



HARRISVILLE CITY

363 West Independence • Harrisville, Utah 84404 • (801) 782-4100

MAYOR:

Michelle Tait

COUNCIL MEMBERS:

Grover Wilhelmsen
Gary Robinson
Ruth Pearce
Clark Beecher
Steve Weiss

**CITY COUNCIL
AMENDED AGENDA
363 West Independence Blvd
June 11, 2019**

"In accordance with the Americans with Disabilities Act, the City of Harrisville will make reasonable accommodations for participation in the meeting. Request for assistance can be made by contacting the City Recorder at 801-782-4100, providing at least three working days advance notice of the meeting."

7:00 P.M. CITY COUNCIL MEETING

Presiding: Mayor Michelle Tait

Mayor Pro Tem: Grover Wilhelmsen

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE & OPENING CEREMONY** [Council Member Pearce]
3. **CONSENT ITEMS**
 - a. Approve the minutes of May 14, 2019 as presented.
4. **BUSINESS ITEMS**
 - a. **PUBLIC HEARING:** Harrisville City Resolution 19-07; a resolution adopting the FY2018-19 budget for the fiscal year ending June 30, 2019.
 - b. Discussion/possible action to adopt Harrisville City Resolution 19-07; a resolution adopting the FY2018-19 budget for the fiscal year ending June 30, 2019.[Lynn Fortie]
 - c. **PUBLIC HEARING:** Harrisville City Resolution 19-08; a resolution adopting the FY2019-20 final budget for the fiscal year ending June 30, 2020.
 - d. Discussion/possible action to adopt Harrisville City Resolution 19-08; a resolution adopting the FY2019-20 final budget for the fiscal year ending June 30, 2020. [Lynn Fortie]
 - e. Discussion/possible action to approve Harrisville Ordinance 500; North Street Zoning Map Amendment. [Bill Morris]
 - f. Discussion/possible action to approve Harrisville City Resolution 19-09; a resolution entering an Interlocal Agreement for Animal Control Services. [Bill Morris]
 - g. Discussion/possible action to approve Harrisville City Resolution 19-10; a resolution amending Personnel Policy relating to Use of City Property. [Mark Wilson]
5. **PUBLIC COMMENTS - (3 minute maximum)**
6. **MAYOR/COUNCIL FOLLOW-UP:**
7. **ADJOURN**

DATE POSTED: June 6, 2019

BY: Jennie Knight, City Recorder

I, Jennie Knight, certify that I am the City Recorder of Harrisville City, Utah, and that the foregoing City Council agenda was faxed to the Ogden Standard Examiner, Weber County Library, and neighboring cities. The agenda was also posted at the following locations: City hall, on the City's website www.cityofharrisville.com and the State Public Meeting Notice website at <http://pmn.utah.gov>.

**MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
May 14, 2019 – 7:00 p.m.
363 West Independence Blvd
Harrisville, UT 84404**

Present: Mayor Michelle Tait, Council Member Grover Wilhelmsen, Council Member Ruth Pearce, Council Member Clark Beecher, Council Member Steve Weiss. [Council Member Gary Robinson is excused]

Staff: Bill Morris, City Administrator, Lynn Fortie, Treasurer, Jennie Knight, City Recorder, Mark Wilson, Police Lieutenant.

Visitors: Arnold Tait, Stephen Morris, Casey Snyder, Jerick Burton, Tom Baur, Amber Snyder, Zac Baur, Bob Howard, Nathan Averill, Sarah Heilig.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all visitors. Mayor Tait excused Council Member Robinson.

2. Opening Ceremony.

Council Member Wilhelmsen led the pledge of allegiance and conducted the opening ceremony.

3. Consent Items.

- a. Approve the minutes of April 23, 2019 as presented.

MOTION: Council Member Pearce motioned to approve the minutes of April 23, 2019 as presented. Council Member Weiss seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

- a. **Discussion/possible action to set a public hearing for June 11, 2019 for purposes of amending the FY2018-19 budget in accordance with UCA§ 10-6-127.**

Lynn Fortie explained he will continue to input numbers and have the amended budget available for approval on June 11, 2019. He is not anticipating any major changes.

MOTION: Council Member Weiss motioned to review the FY 2018-19 for possible amendment and set a public hearing for June 11, 2019 for purposes of amending the FY2018-19 budget in accordance with UCA§ 10-6-127. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.

b. Discussion/possible action on adoption of tentative 2019-20 budget in accordance with UCA§ 10-6-113, and set public hearing on proposed final budget for June 11, 2019.

Lynn Fortie reviewed the summary sheet outlining the changes in the new budget. He explained the tentative budget must be adopted by the first meeting in May and the final budget adopted before June 22. He reviewed property tax, sales tax, and other revenue which has increased from last year. Major revenue groupings are up, although licenses, permits, and service fees are down.

The proposed budget includes a 3% merit increase and upcoming changes in the police department. Although health insurance rates increased slightly, retirement rates remained the same. No new personnel are included in this budget. New equipment includes 2 new vehicles for police and a new Jacobsen mower for public works. Public Works indicated the purchase of the mower could be delayed if necessary.

Capital Project expenses include Flex Portal, electric gate for Public Works, and new carpet for city hall stairs. The proposal for carpeting the entire city office building can be extended for a few more years by putting runners throughout the high traffic areas. No increase is anticipated for sewer fund, storm water or garbage. Bill Morris clarified the sewer rate adjustment is currently being studied by the city engineer's office. This might not be a known number by the time we have to adopt the budget but may be included in the next fiscal year.

The largest areas of change were reviewed. Mayor/Council budget increased slightly in wages and benefits. Justice Court increased in wages and benefits and Admin decreased due to change in personnel. Non Departmental is down, professional services and studies decreased. Police wages and benefits include some changes. Motor pool payments are up. Building and planning wages and benefits increased. Emergency management was moved under Public Works. Parks and Recreation wages and benefits increased due to part time wages; Orion Jr. High line item decreased, these wages will now go through payroll. Also Bryan Fife will now be a salaried employee with no overtime pay.

Mayor Tait thanked Lynn Fortie and all the department heads for their hard work on this year's budget. Council Member Pearce asked why there is a purchase for two new police vehicles included. Lt. Wilson explained police vehicles are on a five year rotation with two replacements every year. Lynn Fortie pointed out the sale of vehicles does not affect the revenue in motor pool; money received goes into the general fund.

Council Member Wilhelmsen asked about the carpet on the City Hall stairs, stating that he would like to make sure we are maintaining our buildings and meeting the needs of the city. Bill Morris explained that Dan Funk in Public Works is very efficient in keeping things maintained.

Mayor Tait reviewed the items that are flexible in the budget; the mower, a welder for Recreation, and the City Hall carpet allowance. She pointed out the healthy balance projected for the end of the current fiscal year. She is not anticipating anything new coming out of the general fund next year. She feels the merit increase is fair when comparing against other cities.

Bryan Fife explained the damage that occurred to the current mower, due to a seasonal employee running over something very solid. Dan Funk has spent a lot of time fixing and welding the mower. Staff is not as worried about continuing the use of the current

mower. The wings are folding and the engine is working. Council Member Wilhelmsen asked the age of the mower. Bryan Fife said the mower is about 10 years old. Council Member Wilhelmsen recommended leaving the mower in the proposed budget. Council Member Weiss pointed out costs could be significant if the current mower goes down and they are unable to keep up. Bryan Fife said maintaining balance to keep equipment working with current staff is very complex. Council Member Weiss asked what the turnaround time would be to purchase a new mower. Mayor Tait suggested looking into these answers before adoption of the final budget. Council Members Wilhelmsen and Weiss suggested leaving the welder in the proposed budget as well. Bryan Fife informed Council his new employee has experience with welding and pond control. This will help his department meet the demands of the pond. Mayor Tait pointed out the pond gets a lot of use. Bill Morris asked about the status of the splash pad. Bryan Fife said this should be fully functional this season.

MOTION: Council Member Wilhelmsen motioned to adopt the tentative 2019-20 budget in accordance with UCA§ 10-6-113, and set public hearing on proposed final budget for June 11, 2019. Council Member Beecher seconded the motion. All Council Members voted aye. Motion passed.

c. Discussion/possible action to approve Harrisville Resolution 19-05; a Resolution to establish towing and wrecking services.

Lt. Mark Wilson informed Council an RFP was posted on April 8, 2019 for towing and wrecking services. Four proposals were received and reviewed by a committee which included himself, Chief Jackson, Council Member Weiss, Police Secretary Jackie VanMeeteren, and resident Tyler Malmrose. He recommended awarding the contract to Ogden Auto Body.

