



# HARRISVILLE CITY

363 West Independence • Harrisville, Utah 84404 • (801) 782-4100

## CITY COUNCIL MEETING AMENDED AGENDA 363 West Independence Blvd September 27, 2016

MAYOR:

Bruce N. Richins

COUNCIL MEMBERS:

Jeffery Pearce  
Gary Robinson  
Jennifer Jensen  
Ruth Pearce  
Austin Tracy

"In accordance with the Americans with Disabilities Act, the City of Harrisville will make reasonable accommodations for participation in the meeting. Request for assistance can be made by contacting the City Recorder at 801-782-4100, providing at least three working days advance notice of the meeting."

**7:00 P.M. CITY COUNCIL MEETING**  
**Presiding: Mayor Bruce Richins**  
**Mayor Pro Tem: Jeff Pearce**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE & OPENING CEREMONY** [Council Member Ruth Pearce]
3. **CONSENT ITEMS**
  - a. Approve the minutes of September 13, 2016 as presented.
4. **BUSINESS ITEMS**
  - a. PUBLIC HEARING- Discussion/possible action on Harrisville City Ordinance 482; Compensation Schedule Amended. [Bill Morris]
  - b. Discussion/possible action to approve Harrisville City Ordinance 481; Animal Shelter Use. [Bill Morris]
  - c. Parks and Recreation Discussion; Compound wall. [Bryan Fife]
  - d. Heritage Days and Community Events Discussion. [Bill Morris]
5. **PUBLIC COMMENTS - (3 minute maximum)**
6. **MAYOR/COUNCIL FOLLOW-UP:**
7. **ADJOURN**

DATE POSTED: Sept. 26, 2016

BY: Jennie Knight, City Recorder

I, Jennie Knight, certify that I am the City Recorder of Harrisville City, Utah, and that the foregoing City Council agenda was faxed to the Ogden Standard Examiner, Weber County Library, and neighboring cities. The agenda was also posted at the following locations: City hall, on the City's website [www.cityofharrisville.com](http://www.cityofharrisville.com) and the State Public Meeting Notice website at <http://pmn.utah.gov>.

**MINUTES OF HARRISVILLE CITY  
CITY COUNCIL MEETING  
Tuesday, September 13, 2016 – 7:00 p.m.  
Council Chambers  
363 West Independence Blvd  
Harrisville, Utah 84404**

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**Present:** Mayor Bruce Richins, Council Member Jeff Pearce, Council Member Gary Robinson, Council Member Ruth Pearce, Council Member Austin Tracy.  
[Council Member Jennifer Jensen was excused.]

**Staff:** Bill Morris, City Administrator, Bryan Fife, Recreation Director, Lynn Fortie, Treasurer, Pam Crosbie, Finance Clerk, Jennie Knight, City Recorder, Rick Hill, Bailiff.

**Visitors:** Nathan Averill, Abby Fisher, Aspen Teuscher, Brenna Teuscher, Cayden Teuscher, Kirk Tracy.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Oath of Office.**

Jennie Knight administered the oath of office to new Council Member Austin Tracy.

**2. Call to Order.**

Mayor Richins called the meeting to order and welcomed all visitors.

**3. Opening Ceremony.**

Bill Morris led the pledge of allegiance and conducted the opening ceremony.

**4. Consent Items.**

- a. Approve the minutes of August 23, 2016 as presented.

**MOTION: Council Member R. Pearce motioned to approve the minutes of August 23, 2016 as presented. Council Member Robinson seconded the motion. All Council Members voted aye. Motion passed.**

**5. Business Items.**

**a. Discussion/possible action on Heritage Days Proposal**

Bryan Fife explained he has watched the changes that have taken place recently with the Farmer's Market and wondered what the Parks and Recreation Department can do to help facilitate these types of events. He feels they can easily be directly involved in providing support and service for our community events. In past years Heritage Days has been run by volunteers and more recently as a Council assignment which creates differences in the types of events, dates and times of those events with new ideas and sometimes even reinventing some of the same events. He feels having staff oversee

these events will be a more productive way to handle city sponsored events. There is difficulty keeping consistency when there is turnover between Council members. Some events need to be brought back and others need to be stabilized. He proposed he would like to combine efforts with Jennie Knight to be part of a long term solution that will give back meaning to Heritage Days for residents through consistency. This is also a year round commitment that could start as early as tomorrow. He realizes mistakes will be made, and we will learn from those mistakes; but he would like to be more involved.

