



HARRISVILLE CITY

363 West Independence • Harrisville, Utah 84404 • (801) 782-4100

MAYOR:

Bruce N. Richins

COUNCIL MEMBERS:

Grover Wilhelmsen
Michelle Tait
Jeffery Pearce
Jennifer Jensen
Michael Murtha

**CITY COUNCIL MEETING
AGENDA
363 West Independence Blvd
May 26, 2015**

"In accordance with the Americans with Disabilities Act, the City of Harrisville will make reasonable accommodations for participation in the meeting. Request for assistance can be made by contacting the City Recorder at 801-782-4100, providing at least three working days advance notice of the meeting."

7:00 P.M. CITY COUNCIL MEETING
Presiding: Mayor Bruce Richins
Mayor Pro Tem: Jeff Pearce

- 1. OATH OF OFFICE ADMINISTERED**
- 2. CALL TO ORDER**
- 3. PLEDGE OF ALLEGIANCE & OPENING CEREMONY** [Council Member Pearce]
- 4. CONSENT ITEMS**
 - a. Approve the minutes of May 12, 2015 as presented.
- 5. BUSINESS ITEMS**
 - a. Discussion/possible action to approve Final Acceptance of improvement of Greenland Estates Subdivision. [Bill Morris]
 - b. Youth City Council Recognition Awards [Michelle Tait]
 - c. Planning Commission Recognition [Mayor Richins]
- 6. PUBLIC COMMENTS - (3 minute maximum)**
- 7. MAYOR/COUNCIL FOLLOW-UP:**
- 8. ADJOURN**
- 9. HERITAGE DAYS WORK SESSION**

DATE POSTED: May 22, 2015

BY: Jennie Knight, City Recorder

I, Jennie Knight, certify that I am the City Recorder of Harrisville City, Utah, and that the foregoing City Council agenda was faxed to the Ogden Standard Examiner, Weber County Library, and neighboring cities. The agenda was also posted at the following locations: City hall, on the City's website www.cityofharrisville.com and the State Public Meeting Notice website at <http://pmn.utah.gov>.

MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
Tuesday, May 12, 2015 – 7:00p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Mayor Bruce Richins, Council Member Michelle Tait, Council Member Jeff Pearce, Council Member Jennifer Jensen. [Council Member Grover Wilhelmsen was excused]

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder, Lynn Fortie, Treasurer.

Visitors: Ruth Pearce, Vivienne Murtha, Mike Murtha, Gary Robinson, Pat Young, Jacob Schlegel, Roger Shuman, Lynnette Shuman.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Richins called the meeting to order and welcomed all visitors. Mayor Richins excused Council Member Wilhelmsen who is out of town.

2. Opening Ceremony.

Council Member Jensen led the pledge of allegiance and conducted the opening ceremony.

3. Consent Items.

- a. Approve the minutes of April 28, 2015 as presented.

MOTION: Council Member Tait motioned to approve the Consent Items for May 12, 2015. Council Member Jensen seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

- a. Discussion/possible action to approve Harrisville City Resolution 2015-06; A Resolution of Harrisville City, Utah, increasing residential solid waste collection and disposal fees; and providing an effective date.

Bill Morris said the numbers in the tentative budget include the increase in solid waste and recycling fees for Waste Management services due to inflation. The current rate of \$13.75 is being increased to \$14.20 for the first garbage service. Each additional can is being increased from \$5.00 to \$5.20. The recycle can is being increased from \$3.00 to \$3.10. Council Member Tait asked for clarification that the city is and has been paying for this increased rate since January and this will just pass the cost through to the

residents. Bill Morris confirmed this is the case. Mayor Richins said the current Waste Management contract includes a yearly increase.

MOTION: Council Member Tait motioned to approve Harrisville City Resolution 2015-06; A Resolution of Harrisville City, Utah, increasing residential solid waste collection and disposal fees; and providing an effective date. Council Member Pearce seconded the motion. A Roll Call vote was taken.

Council Member Jensen Yes
Council Member Pearce Yes
Council Member Tait Yes

Motion passed 3-0.

- a. Discussion/possible action to conduct interviews for Harrisville City Council Member applicants.

Mayor Richins explained four applicants are here to be interviewed for the council vacancy. He said each candidate will be able to give a short presentation and then will be asked any questions Council may have.

Roger Shuman informed Council he has been a resident for 40 years. By profession he is a business manager for a trailer manufacturing company. He has been doing this for 32 years. He oversees a budget of roughly \$36 million. Previously he served for 15 years on Planning Commission. He just resigned a few months ago. He said he learned a lot during this time.

As far as his personal life goes; he is married, just celebrated 32 years of marriage. He has four children, one grandchild and one on the way. One child still lives at home. He said this is a brief synopsis about himself.