Council Member Pearce expressed her concern with awarding this when four companies applied for it. She feels like this is giving a monopoly to one towing company. Lt. Wilson said that was the purpose of the proposal for sole source service. He explained Ogden Auto Body has the ability to call out another truck if they do not have a truck available in rotation. Council Member Pearce indicated she was not in favor of them having additional companies.

Council Member Weiss explained they are not awarding this contract to multiple companies, just Ogden Auto Body. They have the best service record, personnel, and the city has dealt with them for several years. They have experience with being on time, and if there is a crime; making sure the vehicles are secured. He explained this is one company, if they are busy, they can call out a subsidiary. If the towing company does not respond quickly, our officer is off the street while waiting. After reviewing the proposals, Ogden Auto Body was the most outstanding company.

MOTION: Council Member Weiss motioned to approve Harrisville Resolution 19-05; a Resolution to establish towing and wrecking services. Council Member Wilhelmsen seconded the motion. A Roll Call Vote was taken.

Council Member Weiss	Yes
Council Member Beecher	Yes
Council Member Pearce	No
Council Member Robinson	Excused
Council Member Wilhelmsen	Yes

Motion passed 3-1.

d. Discussion/possible action to approve Harrisville Resolution 19-06; Leave Amendments.

Bill Morris explained staff has overviewed leave issues over the past few months, which include health issues and balancing staff in each department. This amendment allows the vacation cap to be based on years of service instead of a cap for all employees across the board. This helps with retention as well. Another issue was the requirement to get approval through the Mayor or City Administrator, the amendment includes department head approval, which puts in place the policy that is in practice. Department heads know how to better staff their departments. Additionally, the policy included department heads tracking sick leave hours; the finance officer will track these hours with the computer program. This allows for the practice of donating sick leave to an employee who is experiencing a hardship. Also, employees who do not use sick leave for an entire calendar year will be eligible to cash out 40 hours for a bonus, which will encourage a healthy work force. The last amendment allows employees who are covered by a spouses insurance to opt out of health insurance. As an incentive, they would receive a cash payout per month.

Council Member Pearce asked if time cards are computerized and if employees make electronic requests. Bill Morris explained payroll is run through Caselle; paper time cards are used to document hours and signed off by department heads. Council Member Weiss said with the size of our city, department heads would like to talk to employees to manage coverage during time off. He agreed having the flexibility with the department heads is best. He asked if there is a use it or lose it policy. Bill Morris said this will now be bifurcated by years of service. Bryan Fife explained how this will benefit his department. He said this is a much needed incentive for employees and allows balance between work and planned vacation time.

Council Member Pearce asked what the cap is on sick leave. Bill Morris explained sick leave can only be cashed out at 25% when an employee leaves the city. Council Member Weiss asked if this can be used at retirement. Bill Morris said yes, to cover costs for cobra for a year.

MOTION: Council Member Beecher motioned to approve Harrisville Resolution 19-06; Leave Amendments as amended. Council Member Pearce seconded the motion. A Roll Call Vote was taken.

Council Member Weiss	Yes
Council Member Beecher	Yes
Council Member Pearce	Yes
Council Member Robinson	Excused

Council Member Wilhelmsen Yes

Motion passed 4-0.

5. Public Comments - (3 minute maximum)

Bob Howard, 602 N. Harrisville Rd, asked who owns the catch pond that is on the highway by the "Little Dog House". He asked if UDOT has been notified to clean it up if they own that area. Staff gave discussion about property in the area. Sean Lambert will meet with Bob Howard to further discuss the issue.

6. Mayor/Council Follow-up:

Mayor Tait thanked Council for supporting the budget.

Council Member Wilhelmsen related feedback from the League of Cities and Towns conference which included emergency preparedness. He gave scenarios of where this has impacted emergency issues in the past. He said the census will be conducted next year, which brings money back to the city. He encouraged residents to mark the appropriate information and submit this back for accuracy. He also mentioned Senate Bill 34 regarding mid-range moderate income housing plans. Bill Morris said he and Laurence Boswell will be creating a draft to adopt by the end of the calendar year. This will likely have some hard choices with housing density.

Council Member Weiss mentioned the soccer fields on 2000 North are gaining more popularity. Bryan Fife asked for clarification on direction from Council. He said organized teams have not been authorized to use the fields but this is a public park. Council Member Weiss said he does not have a problem when they are not wet but he also does not want to close the park either. Bryan Fife said the excess water is a storm water issue. Sean Lambert said he is working with property owners to get permission to enter their property to address the issue.

Council Member Wilhelmsen informed Council long time resident June Brown will be celebrating her 100th birthday party in June. He expressed his appreciation with staff accommodating them at the cabin.

Council Member Beecher asked about the status of the park fence. Bryan Fife reported the posts are up and the mow strip is scheduled for Friday, weather permitting. Then they will stretch the chain link. He said residents have been very understanding.

7. Adjourn.

Mayor Tait declared the meeting adjourned at 8:09pm.

ATTEST:

MICHELLE TAIT
Mayor

JENNIE KNIGHT
City Recorder

**HARRISVILLE CITY
RESOLUTION 2019-07**

**A RESOLUTION ADOPTING THE FISCAL YEAR 2018-19 AMENDED
BUDGET FOR HARRISVILLE CITY, UTAH, FISCAL YEAR ENDING:
JUNE 30, 2019.**

WHEREAS, Harrisville City (hereafter referred to as the “City”) is a municipal corporation duly existing under the laws of the state of Utah;

WHEREAS, Utah Code Annotated §§ 10-6-111, 10-6-113, 10-6-118, 59-2-913 and 59-2-923, as amended, states in effect:

“On or before the first regularly scheduled city council of May, the mayor shall prepare for the ensuing year, a tentative budget for each fund for which a budget is required. The council shall review, consider and tentatively adopt the tentative budget and shall establish the time and place of the public hearing to receive public comment on the budget. Before June 22, or in the case of a property tax increase before August 17, the governing body shall by resolution or ordinance adopt a budget for the ensuing fiscal period for each fund for which a budget is required. A copy of the final budget for each fund shall be filed with the State Auditor within 30 days after adoption.”

WHEREAS, the City adopted its Fiscal Year 2018-19 budget previously and desires to amend that budget according to the terms of the amended budget presented herein, with the referenced changes;

WHEREAS, Title 10, Chapter 6, of the *Utah Code Annotated* provides the procedure for the City to amend its budget;

WHEREAS, the legislative body, in accordance with state law, approved a motion on May 14, 2019, to review the current budget for amendment and held its public hearing on June 11, 2019, to take public comment regarding the amended budget for the above referenced fiscal year and such budget was presented as contained herein;

NOW, THEREFORE, be it resolved by the City Council of Harrisville City as follows:

Section 1. Budget Amendment.

That the Harrisville City Council amends the budget for FY 2018-19 as per the attached budgetary forms incorporated herein by this reference, with the changes indicated therein.

Section 2. Compliance and Submission.

That staff is authorized to make any modification to said budget to conform with the submission requirements of state law. That said amended budget adopted herein in accordance with the requirements of the laws of the state of Utah shall be immediately forwarded by staff to the State Auditor within thirty (30) days.

Section 3. Effective Date.

This Resolution shall be effective immediately upon passage and adoption.

PASSED AND ADOPTED by the Harrisville City Council on this 11th day of June, 2019.

MICHELLE TAIT, Mayor

ATTEST:

JENNIE KNIGHT, City Recorder

Roll call vote is as follows:

Grover Wilhelmsen	Yes	No
Gary Robinson	Yes	No
Ruth Pearce	Yes	No
Clark Beecher	Yes	No
Steve Weiss	Yes	No

**FY 2019 Budget
Proposed Budget Amendments
June 11, 2019**

Fund	Department	Account	Account Name	Original Amount	New Amount	Change
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General Fund Amendments

						Revenues
GF	Revenue	1033300	Grants	\$11,000	\$19,000	\$8,000
GF	Revenue	1035510	Fines	\$135,000	\$141,500	\$6,500

Total GF Revenue Amendments **\$14,500**

						Expenditures
GF	Administration	1044330	Travel & Training	\$2,500	\$4,000	\$1,500
GF	Administration	1044610	Bank Fees/IRS Penalties	\$2,500	\$5,500	\$3,000
GF	Police	1051735	Grant Expenditures	\$0	\$10,000	\$10,000

Total GF Expenditure Amendments **\$14,500**

Capital Projects Amendments

						Revenues
CP	Capital Projects	4039800	Appropriation of Fund Balance	\$22,004	\$1,060,001	\$1,037,997