Bryan Fife also informed Council his intent is not to take away from anyone that wants to be involved; instead act as an event coordinator in conjunction with the Parks and Recreation and combine efforts with the City Recorder. He distributed an outline of Heritage Days responsibilities and what items would be assigned to each person through dual coordination. He specified this is just a rough draft that includes most but not all responsibilities. He would like to broaden the proposal to include all community events and feels this goes right in line with the recreation assignments he is already assigned. There is detail included on some items but others will need clarifications. Council Member Robinson asked if some of these activities were brought out from comments on the survey. Bryan Fife said yes, so we can provide better service. Council Member J. Pearce commented the competition with Roy Days is difficult. Bryan Fife said we have always had that competition.

Bill Morris said as Council considers this proposal, there should be compensation for the extra work load. With the turnover on Council, we have had inconsistencies. Those are some things we don't want to see fall through the cracks. We would have to address the compensation for this year differently because we are not in budget season. He suggested Council table this discussion and take action at a later date to adopt it. With Heritage Days wrapped up for this season, this is the perfect time for this discussion. Mayor Richins asked regarding the Easter egg hunt, would the youth city council still be involved. Bryan Fife clarified he would welcome their continued involvement.

**MOTION: Council Member Robinson motioned to table the Heritage Days Proposal. Council Member R. Pearce seconded the motion. All Council Members voted aye. Motion passed.**

**b. Discussion/possible action to clarify Harrisville City Ordinance 423; Compensation Schedule.**

Lynn Fortie explained recently there have been some questions about whether or not Council will be compensated for years when there was a break in service and how the previous years would count when determining pay per year. Council members receive \$50 per year in office. Additionally, the question was raised whether other types of service would count for compensation; these would also apply to the Mayor. He feels maybe there needs to be some clarification on these questions and also when the pay is effective. Council members take office in January but usually the change is not made until the following fiscal year budget on July 1. So really the first year and a half is paid at the first year wage. He is asking for clarification from Council. If this is to be updated each January; budget amounts need to be included to meet those requirements.

Council Member R. Pearce suggested amending the ordinance to read per consecutive year, instead of per year. Bill Morris said Roberts Rules of Order define the tenure of Council but does not include pay recommendations. He asked if other council members are in agreement. Council Member Robinson suggested the payroll year run from January to December. Council Member R. Pearce suggested the ordinance read "\$50 per consecutive year in elected office beginning January 1<sup>st</sup>". Bill Morris explained that Council Member Tracy will get a \$50 increase in January with this in place. Council Member Robinson agreed.

Mayor Richins explained he was on Council when this ordinance was approved. When speaking with former Mayor Hendrix, he said this was the original intent of the ordinance. Bill Morris explained he will update the ordinance with these changes and set a public hearing for adoption.

**MOTION: Council Member Robinson motioned to table the amendments to Ordinance 423; Compensation Schedule until a public hearing can be scheduled. Council Member J. Pearce seconded the motion. All Council Members voted aye. Motion passed.**

### **c. Communities that Care Presentation**

Bill Morris said he was invited to attend a meeting with the Fremont "Cone". This is a group of community leaders from cities that feed into Fremont high. This program has been previously implemented in Bonneville High to combat issues with teenage substance abuse and suicide. He reviewed statistical data showing the influence of healthy community relationships for teenagers. Fremont will be developing this "Cone" and will need someone to attend the meetings. Bill Morris encouraged Council to consider ways they can implement ideas to keep teenagers involved in parks and recreation and other healthy activities. Create these assets for the community to uphold their responsibilities to the youth in our area.

Mayor Richins said he has been attending the meeting in the Weber "Cone". We are unique in that our city is split between two high schools.

Council Member Robinson asked where these programs began. Bill Morris explained that Bonneville High had a very high substance abuse and suicide rate. They developed some identifiers and implemented a program to address them. This data is now available for other communities to use. Council Member J. Pearce suggested having the police involved to help identify issues. Bill Morris suggested the youth recreation program continue along with other healthy youth programs such as the youth city council. There are too many tragedies with youth. Council Member Robinson commented on the good job Harrisville City Youth Council did on the parade for Heritage Days.

### **6. Public Comments - (3 minute maximum)**

No public comments were offered.

