham said he is recommending adoption of this plan and asked if Council had any questions.

Mayor Richins asked if the blank pages were left intentionally. Gene Bingham clarified those items are not applicable to our city. Council Member Morrell asked when the main sewer line is located next to restaurants, is additional cleaning necessary. If so, is there any type of impact fee charged to offset those costs. Gene Bingham explained in the past there was an issue with Moore's Fish House on Highway 89. The subsequent businesses in that location have not had the same issues. He thinks this is because of the required grease traps. There are a lot of areas where the sewer runs through a private section before entering the main line. When Walmart initially opened there was an issue but this has been remedied and we no longer experience any problems in this area.

Gene Bingham explained the sewer is checked twice a year by the video feed. If there are any problems discovered, they are fixed in a timely manner. This plan gives a guideline to follow if there are issues. Council Member Tait asked if there are any other areas in the city where issues have been found. Gene Bingham said there was a problem with Orion Jr. High cooks putting egg shells down the drain. This has also been fixed. These problem areas are called hot spots. There is a low spot where the Jr. High ties into the sewer. He said this is cleaned out yearly to eliminate the possibility of problems. The upcoming sanitary sewer bid helps determine potential issues.

Council Member Morrell asked about any failing infrastructure. She asked how the spot repairs fix these areas. Gene Bingham explained they access through “man holes” and setup the system above ground before installing the repair. They use stainless steel that is inserted through the clay pipe to reinforce the area. They also use fiberglass molding. When an area is discovered through the video, they first send down chemicals and then prepare the area for the spot repair. The technology is quite interesting. There was also a broken main up by the AT&T building in the past. The boring of other utilities is usually the cause of the issues in those circumstances. The trenchless technology saves a lot of money. Of course, if there is a displacement, trenchless technology does not work; but this does handle the maintenance issues.

Mayor Richins pointed out a contractor recently took responsibility for a broken lateral. Gene Bingham said this saved the city a lot of money.

MOTION: Council Member Morrell motioned to adopt the Sanitary Sewer Management Plan. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.

c. Discussion/possible action to approve 2014-15 Sanitary Sewer Internal Inspection Bid.

Gene Bingham said we have been conducting the sanitary sewer internal inspection program for 16 years. We have a professional services contract that allows us to extend a yearly contract if we choose but requires us to put this out to bid every five years. The same three companies have submitted bids as in the past. Pro-pipe is the low bidder and is good to work with. We have had success with them in the past. He is asking approval on this year’s bid. There is a little over 10 miles to video on this project.

MOTION: Council Member Wilhelmsen motioned to award the 2014-15 Sanitary Sewer Internal Inspection Bid to Pro-Pipe in the amount of \$37,147.89. Council Member Tait seconded the motion. A Roll Call vote was taken.

Council Member Morrell	Yes
Council Member Jensen	Yes
Council Member Pearce	Yes
Council Member Tait	Yes
Council Member Wilhelmsen	Yes

Motion passed 5-0.

d. Discussion/possible action to approve Sanitary Sewer Point Repairs.

Gene Bingham said this is what they talked about earlier during the Sanitary Sewer Management Plan discussion regarding either point repairs or spot repairs. He informed Council the videos are time consuming to watch but important to check for any issues. He meets with the city engineer and together they decide which areas must be addressed. After the spot repairs are addressed they put together some longer slip lines in subdivisions areas where the gases are corroding the pipe. The point repairs will address these areas. Council Member Pearce asked how the slip line affects the patched areas. Gene Bingham explained they use PVC pipe that is molded with heat around the clay or previous pipe. Even pipes that have slight displacement can be corrected, as long as they are not extreme. The PVC pipe works well. Mayor Richins asked why this is an agenda item. Gene Bingham said he likes to keep the Mayor and Council informed.

MOTION: Council Member Pearce motioned to approve the Sanitary Sewer Point Repairs based on the memo from Gene Bingham dated October 14, 2014. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.

e. Discussion/possible action to approve proposal to reduce speed limit on West Harrisville Road to 35 mph from 1200 W. to Hwy 89.

Max Jackson informed Council of the Mountain View Townhomes and his concern regarding the safety of access onto West Harrisville Road. He and Gene Bingham met and determined three items that need to be address. First the developer made a mistake in the paint striping which has since been corrected; also a red zone has been added to prevent cars from parking on the south side of the street. The last item is to lower the speed limit to 35mph. Some studies have been conducted in the past on this road. A few years back the speed limit was lowered from the railroad tracks to Highway 89. The increased population and traffic warrant the reduction in speed on this road. This must be a council action. He gave his recommendation to lower the speed limit from the railroad tracks west to 1200 West to 35mph.