Council Member Tait asked what his intentions are with becoming involved again with the city. He said he is interested based on his application for the open vacancy. He said he believes that is something that is in his future. Council Member Tait said she feels like he should seek a council position. She just wondered how involved he wants to become. He said he is willing to become more involved.

Gary Robinson said he has been a resident for 38 years. He previously served on the council from 2004-08. His profession is an analyst for a national oil company for the last 35 years; managing expenses of several million dollars. He is very fiscally conservative. He has been married for 42 years and has 5 kids. He enjoyed his service on Council. Mayor Richins asked what he enjoyed most while serving on Council. Mr. Robinson said he enjoyed monitoring expenses. He requisitioned the Chief of Police on the police data for the amount and location of tickets each officer writes during their shift. Council Member Tait said this still happens and is provided to Council monthly. He explained his concern and where the initial request came from. Council Member Tait asked if he's interested in serving on the Council again, running for election. He said he has been running every two years for either Mayor or Council.

Jacob Schlegel said he is a fairly new resident here in the city and hopes to bring some new input. He and his wife choose Harrisville because they like what they saw here in the area. He has been married for 8 years and has a young family and they enjoy the Splash Pad and they attended the Easter Egg hunt. He lives on 700 North behind Walmart. His wife is a full time teacher at Ogden High School. He previously worked for Hertz car sales and is now a stay at home dad. He has experience working on budgets for two stores. He was involved previously in government helping as a campaign manager. He would like to become more involved with the city. He has some additional finance experience from ecclesiastical service. From what he sees, he'd like to keep the rural feel but grow the commercial zones that exist and would like to continue the small town feel.

Council Member Jensen asked how long he's lived here. He responded just one year but they plan to stay. Council Member Jensen said it's good to bring fresh ideas. He explained he has been active in the previous cities he's lived in. Council Member Tait asked if as a stay at home dad, he feels he has additional time. She also asked if he's interested in helping within the city by volunteering. He said yes, he can see there is growth within the city. He knows there is more growth potential for the Walmart area and is aware of the expanding of Larsen Lane. He plans to be here a long time.

Michael Murtha thanked Council for the opportunity to apply for the Council vacancy position. He's been a Harrisville resident for two years. He has 5 adult children and 4 grand kids. In December he was appointed to Planning Commission. He served for 27 years in the military. He has a Bachelors and Associates degree. He feels he is set apart from the other candidates because he is a leader first and politician second. He is management invested through the government. He met the Mayor while Mayor Richins was campaigning who suggested he seek a Council position. He believes he is unmatched in the depth of his service. While serving in the military it is mandatory to be an active part of your community. He has served in 8 different communities throughout 8 countries. He has fulfilled a lot of community service. He feels his fresh ideas will benefit the citizens and the council. He outlined his budget experience through the military; also managed 450 employees. He is honored to bring his experience to Harrisville City. This task of City Council is exactly where he would like to be. Council Member Tait asked how he likes serving on Planning Commission. He explained this is in line with his training in operations, logistics, and security services. He intends to run for City Council. He has plenty of available time and feels his definition of public service is different than others.

Mayor Richins thanked all of the applicants. Mayor Richins informed Council Ruth Pearce has withdrawn her application and has been removed from the ballot. Mayor Richins asked the applicants how they learned about the council vacancy. Gary Robinson said the marquee. Roger Shuman said Council Member Pearce informed him. Mike Murtha said the Mayor of Pleasant View informed him. Jacob Schlegel said from the city Facebook page. Mayor Richins said advertisement was sent to the newspaper, newsletter, social media, and the marquee.

Council Member Tait, Council Member Jensen and Council Member Pearce each submitted a ballot. Mayor Richins read the ballot results; one vote for Roger Shuman and two votes for Mike Murtha.

- b. Discussion/possible action to appoint Harrisville City Council Member.

MOTION: Council Member Jensen motioned to appoint Michael Murtha to Harrisville City Council to serve term ending December 2015. Council Member Tait seconded the motion. All Council Members voted aye. Motion passed.

Mayor Richins thanked all of the applicants saying he was impressed with the caliber of people that applied. He also said the open candidacy filing period begins June 1, 2015 and will close June 8, 2015. Council Member Tait concurred all candidate applications are impressive.

- c. Discussion/possible action to set a public hearing for June 9, 2015 for purposes of amending the FY 2014-15 budget in accordance with UCA§10-6-127.

Lynn Fortie said there are no proposed changes to require a budget amendment at this time. He will know better as the time passes. Council Member Tait asked why we have to set a public hearing if no changes will take place. Lynn Fortie said we are on track but this is a normal procedure and he will go through and see if there are any changes that might need to be adjusted by the end of the year.