Total CP Revenue Amendments **\$1,037,997**

						Expenditures
CP	Capital Projects	4040200	Street/Sidewalk Projects	\$1	\$1,000,000	\$999,999
CP	Capital Projects	4040500	Buildings/Renovation & Remodel	\$1	\$7,000	\$6,999
CP	Capital Projects	4040700	Equipment	\$1	\$31,000	\$30,999

Total CP Expenditure Amendments **\$1,037,997**

**HARRISVILLE CITY
RESOLUTION 2019-08**

**A RESOLUTION ADOPTING THE FISCAL YEAR 2019-2020 FINAL
BUDGET FOR HARRISVILLE CITY, UTAH, FISCAL YEAR ENDING:
JUNE 30, 2020.**

WHEREAS, Harrisville City (hereafter referred to as the “City”) is a municipal corporation duly existing under the laws of the state of Utah;

WHEREAS, *Utah Code Annotated* §§ 10-6-111, 10-6-113, 10-6-118, 59-2-913 and 59-2-923, as amended, states in effect:

“On or before the first regularly scheduled city council of May, the mayor shall prepare for the ensuing year, a tentative budget for each fund for which a budget is required. The council shall review, consider and tentatively adopt the tentative budget and shall establish the time and place of the public hearing to receive public comment on the budget. Before June 22, or in the case of a property tax increase before August 17, the governing body shall by resolution or ordinance adopt a budget for the ensuing fiscal period for each fund for which a budget is required. A copy of the final budget for each fund shall be filed with the State Auditor within 30 days after adoption.”

WHEREAS, the Mayor has prepared this budget for the City Council to review and consider;

WHEREAS, the City desires to adopt its budget in conformity with state law;

WHEREAS, the City Council, in accordance with state law, on May 14, 2019, adopted the tentative budget and subsequently held its public hearing on the final budget on June 11, 2019, to take public comment before the adoption of the final budget for the above referenced fiscal year where the budget was presented, without any real property tax increase;

NOW, THEREFORE, be it resolved by the City Council of Harrisville City as follows:

Section 1. Adoption of Budget.

That the Harrisville City Council adopts the final budget for FY 2019-20 as per the attached budgetary forms incorporated herein by this reference, and without any real property tax increase.

Section 2. Compliance and Submission.

That staff is authorized to make any modification to said budget to conform with the submission requirements of state law. That said budget adopted herein in accordance with the requirements of the laws of the state of Utah shall be immediately forwarded by staff to the State Auditor within thirty (30) days.

Section 3. Effective Date.

That this Resolution shall be effective immediately upon passage and adoption.

PASSED AND ADOPTED by the City Council on this 11th day of June, 2019.

MICHELLE TAIT, Mayor

ATTEST:

JENNIE KNIGHT, City Recorder

Roll call vote is as follows:		
Grover Wilhelmsen	Yes	No
Gary Robinson	Yes	No
Ruth Pearce	Yes	No
Clark Beecher	Yes	No
Steve Weiss	Yes	No

Mayor and Councilmembers:

Budget Schedule:

The tentative budget must be adopted by the first council meeting in May. The final budget must be adopted no later than June 22nd.

Budget Summary (General Fund)

Revenues

Budgeted revenues in the General Fund, when compared to last year (excluding use of reserved funds, impact fees, and class C road funds) are up \$134,260. There is a budgeted increase in sales tax revenue of \$85,000. Budgeted fines are up \$15,000 from last year. No property tax rate above the certified tax rate is anticipated in this budget. There is a budgeted deficit in this budget in the amount of \$201,441.

Taxes	increase of \$136,560
Licenses and Permits	decrease of \$23,000
Intergovernmental Revenue	decrease of \$5,000
Services	decrease of \$10,800
Fines and Forfeitures	increase of \$15,000
Miscellaneous	increase of \$21,500

Expenditures

Budgeted expenditures in the General Fund when compared to last year (excluding transfers, expenditures of impact fee related items, and class C road funds) are up \$53,950.

Benefits

This budget reflects various increases for the police department in addition to the merit increase due to restructuring of the department. There is a merit increase in this budget of 3.0%. Health insurance rates in this budget were increased by roughly 5.08% over last year's budget. Public Safety Retirement rates are the same as the rate used in last year's budget. Non Public Safety Retirement rates are the same as the rate used in last year's budget.

Personnel

No new personnel added this year as compared to last year's budget.

Equipment

Police –
New Vehicle
New Vehicle
Public Works –
Jacobsen Mower

Budget Summary (other funds)

Capital Projects Fund

There is an expenditure budgeted for \$20,000 for the “Flex Portal” in this budget. There is also an expenditure for an electric gate opener at the Public Works Building in the amount of \$6,106. There is also an expenditure budgeted for new carpet in the amount of \$13,270.

Sewer Fund

The Sewer fee to the residents does not show an increase in the tentative budget. Commercial sewer rates also do not show an increase in the tentative budget.

Storm Water Fund

No fee increases are anticipated. Residential storm water fees are \$3 per month. Commercial storm water fees are \$3 per ERU per month.

Garbage Fund

There are no increases for garbage fees in the tentative budget, but rates are expected to increase as we receive additional information.

Lynn Fortie
Treasurer

Report Criteria:

Budget note year end periods: All
 Print Fund Titles
 Page and Total by Fund
 Print Source Titles
 Total by Source
 Print Department Titles
 Page and Total by Department
 All Segments Tested for Total Breaks

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
GENERAL FUND						
TAXES						
10-31-100	GENERAL SALES AND USE TAXES	1,389,552	1,410,000	1,190,236	1,449,952	1,495,000
10-31-110	GENERAL PROPERTY TAXES	320,882	326,940	314,882	326,940	330,000
10-31-120	FRANCHISE TAX	372,567	320,000	307,217	369,479	370,000
10-31-130	REDEMPTIONS	6,255	7,500	6,593	8,316	6,000
10-31-140	911 EMERGENCY TAX	.00	.00	.00	.00	.00
10-31-150	VEHICLE TAX FEE IN LIEU	30,995	30,000	24,615	29,862	30,000
10-31-160	TRANSPORTATION TAXES	102,652	100,000	88,119	107,899	100,000
Total TAXES:		2,222,903	2,194,440	1,931,661	2,292,448	2,331,000
LICENSES AND PERMITS						
10-32-200	BUILDING PERMITS	124,959	110,000	65,036	71,630	100,000
10-32-205	PLAN CHECK FEE	53,845	50,000	27,134	29,377	40,000
10-32-210	BUSINESS LICENSES	47,652	48,000	45,614	45,000	45,000
10-32-230	PLAN APPLICATION FEES-ZONING	3,700	2,000	2,968	3,133	2,000
10-32-240	PARK IMPACT FEES	139,155	100,000	50,435	60,290	90,000
10-32-250	FIRE IMPACT FEE	.00	.00	.00	.00	.00
10-32-260	TRANSPORTATION IMPACT FEE	50,868	45,000	18,439	22,042	32,000
10-32-270	PUBLIC SAFETY IMPACT FEE	28,079	25,000	9,828	12,168	18,000
Total LICENSES AND PERMITS:		448,258	380,000	219,454	243,640	327,000
INTERGOVERNMENTAL REVENUE						
10-33-100	STATE LIQUOR FUNDS	15,752	16,000	11,474	15,299	16,000
10-33-150	SEAT BELT/EUDL	166	.00	104	138	.00
10-33-200	CLASS C ROAD FUNDS	230,040	280,000	197,093	262,790	265,000
10-33-300	GRANTS	10,880	11,000	19,137	15,987	6,000
Budget notes: Ramp - Population \$6,000						
Total INTERGOVERNMENTAL REVENUE:		256,838	307,000	227,808	294,214	287,000
CHARGES FOR SERVICES						
10-34-400	PARK & CABIN RESERVATIONS	8,222	16,000	9,441	9,000	8,000
10-34-600	SPECIAL SERVICES-PUBLIC WORKS	.00	.00	.00	.00	.00
10-34-700	YOUTH BASEBALL - RECREATION	8,388	8,500	6,223	8,500	8,500
10-34-710	YOUTH BASKETBALL - RECREATION	7,026	8,000	5,924	4,844	5,000
10-34-730	SUMMER CAMP - RECREATION	.00	800	.00	.00	1,000
Total CHARGES FOR SERVICES:		23,636	33,300	21,588	22,344	22,500
FINES AND FORFEITURES						
10-35-510	FINES	127,016	135,000	134,663	159,781	150,000