### **7. Mayor/Council Follow-Up:**

Bill Morris informed Council he is issuing a request for proposals (RFP) for a general plan consultant. This will be advertised in the paper and sent to interested parties to

submit proposals. The RFP includes a clear set of standards and staff will bring the lowest responsible bidder to Council for approval. He also explained the window to apply for grants that runs from October to January. He will be applying for grant money to help offset the cost. Council Member J. Pearce asked if they must award the lowest bidder. Bill Morris clarified the lowest responsible bidder. Sometimes Council may consider recommendations. This is also subject to the city receiving a grant. Staff will not be moving forward until grant money becomes available. Council Member R. Pearce asked if the bid is clear. Bill Morris said he specified the items the city already has completed such as the Moderate Income Housing, Transportation, and Mapping portions of the plan. The bid also includes instruction to implement the strategic plan laid out by Better City which includes mixed use zoning.

Council Member J. Pearce said there was a ground breaking ceremony for the new North View Fire Department up by Weber High School. He also gave a quick update on mosquito abatement saying Weber County has no reports of West Nile virus or Zika.

Council Member Robinson asked if the Heritage Days thank you cards have been sent out. Jennie Knight said all but Maverik, she did not have an address to sent this one to. Council Member Robinson agreed to deliver the Maverik thank you card.

Council Member R. Pearce asked if Council Member Tracy will continue as the Youth City Council coordinator. Mayor Richins said yes, Council Member Tracy has agreed along with many parent supporters of her continuing this program. Council Member Tracy said she has a parent volunteer who will be assisting.

Mayor and Council briefly discussed the ULCT Training in SLC.

#### **8. Adjourn.**

Mayor Richins declared the meeting adjourned at 7:46pm.

**ATTEST:**

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**BRUCE RICHINS**  
Mayor

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**JENNIE KNIGHT**

City Recorder

Approved this 27<sup>th</sup> day of September, 2016

**HARRISVILLE CITY  
ORDINANCE NO. 482**

**COMPENSATION SCHEDULE AMENDED**

**AN ORDINANCE OF HARRISVILLE CITY, UTAH, AMENDING THE  
COMPENSATION SCHEDULE ADOPTED BY ORDINANCE 423 FOR  
ELECTED AND STATUTORY OFFICERS; SEVERABILITY; AND PROVIDING  
AN EFFECTIVE DATE.**

**WHEREAS**, Harrisville City (hereafter referred to as “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

**WHEREAS**, *Utah Code Annotated* §10-3-818 authorizes the City to adopt a Compensation Schedule for elective and statutory officers of the City after a public hearing;

**WHEREAS**, in accordance with *Utah Code Annotated* §10-3-818, upon the motion of the governing body, the City Council at its September 14, 2016, meeting voted to review or consider amending Ordinance No. 423 being Compensation Schedule to clarify the same as specified herein and set a public hearing where all interested persons shall be given an opportunity to be heard;

**WHEREAS**, after publication of the required notice, the City Council held its public hearing on September 27, 2016, to take public comment on this Ordinance, and now desires to act upon this Ordinance;

**NOW, THEREFORE**, be it ordained by the City Council of Harrisville City as follows:

**Section 1: Amendment.** Ordinance No. 423 is hereby amended to read as follows:

OFFICER	SALARY SCHEDULE RANGE	
Mayor	\$8,694.00	Plus \$250 per <u>consecutive</u> year in <u>elected</u> office <u>effective</u> <u>January 1 of each year.</u>
Council Member (individually)	\$1,512.00	Plus \$50 per <u>consecutive</u> year in <u>elected</u> office <u>effective</u> <u>January 1 of each year.</u>
City Recorder	\$28,000.00 to 48,000.00	
City Treasurer	\$10,000.00 to 28,000.00	
Justice Court Judge	\$14,900.00 to 22,000.00	

**Section 2: Severability.** If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder, which remainder shall continue in full force and effect.

**Section 3: Effective date.** This Ordinance shall be effective immediately upon posting or publication after final passage.

ADOPTED AND APPROVED on this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
BRUCE RICHINS, Mayor

ATTEST:

\_\_\_\_\_  
JENNIE KNIGHT, City Recorder

RECORDED this \_\_\_\_ day of \_\_\_\_\_, 2016.

PUBLISHED OR POSTED this \_\_\_\_ day of \_\_\_\_\_, 2016.

**CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING**

According to the provision of U.C.A. §10-3-713, 1953 as amended, I, the City Recorder of Harrisville City, Utah, hereby certify that foregoing Ordinance was duly passed and published or posted at 1) City Hall 2) the Harrisville Cabin and 3) 2150 North on the above referenced dates.

