

**MINUTES
HARRISVILLE CITY COUNCIL
December 12, 2023
363 West Independence Blvd
Harrisville, UT 84404**

Minutes of a regular Harrisville City Council meeting held on December 12, 2023 at 7:00 P.M. in the Harrisville City Council Chambers, 363 West Independence Blvd., Harrisville, UT.

Present: Mayor Michelle Tait, Council Member Kenny Loveland, Council Member Grover Wilhelmsen, Council Member Steve Weiss Council Member Blair Christensen.

Excused: Bryan Fife, Parks and Recreation Director, Council Member Max Jackson

Staff: Jennie Knight, City Administrator, Brody Flint, City Attorney, Mark Wilson, Chief of Police, Justin Shinsel, Public Works Director, Jack Fogal, City Recorder, Sergeant John Millaway, Judge Trent Nelson, Officer Chris Paradise, Sergeant Nick Taylor.

Visitors: Arnold Tait, Elizabeth Hansen, Karen Taylor-Fawcett, Junghee Millaway, Sadie Greenhaulgh, Tyra Makela.

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all in attendance.

2. Opening Ceremony.

Council Member Weiss opened with the Pledge of Allegiance.

3. Consent Items

- a. Approval of Meeting Minutes for November 14, 2023 and December 6th, 2023 Board of Canvassers Meeting as Presented.**

Motion: Council Member Weiss made a motion to approve the meeting minutes for November 14th, 2023 and December 6th, 2023 Board of Canvassers Meeting as presented, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Excused
Council Member Loveland, Yes

The motion passed unanimously.

4. Oath of Office.

Jack Fogal administered the Oath of Office to Sergeant John Millaway.

5. Recognition/Awards

Mayor Tait presented Council Member Loveland a plaque for his service on the Harrisville City Council. He served three years. This is Council Member Loveland's last meeting.

6. Business Items.

a. Harrisville Youth City Council activities update.

Sadie Greenhaulgh presented on the Youth City Council tour of the Weber Vote Center. They were shown how ballots were counted and sorted. She was impressed with the amount of time they take to make sure every vote gets counted.

Tyra Makela reported on the local porch party. She was one of Santa's little elves helping to collect food for the food pantry at Pioneer Elementary. They organized and collected six hundred and eighty pounds of food. The YCC will attend a conference in March at USU focused on YCC activities and how to be more involved in the government process. She has grown enormously during her three years on the YCC. She is currently a JR in high school. It has been a blessing in her life and she wants to see it continue to grow. There are now twenty-one members of the YCC up from eleven.

b. Discussion/possible action to adopt Harrisville City 2024 Meeting Schedule.

Jack Fogal presented the 2024 Harrisville City Meeting Schedule. He explained it follows the same scheduling format as 2023. City Council Meetings will be held on the second Tuesday of the Month. Planning Commission Meetings will be held on the second Wednesday of the Month. Additional meetings would be scheduled on an as needed basis.

Motion: Council Member Loveland made a motion to adopt Harrisville City 2024 Meeting Schedule, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Excused
Council Member Loveland, Yes

The motion passed unanimously.

c. Discussion/possible action to adopt Harrisville Resolution 23-19; an interlocal agreement with Weber County for delivery of solid waste collection to the Weber County Transfer Station.

Jennie Knight explained this interlocal agreement was approved at the November WACOG meeting. This agreement is to ensure all waste is going to the Weber County transfer station. Our waste management contract does not expire until 2025 this just ensures all solid waste goes to the Weber County transfer station. Council Member Wilhelmsen inquired if this meant all waste in the City. Jennie Knight explained it is all residential waste the City has contracted for pickup.

Motion: Council Member Christensen made a motion to adopt Harrisville Resolution 23-19; an interlocal agreement with Weber County for delivery of solid waste collection to the Weber County Transfer Station, second by Council Member Loveland.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Excused
Council Member Loveland, Yes

The motion was passed unanimously.

d. Discussion/Possible action to adopt Harrisville Resolution 23-20; recertification of the Harrisville Justice Court.

Brody Flint explained all Justice Courts must recertify every four years to be in compliance with the law. The law requires a letter written by the city attorney, a Council resolution, and Judge Nelson must sign an affidavit. Since he started at the City there has been a lot of process changes. Harrisville Justice Court is one of the best running and most professional he has worked with. Staff has listened to audits and made changes that were needed to improve the court. We are in compliance with all requirements for a Class III court.