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
10-35-520	WARRANT SERVICE	975	1,000	300	400	1,000
10-35-530	INTERPRETER FEES	.00	.00	.00	.00	.00
10-35-540	PUBLIC DEFENDERS FEES	375	1,000	594	791	1,000
10-35-550	CODE ENFORCEMENT FINES	.00	.00	.00	.00	.00
Total FINES AND FORFEITURES:		128,366	137,000	135,557	160,972	152,000
MISCELLANEOUS REVENUE						
10-36-440	HORIZONS BOOK SALES	.00	.00	225	280	.00
10-36-450	MISCELLANEOUS REVENUE	58,200	50,000	33,425	60,000	65,000
Budget notes:						
Includes \$23,438 funding from Weber School District for SRO						
Includes \$15,000 from Marriott Slaterville for accounting services						
10-36-455	TRAFFIC SCHOOL REVENUE	.00	.00	.00	.00	4,500
10-36-460	HERITAGE DAYS CELEBRATION	1,543	2,000	2,225	2,225	2,500
10-36-470	YOUTH CITY COUNCIL	.00	.00	.00	.00	.00
10-36-600	INTEREST EARNED	15,301	12,000	16,746	19,665	18,000
10-36-602	CLASS C ROAD INTEREST	14,114	10,000	19,475	22,948	20,000
10-36-603	TRANSPORTATION TAXES INTEREST	2,869	2,000	4,917	5,746	5,000
10-36-604	PARK IMPACT INTEREST	7,445	6,000	12,181	14,474	13,000
10-36-606	FIRE IMPACT FEE INTEREST	.00	.00	.00	.00	.00
10-36-608	TRANSPORTATION IMPACT INTEREST	2,298	2,000	3,330	3,959	3,500
10-36-610	PUBLIC SAFETY IMPACT INTEREST	1,330	1,200	1,900	2,260	2,000
10-36-800	SALE OF ASSETS	.00	.00	11,813	.00	.00
Total MISCELLANEOUS REVENUE:		103,100	85,200	106,237	131,557	133,500
CONTRIBUTIONS AND TRANSFERS						
10-39-950	USE OF FUND BALANCE	.00	281,751	.00	45,656	199,182
10-39-960	USE OF RESERVE - CLASS C ROADS	.00	810,000	.00	.00	815,000
10-39-970	USE OF FIRE IMPACT FEES	.00	.00	.00	.00	.00
10-39-990	USE OF RESERVE - PARK DEVELOP.	.00	414,000	.00	.00	97,000
Total CONTRIBUTIONS AND TRANSFERS:		.00	1,505,751	.00	45,656	1,111,182

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
MAYOR AND COUNCIL						
10-41-110	SALARIES AND WAGES	15,895	16,954	15,291	16,621	17,454
10-41-150	UNIFORM ALLOWANCE	.00	.00	.00	.00	.00
10-41-200	EMPLOYEE BENEFITS	1,612	1,837	1,499	1,629	1,900
10-41-210	INCENTIVES	.00	.00	.00	.00	.00
10-41-330	TRAVEL & TRAINING	4,905	5,000	1,612	5,000	5,000
10-41-380	ENTERTAINMENT & FOOD EXP	654	500	316	422	600
10-41-600	YOUTH COUNCIL	430	500	365	487	500
10-41-640	SUBSCRIPTIONS & MEMBERSHIPS	3,809	4,000	7,570	4,000	4,000
Total MAYOR AND COUNCIL:		27,305	28,791	26,654	28,159	29,454

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
JUSTICE COURT						
10-42-110	SALARIES AND WAGES	53,460	55,779	51,823	54,922	57,430
10-42-130	OVERTIME	.00	.00	.00	.00	.00
10-42-150	UNIFORM ALLOWANCE	.00	200	.00	.00	.00
10-42-200	EMPLOYEE BENEFITS	31,693	35,094	30,299	32,624	36,468
10-42-330	TRAVEL & TRAINING	1,453	1,500	1,078	1,437	1,500
10-42-600	OFFICE SUPPLIES & EXPENSES	377	250	79	105	250
10-42-620	COURT WARRANT SERVICES	1,485	4,000	1,411	957	4,000
10-42-621	COURT WITNESS FEES	19	500	130	148	500
10-42-622	INTERPRETER	636	500	618	825	600
10-42-630	COURT LEGAL SERVICES	2,440	9,000	1,955	2,040	7,000
10-42-640	BOOKS, SUBSCRIPT, MEMBERSHIPS	430	1,000	3,085	1,239	1,000
10-42-650	VIDEO ARRAIGNMENT	.00	.00	.00	.00	.00
Total JUSTICE COURT:		91,993	107,823	90,478	94,297	108,748

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
ADMINISTRATION						
10-44-110	SALARIES AND WAGES	96,721	99,962	94,182	99,345	89,600
10-44-120	SALARIES & WAGES-TEMP/PARTTIME	57,410	61,418	60,350	65,225	63,226
10-44-130	OVERTIME	441	1,000	.00	.00	.00
10-44-150	UNIFORM ALLOWANCE	.00	300	118	157	300
10-44-200	EMPLOYEE BENEFITS	104,532	112,607	94,152	101,622	105,854
10-44-300	ENGINEERING SERVICES	40,183	14,000	14,176	17,619	20,000
10-44-330	TRAVEL & TRAINING	1,527	2,500	3,615	4,060	2,500
10-44-380	ENTERTAINMENT & FOOD EXP	395	500	217	236	500
10-44-500	PAYMENTS TO MOTOR POOL	.00	4,266	3,560	4,272	4,266
Budget notes:						
Existing items:						
Jeep Renegade \$4,266						
10-44-540	PUBLIC NOTICES, ADVERTISING	1,506	3,000	984	1,071	3,000
10-44-590	FUEL	.00	2,250	77	37	500
10-44-600	OFFICE SUPPLIES & EXPENSE	7,539	5,000	5,138	6,703	7,000
10-44-602	COPIER MAINTENANCE	502	500	478	595	500
10-44-610	BANK FEES/IRS PENALTIES	68	2,500	4,195	5,545	2,500
10-44-620	POSTAGE	1,494	2,000	1,004	1,339	2,000
10-44-640	BOOKS, SUBSCRIPT, MEMBERSHIPS	2,501	2,500	2,478	3,023	2,500
10-44-740	EQUIPMENT	.00	.00	.00	.00	.00
10-44-741	COMPUTER EQUIPMENT	12,576	9,000	9,386	9,386	12,000
Total ADMINISTRATION:		327,393	323,303	294,108	320,235	316,246

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
NON-DEPARTMENTAL						
10-45-220	SENIOR CITIZENS	.00	.00	.00	.00	.00
10-45-301	COMPUTER SERVICES	23,843	30,860	21,212	27,626	30,000
Budget notes:						
Includes \$360 increase for IPAD data						
Includes \$500 increase for demographics information on website						
10-45-302	CITY WEBSITE MAINTENANCE	128	250	430	573	500
10-45-303	CITY NEWSLETTER	3,333	3,000	3,423	4,004	4,000
10-45-304	COMCAST	4,191	3,500	3,847	4,735	4,400
10-45-310	AUDIT & ACCOUNTING SERVICES	5,959	6,000	6,077	8,103	6,200
10-45-320	ELECTION COSTS	5,478	6,000	.00	.00	6,000
10-45-340	BUILDING/GROUNDS MAINTENANCE	.00	.00	160	.00	.00
10-45-410	UTILITIES	38,079	40,000	31,566	37,913	40,000
10-45-430	CITY BLDGS CUSTODIAL	15,257	15,000	11,042	12,792	15,000
10-45-480	EMERGENCY MANAGEMENT/CERT	.00	.00	220	293	.00
10-45-520	LIABILITY/PROPERTY INSURANCE	52,055	53,800	46,428	53,800	53,000
10-45-530	TELEPHONE	14,259	17,000	11,809	14,480	18,500
10-45-602	PRINTING SERVICES	.00	.00	.00	.00	.00
10-45-630	LEGAL SERVICES	.00	7,500	.00	3,000	3,000
10-45-660	ANIMAL CONTROL	39,631	40,000	28,931	40,000	41,000
10-45-700	MISCELLANEOUS	352	2,000	779	1,024	2,000
10-45-701	SHREDDING	592	500	363	386	500
10-45-740	EQUIPMENT	.00	.00	.00	.00	.00
10-45-750	CITY HISTORY GRANT	1,301	.00	240	.00	.00
10-45-751	UDOT GRANT	.00	.00	.00	.00	.00
10-45-760	CODIFICATION SERVICES	1,500	1,500	1,500	1,500	1,500
10-45-770	PROFESSIONAL SERVICES-STUDIES	315	5,000	.00	.00	1,000
10-45-800	PARK IMPACT FEE EXPENSE	17,827	520,000	.00	.00	200,000
10-45-810	CABIN UTILITIES	3,823	4,000	4,040	4,384	4,500
10-45-820	CABIN REPAIRS & MAINT/FURNISHG	678	2,000	1,761	1,822	2,000
10-45-830	CABIN CLEANING	.00	500	.00	.00	.00
10-45-910	RAMP EXPENDITURES	.00	6,000	.00	.00	6,000
Budget notes:						
Ramp - Population \$6,000						
10-45-950	TRANSFER TO OTHER FUNDS	169,677	.00	.00	.00	.00
Total NON-DEPARTMENTAL:		398,279	764,410	173,830	216,435	439,100