\_\_\_\_\_  
JENNIE KNIGHT, City Recorder

DATE: \_\_\_\_\_

**HARRISVILLE CITY  
ORDINANCE NO. 481**

**ANIMAL SHELTER USE**

**AN ORDINANCE OF HARRISVILLE CITY, UTAH, AMENDING SECTION 11.08.020 TO ALLOW AN ANIMAL SHELTER USE; MAKING TECHNICAL CHANGES; SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Harrisville City (hereafter referred to as “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

**WHEREAS**, *Utah Code Annotated* §§ 10-8-84 and 10-8-60 authorizes the City to exercise certain police powers and nuisance abatement powers, including but not limited to providing for safety and preservation of health, promotion of prosperity, improve community well-being, peace and good order for the inhabitants of the City;

**WHEREAS**, Title 10, Chapter 9a, of the *Utah Code Annotated*, 1953, as amended, enables the City to regulate land use and development;

**WHEREAS**, after publication of the required notice, the Planning Commission held its public hearing on September 14, 2016, to take public comment on this Ordinance, and subsequently gave its recommendation by a four (4) to three (3) vote to deny this Ordinance;

**WHEREAS**, the City Council received the recommendation from the Planning Commission and held its public meeting on September 27, 2016, and desires to act on this Ordinance;

**NOW, THEREFORE**, be it ordained by the City Council of Harrisville City as follows:

**Section 1: Repealer.** Any word other, sentence, paragraph, or phrase inconsistent with this Ordinance is hereby repealed and any reference thereto is hereby vacated.

**Section 2: Amendment.** Section 11.08.020 of the *Harrisville Municipal Code* is hereby amended to read as follows:

**11.08.020. Uses**

4. Any use in the following table is permitted if such use has a “P” designation in the zone where the use is listed. A “C” designation indicates that a conditional use permit is required according to the procedures of Chapter 11.18 of this Land Use Ordinance before the use can be allowed. An “N” indicates the use is not allowed in the specific zone where it is listed. If the last column in the use table includes a number this refers to a section in Chapter 15 to a specific regulation that is required to be followed in order to allow the use in the specific zone.

Animal Raising					
Land Use	Zone				Specific Use Regulation
	A-1	R-1-20	R-1-15	R-1-10	
Accessory building	P	P	P	P	11.09.030



Animals for family food production	P	P	P	P	11.10.020.4
<u>Animal Shelter</u>	<u>C</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>11.10.020.4.e,</u> <u>11.20.020.4.f, 11.10.20.6,</u> <u>11.09.030</u>
Dairy farm					11.10.020.5
Horse Raising	P	P	P	N	11.10.020.6
Household Pets	P	P	P	P	<u>Title 9</u>

***11.10.020.4.e*** *Special regulations applicable to all animals is as follows:*

- i. Owners shall keep animals in such a manner so as to prevent them from reaching onto adjacent property and eating trees and shrubs.*
- ii. Owners shall take necessary measures to prevent animals from creating obnoxious or offensive odor and noise, or otherwise create a nuisance affecting the buildings or property of others.*
- iii. Roosters are prohibited in R-1-6 and R-1-10 zones.*
- iv. Only one Animal Shelter use per 10,000 residents in the City.*

**Note: The portions in the above Ordinance that are in italics have been added by staff for the City Council meeting as a possible solution/suggestion to address the concerns expressed by and before the Planning Commission.**

**Section 3: Severability.** If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder, which remainder shall continue in full force and effect.

**Section 4: Effective date.** This Ordinance shall be effective immediately upon posting or publication after final passage.

ADOPTED AND APPROVED on this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
BRUCE RICHINS, Mayor

ATTEST:

\_\_\_\_\_  
JENNIE KNIGHT, City Recorder

RECORDED this \_\_\_ day of \_\_\_\_\_, 2016.

PUBLISHED OR POSTED this \_\_\_ day of \_\_\_\_\_, 2016.

**CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING**

According to the provision of U.C.A. §10-3-713, 1953 as amended, I, the City Recorder of Harrisville

City, Utah, hereby certify that foregoing Ordinance was duly passed and published or posted at 1) City Hall 2) the Harrisville Cabin and 3) 2150 North on the above referenced dates.

\_\_\_\_\_  
JENNIE KNIGHT, City Recorder

DATE: \_\_\_\_\_