MOTION: Council Member Pearce motioned to set a public hearing for June 9, 2015 for the purposes of amending the FY 2014-15 budget. Council Member Jensen seconded the motion. All Council Members voted aye. Motion passed.

- d. Discussion/possible action on adoption of tentative FY2015-16 budget in accordance with UCA§10-6-113, and set public hearing on proposed final budget for June 9, 2015.

Lynn Fortie gave a brief overview of the changes that were made since the last budget worksheet. There were some changes made to the Parks and Recreation budget resulting in a \$750 savings. Additionally Bryan Fife said the vendor came through with the order for baseball shirts and hats so the amount that was set aside to stock pile these items has been removed. This saved \$9,834. Council Member Jensen recognized the efforts of Bryan Fife reducing the budget by this amount.

Lynn Fortie then outlined the major points on this proposed budget. The budget includes a merit increase of 3%, health benefits for employees increased by 7%, and the Tier 2 retirement was increased a little bit. A part-time position was increased to full time and one additional full time position was added to Public Works. Equipment includes three vehicles for police and a plow truck and mower for Public Works. There is a budget deficit of \$20,157. In a \$3 million budget, this is not a lot. Sewer fees also increased by 5% for both residential and commercial; this brings the total to \$19 per ERU.

Council Member Jensen asked for clarification on the remaining deficit. She asked if other departments could cut \$10,000 like the recreation budget. Mayor Richins said this is a pretty good guess as to what we will need for the next year. This is forecasting what the revenue and expenses will be through the next year. Good budgeting practices include underestimating rather than overestimating revenue. Road salt is a good example of this last year because we did not have a particularly hard winter and have a stock pile of salt available.

Lynn Fortie recommended not modifying this tentative budget but informed Council an additional change must be included. The police department recognized there is a need to include a computer for the new conversion to Spillman. There will be \$1500 added to computer equipment for the police department. Lynn Fortie will include that amount in the final budget for adoption in June.

MOTION: Council Member Jensen motioned to adopt the tentative budget and set a public hearing for June 9, 2015 on proposed final budget. Council Member Tait seconded the motion. All Council Members voted aye. Motion passed.

5. Public Comments - (3 minute maximum)

Gary Robinson, 234 W. Independence, asked if the city has a wage cap on employees; a tier program that only allows employees to earn so much. He suggested having something like this in place. He asked Council what their thoughts are on the proposed transportation tax. Mayor Richins reminded Mr. Robinson this is a public comment opportunity, not a question/answer time. Mr. Robinson encouraged Council to think about how much the city contributes to employee benefits.

6. Mayor/Council Follow-up:

Mayor Richins said he would like to inform Council as to why the city displayed flags on May 8th. He received an email from an individual who researched 18 months worth of Standard Examiner newspapers from the WWII time period and put together lists for each city of the people that served. She requested each city do something to honor those who served. Mayor Richins said we had a list of 40 names. Boy Scout Troop 420 allowed us to borrow the flags to display them in honor of VE Day (Victory in Europe). The city received positive feedback on our Facebook post honoring these people. Council Member Tait said this was very eye catching.

Council Member Tait gave a brief follow-up on the Farmer's Market. There is an article in the Sentinel News. She has also contacted all of the surrounding cities to include information in their newsletters. Most cities are supportive of the market. Council Member Jensen asked if vendors have applied. Council Member Tait said yes, they have received applications from some vendors.

7. Adjourn.

Mayor Richins motioned to adjourn at 7:53pm.

8. Heritage Days Work Session.

Mayor Richins called the work session to order. Council Member Jensen informed Council the "Waffle Love" food truck will come from 8-10am to serve breakfast. They will

bring their truck to sell their own product; we will not be subsidizing the food. We may have to pay them to transport their truck from American Fork. They are in the process of building a new truck in Bountiful; if the new truck is ready, we will not have to pay. Apparently they have a following and are already advertising the Heritage Days event. Council Member Tait said they have subsidized breakfast in the past. She said the "Waffle Wagon" is popular. Mayor Richins asked if they could stay longer. Council Member Jensen said they will have to finish by 10am eliminating competition with the paying food vendors. Mayor and Council gave a short discussion on the time schedule. Mayor Richins said he was approached by a volunteer interested in running a tennis tournament. He will have the volunteer contact Jennie Knight about a registration application.

Pat Young reported she has two confirmed vendor booth applications. One is face painting. She is not seeing a lot of success with any of the vendors from last year. She did leave a message with the rock wall and train vendor. She said she received interest from an Army recruiter who would like to run a ball throwing booth. They will even provide their own prizes. Council Member Jensen asked Pat Young to contact the recruiter for confirmation. Pat Young confirmed she has contacted all of the vendors with exception to the food vendors. Jennie Knight said she received interest from the Greenwood Charter School. She will follow-up with them to see if they are still interested. Pat Young said she does have a jewelry vendor interested and will find out if they would like to participate. She said there were 6 vendors from last year who did not show up.