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
POLICE DEPARTMENT						
10-51-110	SALARIES AND WAGES	508,638	531,466	520,044	550,521	563,932
10-51-120	SALARIES & WAGES-TEMP/PARTTIME	18,103	32,000	37,955	38,091	18,500
10-51-121	COURT SECURITY WAGES	799	1,500	7,829	9,275	1,500
10-51-130	OVERTIME/HOLIDAY	17,746	13,000	13,826	17,495	16,000
10-51-140	PHYSICAL FITNESS INCENTIVE	.00	.00	.00	.00	.00
10-51-200	EMPLOYEE BENEFITS	342,001	398,440	347,837	365,774	414,542
10-51-300	TECHNICAL SERVICES	16,041	16,002	16,002	21,336	16,542
Budget notes:						
CSI						
10-51-305	PROFESSIONAL SERVICES	947	1,500	1,590	1,806	1,500
Budget notes:						
Blood draws						
10-51-310	NARCOTICS STRIKE FORCE	6,069	6,376	6,376	6,376	6,500
10-51-330	TRAVEL & TRAINING	5,606	7,500	5,392	7,189	8,000
10-51-430	EQUIPMENT REPAIR & MAINTENANC	17,942	17,000	17,197	21,153	17,000
10-51-500	MOTOR POOL PAYMENTS	58,623	66,631	55,530	66,636	84,311
Budget notes:						
New items:						
New vehicle \$8,840						
New vehicle \$8,840						
Existing Commitments						
Vehicle \$8,840						
Vehicle \$8,840						
Admin vehicle \$7,548						
Admin vehicle \$7,548						
1 patrol vehicle \$8,628						
Vehicle \$8,409						
Vehicle \$8,409						
Vehicle \$8,409						
10-51-520	BIKE PATROL / CANINE	.00	.00	.00	.00	.00
10-51-550	NAP	425	425	425	425	450
Budget notes:						
Network Access Point						
10-51-560	LEXIPOL	3,025	4,745	3,830	3,830	5,000
10-51-590	GASOLINE	36,682	30,000	26,069	29,301	30,000
10-51-600	SUPPLIES & EXPENSES	6,160	5,000	4,587	5,749	5,000
10-51-602	PRINTING SERVICES	896	500	158	211	500
10-51-615	UNIFORM ALLOWANCE	7,100	7,500	6,110	7,104	8,000
Budget notes:						
\$800/person, 10 officers						
10-51-620	AMMO	2,399	2,750	2,747	2,750	3,000
10-51-640	SUBSCRIPTIONS & MEMBERSHIPS	615	750	776	1,035	750
10-51-660	ANIMAL CONTROL	.00	.00	.00	.00	.00
10-51-665	MDC/AIRCARD	3,970	3,600	3,082	4,014	4,000
10-51-735	GRANT EXPENDITURES	2,535	.00	9,371	12,495	.00
10-51-740	EQUIPMENT	5,742	8,500	6,010	7,933	8,500
10-51-741	COMPUTER EQUIPMENT	10,744	12,000	4,144	12,000	12,000
10-51-742	VERSATERM MAINTENANCE	.00	.00	.00	.00	.00
10-51-743	BODY ARMOR	1,430	2,700	1,515	2,020	2,700
10-51-745	ALCOHOL ENFORCEMENT-BEER TAX	9,065	16,000	283	378	16,000
10-51-746	SEAT BELT	588	.00	.00	.00	.00
10-51-747	EUJL	.00	.00	.00	.00	.00
Budget notes:						
Enforcement of Underage Drinking Laws						

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
10-51-748	OTHER MISCELLANEOUS	.00	.00	.00	.00	.00
10-51-749	ALCOHOL ENFORCEMENT-HWY SAFE	9,261	5,000	2,782	3,710	5,000
10-51-750	SWAT	633	650	660	660	700
Total POLICE DEPARTMENT:		1,093,784	1,191,535	1,102,127	1,199,267	1,249,927

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
FIRE DEPARTMENT						
10-54-300	CONTRACT FIRE SERVICES	.00	.00	.00	.00	.00
10-54-350	FIRE IMPACT EXPENSE	.00	.00	.00	.00	.00
10-54-440	FIRE DISTRICT	.00	.00	.00	.00	.00
10-54-441	FIRE HYDRANTS	.00	.00	.00	.00	.00
10-54-540	DISPATCH - 911	.00	.00	.00	.00	.00
Total FIRE DEPARTMENT:		.00	.00	.00	.00	.00

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
BUILDING INSP/PLANNING						
10-56-110	SALARIES AND WAGES	33,659	35,323	32,769	34,553	36,371
10-56-120	SALARIES AND WAGES - PART TIME	.00	.00	.00	.00	.00
10-56-200	EMPLOYEE BENEFITS	11,351	17,658	14,537	15,566	18,274
10-56-240	PLANNING COMM.. REIMBURSEMENT	1,650	4,800	1,250	1,667	4,800
Budget notes:						
8 people @ \$50 x 12 months						
10-56-250	PROFESSIONAL PLANNER	21,000	7,500	.00	.00	7,500
10-56-306	PLAN CHECKS	.00	.00	.00	.00	.00
10-56-330	TRAVEL & TRAINING	1,130	1,000	118	142	1,000
10-56-640	SUBSCRIPTIONS & MEMBERSHIPS	115	150	.00	.00	.00
10-56-750	CODE ENFORCEMENT	250	1,000	133	178	1,000
Total BUILDING INSP/PLANNING:		69,155	67,431	48,808	52,106	68,945

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
PUBLIC WORKS/MAINTENANCE						
10-61-110	SALARIES AND WAGES	169,715	169,453	160,839	170,139	179,067
10-61-120	SALARIES & WAGES-TEMP/PARTTIME	.00	20,000	.00	.00	20,000
Budget notes:						
Adding part time employee						
10-61-130	OVERTIME	2,731	3,000	3,206	3,508	3,000
10-61-150	UNIFORM ALLOWANCE	439	500	434	579	500
10-61-200	EMPLOYEE BENEFITS	106,349	107,642	99,745	107,597	114,698
10-61-330	TRAVEL & TRAINING	3,392	4,000	3,009	3,524	4,000
10-61-331	ENFORCEMENT TRAINING	.00	.00	.00	.00	.00
10-61-410	BLUE STAKES	974	900	691	845	1,000
10-61-425	TOOLS	393	3,000	694	821	3,000
10-61-428	INTEREST EXPENSE - LEASES	.00	.00	.00	.00	.00
10-61-430	EQUIPMENT REPAIR & MAINTENANC	9,833	14,000	6,466	7,570	14,000
10-61-431	BUILDINGS & GROUNDS	14,256	16,500	17,535	19,428	16,500
10-61-432	LEASE PAYMENTS	.00	.00	.00	.00	.00
10-61-433	EQUIPMENT PURCHASE	.00	.00	119	159	.00
10-61-435	SIDEWALK REPAIRS	2,100	4,000	.00	.00	4,000
10-61-440	CLASS C ROAD EXPENSES	226,700	1,100,000	10,498	13,393	1,100,000
10-61-445	COMPUTERS	.00	.00	.00	.00	.00
10-61-450	STREET REPAIR & PATCHING	1,319	.00	76	101	.00
10-61-459	SNOW REMOVAL - MATERIAL	2,498	10,000	4,480	5,973	10,000
10-61-460	SNOW REMOVAL - OVERTIME	2,097	5,000	742	742	5,000
10-61-470	SIGNS	1,271	1,500	397	526	1,500
10-61-480	TRANSPORTATION TAX EXPENDITUR	39,071	.00	1,200	1,600	.00
10-61-500	MOTOR POOL PAYMENTS	85,152	88,354	73,630	88,356	65,539
Budget notes:						
New Items:						
Jacobsen Mower \$13,617						
Existing commitments:						
1/2 Ton truck for Bryan Fife \$6,660						
Kubota L Series Tractor \$7,903						
Caterpillar backhoe (trade-in old) \$7,525						
Dodge 550 Truck with dump bed and plow \$17,561						
Kubota 4WD 72" mower \$4,725						
Plow \$2,628						
Equipment Hydraulic Lift \$4,920						
10-61-540	EMERGENCY MANAGEMENT	500	500	.00	.00	6,000
10-61-590	FUEL	12,534	15,000	10,985	12,330	15,000
10-61-735	GRANT EXPENDITURES	.00	.00	.00	.00	.00
Total PUBLIC WORKS/MAINTENANCE:		681,324	1,563,349	394,746	437,191	1,562,804