Council Member Jensen asked where the study information is. Max Jackson said the study was conducted about 4 years ago. An officer must run radar and count the traffic and determine the ratio of speeding traffic. Max Jackson explained the majority of people drive at safe speeds, but 15% of drivers drive above the posted speed limit. With the increase in traffic because of this development and the intersection's close proximity to 750 West; there is a concern for safety.

Council Member Pearce pointed out the train tracks are also a concern. Council Member Jensen asked if this is an issue going east or west. Max Jackson said mainly going eastbound. Council Member Jensen commented she is unable to maintain 35mph on this road because of the amount of traffic. She asked when this is an issue. Max

Jackson said during the busy traffic times of the day when people are commuting to work and school.

Council Member Jensen said she felt like this was not an issue. She said people will still not obey the speed limit. Council Member Tait said she thought 35mph is a standard on a road like this. Council Member Morrell said based on the minutes from the last Council discussion in 2010 another issue is the lack of sidewalks in this area. Council Member Jensen expressed her frustration considering lowering the speed limit on West Harrisville Road but not on 2550 North. Mayor Richins said they have talked about that, but 2550 North is not a city owned road.

Council Member Tait said she was not on the Council when the speed was lowered on the other side of the tracks but would consider this if it will save accidents. Mayor Richins asked if there is a need to conduct a new survey. Bill Morris explained the uniform traffic code and gave a brief explanation of how a survey would be conducted. Council Member Pearce pointed out there is only one access to this development. Council Member Wilhelmsen expressed concern with the closeness of this intersection to 750 West. He said this is something to consider. Council Member Jensen would like to consider another survey.

Council Member Morrell suggested making the speed limit uniform along the entire road. Bill Morris said there was an issue with accidents because of the curve before the highway on the east side. Gene Bingham said they also added a curve sign to bring attention to this area. Council Member Tait pointed out this is a staff recommendation. Mayor Richins said he thinks they should update the study. Council Member Wilhelmsen expressed his desire to educate the public if a change is made, similar to the 4 way stop installed on 1200 West.

Council Member Morrell asked what will be included in the new survey, and would like to include the portion east of the tracks as well. Bill Morris said the police department can run radar on both sides and bring in the statistics. Mayor Richins suggested tabling this until a later date. Mayor and Council gave a short discussion about traffic in bordering cities.

MOTION: Council Member Wilhelmsen motioned to table the proposal to reduce speed limit on West Harrisville Road to 35 mph from 1200 W. to Hwy 89. Council Member Morrell seconded the motion. All Council Members voted aye. Motion passed.

- f. Discussion/possible action to approve Harrisville City Resolution 2014-12; a resolution of Harrisville City, Utah, supporting the “Keys to our Communities” award for the center for community engagement learning at Weber State University.**

Bill Morris informed Council the Mayor was asked to adopt this resolution at WACOG. This supports an award given through Weber State University.

MOTION: Council Member Jensen motioned to approve Harrisville City Resolution 2014-12; a resolution of Harrisville City, Utah supporting the “Keys to our Communities” award for the center for community engagement learning at Weber State University. Council Member Tait seconded the motion. A Roll Call vote was taken.

Council Member Morrell	Yes
Council Member Jensen	Yes
Council Member Pearce	Yes
Council Member Tait	Yes
Council Member Wilhelmsen	Yes

Motion passed 5-0.

5. Public Comments - (3 minute maximum)

Ruth Pearce, 295 E. 1150 N., wanted to thank Gene Bingham for installing the dead end sign in their cul-de-sac. A few weeks ago someone came through their driveway and into the neighbor’s yard and wiped out the Green’s fence. There is not as much traffic now. She brought up the traffic on Larsen Lane; which is sometimes backed up from Washington through to Wall Avenue. She suggested making two left turn lanes at the light at Washington. Maybe update the lane striping to alleviate the traffic. Council Member Jensen asked if there is enough room. Ruth Pearce suggested making the right hand lane available for both right and left hand turns.

Mayor Richins said this is on the list for UDOT to widen this area. There will be two left hand turn lanes and a right lane in the future. Gene Bingham is working with a specific person at UDOT to address this issue. This should be addressed within the next year.

6. Mayor/Council Follow-Up.

Council Member Jensen said her road is 300 West and people are speeding through this area and running the stop sign. She asked if the speed trailer could be set in this area. She was talking to another resident where this has become the main commuting area. Bill Morris will have staff address this issue.

Council Member Tait said they held their Youth City Council activity where they stuffed bags for soldiers. She said someone previously made the bags, and the kids stuffed them.

7. Adjourn.

Mayor Richins motioned to adjourn at 8:04pm.

ATTEST:

BRUCE RICHINS
Mayor

JENNIEKNIGHT
City Recorder