Motion: Council Member Weiss made a motion to adopt Harrisville Resolution 23-20; recertification of the Harrisville City Justice Court, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Excused
Council Member Loveland, Yes

The motion was passed unanimously.

e. Discussion/Possible action to surplus cell phones.

Jennie Knight explained it is time to upgrade cellphones for staff. The City will factory reset old phones and sell them at fair market value.

Motion: Council Member Wilhelmsen made a motion to surplus cell phones, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Excused
Council Member Loveland, Yes

The motion was passed unanimously.

f. Discussion/possible action to approve the hiring of an officer using funds awarded by the COPS grant.

Chief Wilson reminded Council that the department was awarded a grant that will pay 50% of two officers' salaries for three years. They are losing an officer in June and are trying to get a new officer trained before he leaves. The department will look at hiring another officer during the next fiscal year. This way only one officer is training at a time. To train more than one officer at a time would be a strain on department resources. He needs Council's permission to add another officer. The grant will only pay for an entry level position. Chief Wilson asked for Council's input to hire an officer with experience if the right application comes in. Council Member Weiss inquired what the cost difference would be between a new officer and an experienced officer. Chief Wilson explained the top end for the department is \$35 per hour. A new officer is \$26 per hour. With all benefits factored in the difference would be approximately \$28,000 per year. Council Member Wilhelmsen asked where the money for the additional officer would come from. Chief Wilson clarified the first-year seventy-five percent would come from the grant and twenty-five would come from the department's budget. Council Member Weiss and Council Member Loveland stated they want the department to hire the best candidate regardless of experience.

Motion: Council Member Christensen made a motion to approve the hiring of an officer using funds awarded by the COPS grant starting in January allowing for the hiring of the best candidate regardless of experience, second by Council Member Loveland.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Excused
Council Member Loveland, Yes

The motion was passed unanimously.

7. Public Comment

Mayor Tait opened the public comment period.

Judge Nelson thanked Council and the Mayor for recertifying the Justice Court. He is grateful for being able to serve with the City.

Mayor Tait closed the public comment period.

8. Mayor/Council Follow-Up.

Justin Shinsel informed Council we have had one snow storm already and are prepared for more when it comes. We should have bids in for the new building this week. The goal is to have construction starting in February.

Chief Wilson reminded Council this is the third year for Shop With A Hero. It has grown from eleven kids the first year, eighteen the second, and this year to twenty-three kids. There is a tremendous amount of support from the community. He thanked the sponsors and volunteers.

There was some leftover money from the event. Another family has been identified to help with the remainder of the money. Council Member Weiss asked about the drone for the Santa Parade. Chief Wilson explained it was in the air almost the entire parade. Council Member Wilhelmsen expressed that residents he has spoken to love the parade.

Jennie Knight stressed the Giving Tree has received amazing community support this year. The community has been taking tags from the tree faster than she can keep up. Her office is filled with presents.

Brody Flint commended staff on adapting to the new legislation for Cities. Staff put in a lot of work to complete the subdivision ordinance change. The City is functioning great from a legal standpoint.

Council Member Wilhelmsen presented on the senior luncheon. There were about twenty people there. There was great entertainment. People stayed longer and talked. Word is getting out and new people are attending.

Council Member Weiss pointed out the cabin is plain and bare. He inquired if Council would like to ask Joyce Larson and Shana Edwards to look through the records to find old pictures of the City and cabin. He would like to frame the pictures and put them in the cabin showing a history of the City from its start to current if possible. Justin Shinsel explained we would need to decide if they will be permanently mounted or work out a system to take them down if there was an event that did not want them up. If we are going to invest, we should do it right and get the frames to match and look professional. Council Member Weiss would like to document the changes to the City as we continue to grow. Jennie Knight inquired if Council would like staff to meet with the history committee and come back with prices. Council asked staff to look at options and report back.

Council Member Loveland thanked staff and residents for the last three years. He learned a lot. He thanked Council Member Wilhelmsen for the string quartet during the senior luncheon.

Council Member Christensen thanked staff and residents.

Mayor Tait thanked everyone for coming together with the Giving Tree. She is amazed every time she sees how much the community has donated.

9. Adjournment

Council Member Weiss motioned to adjourn the meeting, second by Council Member Loveland.

The vote on the motion was as follows:


Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Excused
Council Member Loveland, Yes

The motion passed unanimously.

The meeting adjourned at 7:41 P.M.



ATTEST:



Jack Fogal
City Recorder
Approved this 9th day of January, 2023



MICHELLE TAIT
Mayor