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
PARKS AND RECREATION						
10-71-110	SALARIES AND WAGES	124,958	163,620	143,271	155,912	185,378
10-71-120	PART TIME WAGES - RECREATION	11,191	13,336	6,658	13,336	23,276
10-71-121	PART TIME WAGES - SEASONAL	8,194	3,800	2,402	3,203	.00
10-71-130	OVERTIME	6,564	6,635	5,643	3,072	3,400
10-71-150	UNIFORM ALLOWANCE	57	750	141	188	1,200
10-71-200	EMPLOYEE BENEFITS	76,757	117,696	86,766	94,370	133,740
10-71-250	EQUIPMENT	919	1,000	860	976	3,000
10-71-260	BLDGS & GROUNDS	6,363	7,000	6,729	6,647	7,000
10-71-330	TRAVEL & TRAINING	3,459	2,300	445	2,300	2,300
10-71-410	UTILITIES RECREATION	6,508	7,500	4,695	7,500	7,500
10-71-430	FIELD MAINTENANCE	542	2,000	1,757	1,133	2,000
10-71-500	SPLASH PAD SUPPLIES/MAINT.	5,213	10,000	2,717	6,000	10,000
Budget notes:						
Includes a \$3,000 contingency						
10-71-623	YOUTH BASEBALL/SOFTBALL	5,241	5,500	1,284	582	4,000
10-71-624	TOURNAMENTS	.00	.00	.00	.00	.00
10-71-625	ORION JR HIGH	4,237	6,140	3,820	4,653	.00
10-71-626	YOUTH VOLLEYBALL	.00	.00	.00	.00	.00
10-71-628	YOUTH BASKETBALL	3,587	1,796	1,519	2,025	1,614
Budget notes:						
Equipment (Jerseys, shorts, basketballs, pumps, needles, ball bags, tape, etc.)						
10-71-629	SUMMER CAMP	815	400	36	48	400
10-71-630	SANTA AT THE CABIN	.00	.00	.00	.00	250
10-71-631	EASTER EGG HUNT	500	550	274	.00	700
10-71-632	FALL FESTIVAL	1,204	750	587	783	1,000
10-71-640	BOOKS, SUBSCRIPT, MEMBERSHIPS	2,000	2,300	2,150	2,867	2,300
Budget notes:						
Sportsites \$2,000						
10-71-730	HERITAGE DAYS CELEBRATION	9,438	17,000	14,082	18,443	17,000
10-71-732	BABY CONTEST	.00	.00	.00	.00	.00
10-71-733	LITTLE MISS HARRISVILLE	.00	.00	.00	.00	.00
10-71-734	DINNER/DANCE/BREAKFAST	.00	2,000	1,366	1,821	2,000
10-71-738	FIREWORKS	5,157	5,300	5,157	5,157	5,500
10-71-840	IRRIGATION & SECONDARY	5,400	5,700	6,039	8,052	6,400
10-71-850	MISCELLANEOUS	2,993	37,776	16,102	4,490	8,500
Budget notes:						
Includes:						
Safety Harness for Splash Pad						
Tripod Hand Crank for Splash Pad						
Fresh Air Blower & Hose for Splash Pad						
Sand Filter for Splash Pad						
Welder						
Other						
Total PARKS AND RECREATION:		291,297	420,849	314,499	343,558	428,458

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
CONTRIBUTION/RESERVES						
10-90-100	INCREASE IN FUND BALANCE	.00	.00	.00	.00	.00
10-90-200	RESERVE PARK IMPACT FEES	.00	.00	.00	74,764	.00
10-90-210	RESERVE TRANSPORTATION IMPACT	.00	47,000	.00	26,001	35,500
10-90-220	RESERVE PS IMPACT	.00	26,200	.00	14,428	20,000
10-90-230	RESERVE TRANSPORTATION TAXES	.00	102,000	.00	112,045	105,000
10-90-300	RESERVE FIRE IMPACT FEES	.00	.00	.00	.00	.00
10-90-400	RESERVE CLASS C ROAD FUNDS	.00	.00	.00	272,345	.00
Total CONTRIBUTION/RESERVES:		.00	175,200	.00	499,583	160,500
GENERAL FUND Revenue Total:		3,183,101	4,642,691	2,642,305	3,190,831	4,364,182
GENERAL FUND Expenditure Total:		2,980,531	4,642,691	2,445,249	3,190,831	4,364,182
Net Total GENERAL FUND:		202,571	.00	197,056	.00	.00

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
CAPITAL PROJECTS FUND						
REVENUES						
40-30-300	GRANTS	16,790	.00	282,641	376,855	.00
40-30-450	MISCELLANEOUS REVENUE	.00	.00	.00	.00	.00
40-30-600	INTEREST INCOME	19,670	16,000	24,998	30,333	30,000
Total REVENUES:		36,459	16,000	307,639	407,188	30,000
CONTRIBUTIONS AND TRANSFERS						
40-39-100	TRANSFERS FROM GEN FUND	169,677	.00	.00	.00	.00
40-39-800	APPROPRIATION OF CAPITAL FUNDS	.00	22,004	.00	415,189	9,376
40-39-900	SALE OF ASSETS	.00	.00	.00	.00	.00
Total CONTRIBUTIONS AND TRANSFERS:		169,677	22,004	.00	415,189	9,376

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
EXPENDITURES						
40-40-100	MISCELLANEOUS	.00	.00	.00	.00	20,000
	Budget notes:					
	Flex Portal \$20,000					
40-40-200	STREET/SIDEWALK PROJECTS	81,049	1	718,642	750,470	.00
40-40-300	PARKS & TRAILS	.00	33,000	.00	33,000	.00
	Budget notes:					
	Harrisville Park Fence Replacement \$33,000					
40-40-400	CAPITAL STUDIES	5,150	5,000	.00	.00	.00
	Budget notes:					
	Street Fee Study \$5,000					
40-40-500	BUILDINGS/RENOVATION & REMODEL	.00	1	6,080	8,107	19,376
	Budget notes:					
	Electric Gate Opener at Public Works Building \$6,106					
	New Carpet at City Offices \$13,269.73					
40-40-600	BUILDINGS - CONSTRUCTION	.00	1	.00	.00	.00
40-40-700	EQUIPMENT	.00	1	2,850	30,800	.00
40-40-800	INCREASE IN FUND BALANCE	.00	.00	.00	.00	.00
40-40-900	TRANSFERS TO OTHER FUNDS	.00	.00	.00	.00	.00
Total EXPENDITURES:		86,199	38,004	727,572	822,377	39,376
CAPITAL PROJECTS FUND Revenue Total:		206,136	38,004	307,639	822,377	39,376
CAPITAL PROJECTS FUND Expenditure Total:		86,199	38,004	727,572	822,377	39,376
Net Total CAPITAL PROJECTS FUND:		119,937	.00	419,933-	.00	.00

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
SEWER FUND						
REVENUES						
50-30-100	TRANSFERS FROM GENERAL FUND	.00	.00	.00	.00	.00
50-30-200	SEWER CONNECTION INSPECTION	.00	.00	.00	.00	.00
50-30-240	SEWER IMPACT FEES	.00	.00	.00	.00	.00
50-30-450	SEWER MISCELLANEOUS REVENUE	.00	.00	.00	.00	.00
50-30-600	SEWER INTEREST RECEIVED	13,510	10,000	20,112	24,217	20,000
50-30-602	SEWER IMPACT FEE INTEREST	.00	.00	.00	.00	.00
50-30-720	SEWER SERVICE FEES	536,649	530,000	457,176	547,952	545,000
Budget notes:						
Fee amount - \$19.55						
50-30-800	CONTRIBUTED CAPITAL	.00	.00	.00	.00	.00
Total REVENUES:		550,158	540,000	477,287	572,169	565,000