Vivien Murtha said she has worked with Weber County Animal Shelter and a program called "Black Dog Walk". She will contact them and see if they are willing to have the adoption trailer there. Pat Young said Petco did not receive permission from their corporate offices to participate. Mayor and Council gave discussion on the requirements to allow dogs in the park. Pat Young reminded Council Member Jensen this must be submitted on the mass gathering permit application. Council Member Jensen said she plans to submit the mass gathering permit by Friday, May 15th.

Council Member Jensen said the 5K is lacking volunteers. Mayor Richins asked if newly appointed Council Member Mike Murtha would be willing to take over the 5K. He confirmed he would. Mayor and Council gave discussion on the logistics of running the 5K in the past and clarified the needs to have this event. Council Member Jensen suggested contacting Peak Performance or Strider for sponsorship. Mike Murtha said he will also check with Planet Fitness. They will need to collect prizes for the swag bags. Council Member Tait said Lee's Market donated water last year. Council agreed there was a lot of participation in this event last year.

Mayor Richins will follow-up with the Little Miss Harrisville volunteer. Council Member Jensen is trying to get Allstate Insurance to run the baby contest. Mayor and Council discussed various other food vendors that may be interested. Council Member Jensen said she hopes to get a cheerleading group to hold a hamburger fundraiser. Ruth Pearce reminded Council of the food handler's requirement for food vendors. Council Member Pearce is working on Bingo. Council Member Jensen said she would like to collect a list of prizes that need to be purchased. Mayor Richins will check with Walmart about a discount.

Pat Young will continue to check with more vendors. Mayor and Council gave discussion on the logistics of where to put vendor booths. Mayor Richins asked about the Home Depot children's activity effort. He suggested using the picnic tables for this activity. Mike Murtha asked when the next Heritage Days work session will be held. Mayor Richins said after the next regular council meeting on May 26th. Council Member Tait asked about the frozen t-shirt contest. Council Member Jensen reminded Mayor Richins he volunteered to coordinate this event. She is still looking to get a t-shirt design. Jennie Knight will forward Ryan Walker's contact information. Mike Murtha asked about contacting home based businesses. Council Member Tait asked for a business license list to be sent to the Council Members. Mayor Richins motioned to adjourn at 8:55pm.

ATTEST:

BRUCE RICHINS
Mayor

JENNIE KNIGHT
City Recorder
Approved this 26th day of May, 2015



HARRISVILLE CITY

363 West Independence • Harrisville, Utah 84404 • (801) 782-4100

MAYOR:

Bruce N. Richins

COUNCIL MEMBERS:

Grover Wilhelmsen
Michelle Tait
Jeffery Pearce
Jennifer Jensen
Michael Murtha

May 20, 2015

Re: Escrow/Final Acceptance Greenland Estates Subdivision;

To Mayor and City Council,

Greenland Estates Subdivision has been completed and the Developer called the City office and is requesting the amount of \$3,357.25 to be released and final acceptance given on the remaining items. (Note: Final acceptance was given on the rest of the subdivision improvements May 13, 2014). There is a total of \$3,357.25 remaining in escrow which includes \$2,755.00 for storm drain and the chain link fence contingency of \$602.25.

The chain link fence was installed March of 2014 and conditional acceptance was given April 4, 2014. The one year conditional has now been completed. When this subdivision was first approved, all properties on the north side of Larsen Lane are graded, and drain to the road with what was then the exception of the frontage on Greenland Estates which had a drainage swale. Therefore the plan called for piping under where the driveways would be located to continue the assurance of proper drainage. The piping was installed for the most part further than that covering the entire width of the frontage. The lots owners then went the extra and hauled in fill and graded their lots to drain to the road like the rest of the adjacent properties, thus eliminating the need for the original intent of the piping.

It appears the middle lot is still in the process of finishing the landscaping but this does not affect the lots on either side. I have spoken with the developer and discussed that the remaining escrow for the fence can now be released and would **recommend** that since the lots have now added additional grading and drainage improvements to **fully release** the remainder of the escrow covering the storm drain improvements since that is now not applicable. However, the final decision would be determined by the City Council whether or not to release the full \$3,357.25 or keep 10% of the storm drain improvements which would calculate to \$275.50 for the one year conditional.

If you have any questions or comments please feel free to contact me at gbingham@cityofharrisville.com or 801-940-6715.

Sincerely,
Gene Bingham
Public Works Director
City of Harrisville