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
SEWER						
50-62-300	PROFESSIONAL & TECHNICAL SERV	.00	.00	.00	.00	.00
50-62-310	SEWER BILLING SERVICE CHARGE	12,208	13,000	9,409	11,126	13,000
50-62-460	SEWAGE TREATMENT	367,683	373,487	482,561	379,909	387,248
50-62-710	SEWER SYSTEM EXPANSION	.00	.00	.00	.00	.00
50-62-750	SEWER SYSTEM MAINTENANCE	534	550,000	1,016	1,298	550,000
50-62-800	SEWER BOND INTEREST PAYMENTS	.00	.00	.00	.00	.00
50-62-810	SEWER BOND PRINCIPAL PAYMENT	.00	.00	.00	.00	.00
50-62-850	INTERNAL INSPECTION	45,528	50,000	39,757	50,000	50,000
Budget notes:						
Camera 1/2 of the city each year.						
50-62-900	DEPRECIATION	30,272	30,000	25,000	30,000	30,000
Total SEWER:		456,225	1,016,487	557,744	472,333	1,030,248
SEWER FUND Revenue Total:		550,158	540,000	477,287	572,169	565,000
SEWER FUND Expenditure Total:		456,225	1,016,487	557,744	472,333	1,030,248
Net Total SEWER FUND:		93,934	476,487-	80,456-	99,836	465,248-

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
STORM WATER FUND						
REVENUES						
53-30-240	STORM WATER IMPACT FEES	95,042	50,000	50,448	58,714	90,000
53-30-450	MISC REVENUE - SWEEPER SERVICE	.00	2,000	.00	.00	2,000
53-30-600	STORM WATER INTEREST	4,637	4,000	7,086	8,498	8,000
53-30-602	STORM WATER IMPACT INTEREST	16,041	12,000	20,675	24,639	20,000
53-30-720	STORM WATER UTILITY FEES	122,506	120,000	103,245	123,679	125,000
53-30-800	CONTRIBUTED REVENUE	.00	.00	.00	.00	.00
Total REVENUES:		238,225	188,000	181,454	215,530	245,000

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
STORM WATER						
53-62-110	SALARIES AND WAGES	50,596	61,873	61,156	64,474	66,585
53-62-200	EMPLOYEE BENEFITS	31,487	40,237	34,583	37,074	41,763
53-62-300	PROFESSIONAL & TECHNICAL SERV	.00	.00	.00	.00	.00
53-62-310	STORM WATER BILLING CHARGE	12,208	13,000	9,409	11,126	13,000
53-62-331	ENFORCEMENT TRAINING	.00	2,000	.00	.00	2,000
53-62-400	ENGINEERING	.00	5,000	.00	.00	5,000
53-62-428	INTEREST EXPENSE - LEASES	.00	.00	.00	.00	.00
53-62-432	LEASE PAYMENTS	.00	.00	.00	.00	.00
53-62-433	EQUIPMENT	.00	.00	.00	.00	.00
53-62-500	MOTOR POOL PAYMENTS	15,420	15,420	12,850	15,420	15,420
Budget notes:						
Existing Items						
2016 Dodge 3500 Truck with dump bed and sander \$15,420						
53-62-600	STORM WATER MANAGEMENT	26,251	37,000	24,721	30,219	37,000
53-62-840	APPROACH/GUTTER REPLACEMENT	.00	10,000	.00	.00	10,000
53-62-860	STORM WATER EXPANSION	.00	950,000	1,186	.00	950,000
53-62-870	BUILDING CONSTRUCTION/O & M	.00	.00	.00	.00	.00
53-62-900	DEPRECIATION	35,773	40,000	33,330	39,996	36,000
53-62-910	PENSION EXPENSE	.00	.00	.00	.00	.00
Total STORM WATER:		171,735	1,174,530	177,235	198,309	1,176,768
STORM WATER FUND Revenue Total:		238,225	188,000	181,454	215,530	245,000
STORM WATER FUND Expenditure Total:		171,735	1,174,530	177,235	198,309	1,176,768
Net Total STORM WATER FUND:		66,490	986,530-	4,220	17,221	931,768-

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
STREETS/HYDRANT FUND						
REVENUES						
54-30-600	STREETS/HYDRANT INTEREST	.00	.00	2	.00	300
54-30-720	STREETS/HYDRANT SERVICE FEES	.00	.00	3,421	3,415	10,000
Budget notes:						
Fee amount - \$.50/month residential, \$1.00/month commercial						
Total REVENUES:		.00	.00	3,422	3,415	10,300

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
STREETS/HYDRANT EXPENDITURES						
54-62-400	ENGINEERING	.00	.00	.00	.00	1
54-62-460	STREET EXPENDITURES	.00	.00	.00	.00	1
Total STREETS/HYDRANT EXPENDITURES:		.00	.00	.00	.00	2
STREETS/HYDRANT FUND Revenue Total:		.00	.00	3,422	3,415	10,300
STREETS/HYDRANT FUND Expenditure Total:		.00	.00	.00	.00	2
Net Total STREETS/HYDRANT FUND:		.00	.00	3,422	3,415	10,298

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
GARBAGE FUND						
REVENUES						
60-30-100	TRANSFERS FROM GENERAL FUND	.00	.00	.00	.00	.00
60-30-600	INTEREST INCOME	1,410	1,000	720	960	1,000
60-30-710	GARBAGE SERVICE FEES	298,663	370,000	285,258	342,172	340,000
Budget notes:						
Current fee - 1st can fee - currently \$15.95						
Current fee - Each additional can fee - currently \$6.80						
Proposed fee - 1st can - \$?.??						
Proposed fee - 2nd can - \$?.??						
60-30-715	RECYCLING SERVICE FEES	56,799	75,000	65,853	79,041	80,000
Budget notes:						
Current fee - \$4.35						
Current fee - Each additional can fee - currently \$4.35						
Proposed fee - \$?.??						
Proposed fee for each additional can - \$?.??						
Total REVENUES:		356,871	446,000	351,830	422,173	421,000

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
GARBAGE						
60-52-310	GARBAGE BILLING CHARGE	12,208	13,000	9,409	11,126	13,000
60-52-440	GARBAGE/RECYCLE CHARGES	344,471	385,000	306,247	362,957	385,000
Total GARBAGE:		356,680	398,000	315,657	374,083	398,000
GARBAGE FUND Revenue Total:		356,871	446,000	351,830	422,173	421,000
GARBAGE FUND Expenditure Total:		356,680	398,000	315,657	374,083	398,000
Net Total GARBAGE FUND:		192	48,000	36,173	48,090	23,000

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
MOTOR POOL FUND						
REVENUES						
61-30-100	TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.00
61-30-200	OUTSIDE LEASE REVENUE	.00	.00	.00	.00	.00
61-30-300	INTERNAL LEASE REVENUE	159,195	174,671	145,570	174,684	169,536
Budget notes:						
Admin						
	Jeep Renegade	\$4,266				
Police						
	Vehicle	\$8,409				
	Vehicle	\$8,409				
	Vehicle	\$8,409				
	Vehilce	\$7,548				
	Vehicle	\$7,548				
	Vehicle	\$8,628				
	Vehicle	\$8,840				
	Vehicle	\$8,840				
	Vehicle	\$8,840				
	Vehicle	\$8,840				
Public Works						
	Dodge 550 Truck with dump bed and plow	\$17,561				
	Kubota 4WD 72" mower	\$4,725				
	Plow for Dodge	\$2,628				
	Equipment Hydraulic Lift	\$4,920				
	1/2 Ton Truck for Bryan Fife	\$6,660				
	Kubota L Series Tractor	\$7,903				
	Caterpillar Backhoe (trade-in old)	\$7,525				
	Jacobsen Mower	\$13,617				
Storm Water						
	2016 Dodge 3500 Truck with dump bed and sander	\$15,420				
61-30-450	MISCELLANEOUS REVENUE	31,469	.00	.00	.00	.00
61-30-600	INTEREST EARNED	10,798	9,000	12,838	15,333	12,000
61-30-800	SALE OF ASSETS	.00	30,000	4,082	5,442	10,000
Total REVENUES:		201,461	213,671	162,489	195,459	191,536

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
EXPENDITURES						
61-40-400	OUTSIDE LEASE PAYMENTS	.00	.00	.00	.00	.00
61-40-428	INTEREST EXPENSE - LEASES	.00	.00	.00	.00	.00
61-40-620	ASSET PURCHASES	.00	204,223	192,140	192,140	145,153
Budget notes:						
Police						
	New Vehicle	\$41,000	(equipped)			
	New Vehicle	\$41,000	(equipped)			
Public Works						
	Jacobsen Mower	\$63,153				
61-40-900	DEPRECIATION	142,521	160,000	133,330	159,996	150,000
Total EXPENDITURES:		142,521	364,223	325,470	352,136	295,153
MOTOR POOL FUND Revenue Total:		201,461	213,671	162,489	195,459	191,536
MOTOR POOL FUND Expenditure Total:		142,521	364,223	325,470	352,136	295,153
Net Total MOTOR POOL FUND:		58,941	150,552-	162,980-	156,677-	103,617-

Account Number	Account Title	2017-2018 Pri Year Actual	2018-2019 Cur Year Budget	07/18-05/19 Cur YTD Actual	2018-19 Cur Year Projected Budget	2019-2020 Proposed Budget
LONG TERM DEBT FUND						
Department: 40						
95-40-100	GEN GOVT PENSION EXPENSE	.00	.00	423	564	.00
95-40-110	PUBLIC SAFETY PENSION EXPENSE	.00	.00	1,105	1,473	.00
95-40-120	PUBLIC WORKS PENSION EXPENSE	.00	.00	325	433	.00
95-40-130	PARKS & REC PENSION EXPENSE	.00	.00	291	388	.00
Total Department: 40:		.00	.00	2,144	2,858	.00
LONG TERM DEBT FUND Revenue Total:		.00	.00	.00	.00	.00
LONG TERM DEBT FUND Expenditure Total:		.00	.00	2,144	2,858	.00
Net Total LONG TERM DEBT FUND:		.00	.00	2,144-	2,858-	.00
Net Grand Totals:		542,064	1,565,569-	424,642-	9,027	1,467,335-

Report Criteria:

- Budget note year end periods: All
- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Page and Total by Department
- All Segments Tested for Total Breaks

**HARRISVILLE CITY
ORDINANCE NO. 500**

NORTH STREET ZONING MAP AMENDMENT

**AN ORDINANCE OF HARRISVILLE CITY, UTAH, AMENDING THE
OFFICIAL ZONING MAP FOR CERTAIN PARCELS ON NORTH STREET
BASED UPON AN APPLICATION FILED WITH THE CITY; SEVERABILITY;
AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Harrisville City is a municipal corporation, duly organized and existing under the laws of the State of Utah;

WHEREAS, *Utah Code Annotated* §10-8-84 and §10-8-60 allow municipalities in the State of Utah to exercise certain police powers and nuisance abatement powers, including but not limited to providing for safety and preservation of health, promotion of prosperity, improve community well-being, peace and good order for the inhabitants of the City;

WHEREAS, Title 10, Chapter 9a of the *Utah Code Annotated* enables municipalities to regulate land use and development;

WHEREAS, the City has adopted an Official General Plan and Zoning Map to govern land use within the City;

WHEREAS, the City received an Application to amend the Official Zoning Map of Harrisville City filed by the putative property owner, Lead Tech Development, and desires to act upon the same;

WHEREAS, the attached Exhibit "A" contains the required Conceptual Plan for the area of the proposed amendment to the Zoning Map;

WHEREAS, after publication of the required notice the Planning Commission held its public hearing on May 15, 2019, to take public comment on this proposed Ordinance, and gave its recommendation to approve this Ordinance;

WHEREAS, the City Council received the recommendation from the Planning Commission and held its public meeting on June 11, 2019, to act upon this Ordinance;

NOW, THEREFORE, be it ordained by the City Council of Harrisville as follows:

Section 1: **Zoning Map Amendment.** That the Zoning Map for certain real property identified as Weber County Parcel Numbers 11-038-0034 and 11-038-0022 and as set forth in the attached Exhibit "A" which is hereby adopted and incorporated herein by this reference, is hereby changed from RE-15 Residential Zone to the CP-2 Commercial Zone.

Section 2: **Concept Plan and Reversion.** The Concept Plan attached in Exhibit "A" which is hereby adopted and incorporated herein by this reference is adopted as the required Concept Plan for this Zoning Map Amendment. Any development must substantially conform to this Concept Plan. In the event that any development fails to substantially

conform to the Concept Plan, or in the event that the final plat is not recorded with Weber County within eighteen (18) months of the effective date of this Ordinance, then the property is automatically reverted to its prior zoning of RE-15 Residential.

Section 3: Severability. If a court of competent jurisdiction determines that any part of this ordinance is unconstitutional or invalid, then such portion of the ordinance, or specific application of the ordinance, shall be severed from the remainder, which shall continue in full force and effect.

Section 4: Effective date. This Ordinance shall be effective immediately upon posting after final passage, approval, and posting.

PASSED AND ADOPTED by the City Council on this 11th day of June, 2019.

MICHELLE TAIT, Mayor
Harrisville City

ATTEST:

JENNIE KNIGHT, City Recorder

Roll call vote is as follows:		
Mr. Wilhelmsen	Yes	No
Mr. Robinson	Yes	No
Mrs. Pearce	Yes	No
Mr. Beecher	Yes	No
Mr. Weiss	Yes	No

RECORDED this ____ day of _____, 2019.

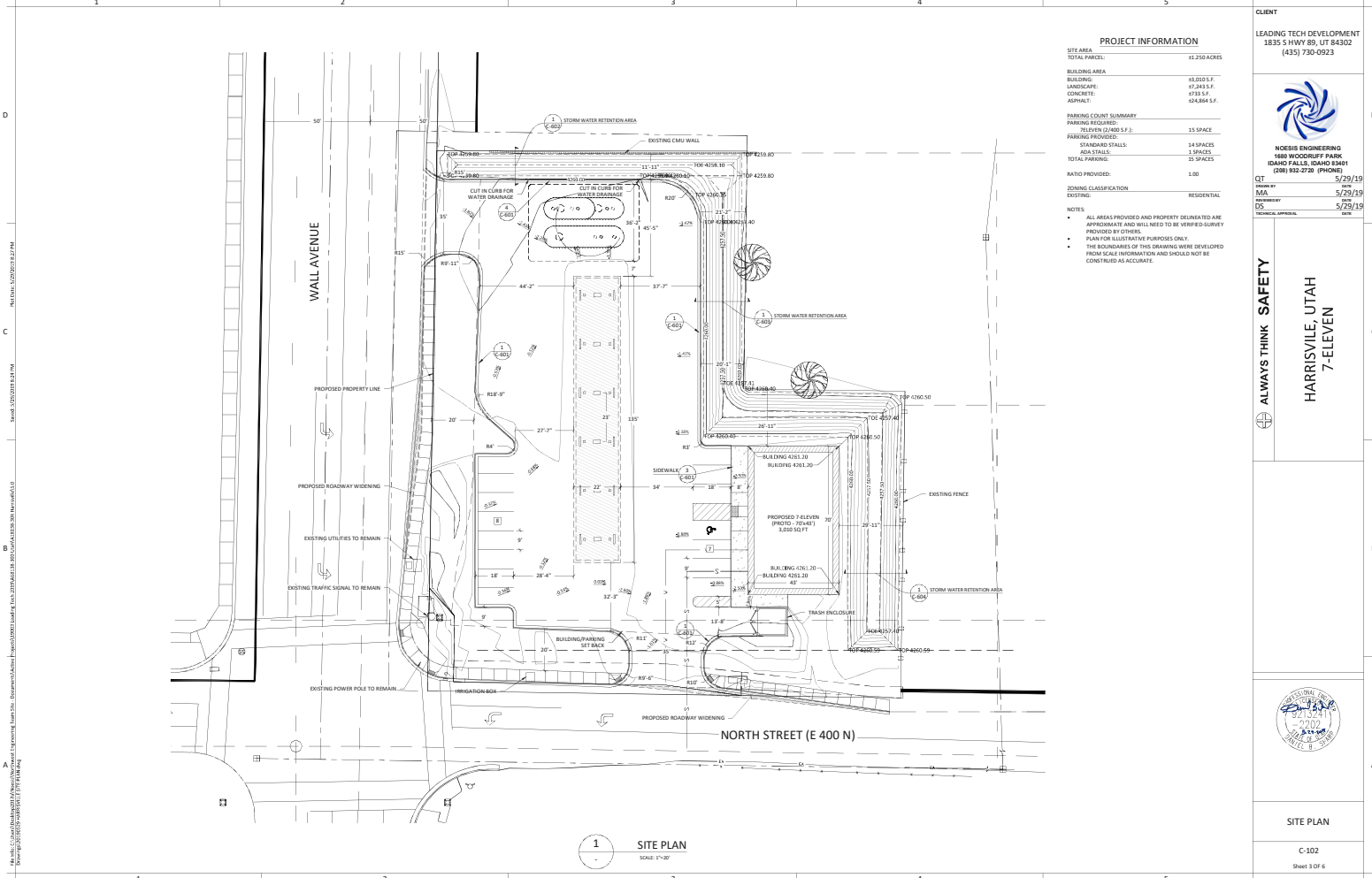
PUBLISHED OR POSTED this ____ day of _____, 2019.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provision of U.C.A. §10-3-713, 1953 as amended, I, the municipal recorder of Harrisville City, hereby certify that foregoing ordinance was duly passed and published, or posted at 1) City Hall 2) 2150 North and 3) Harrisville Cabin on the above referenced dates.

City Recorder

DATE: _____



1 SITE PLAN
SCALE: 1"=20'

PROJECT INFORMATION

SITE AREA	11.210 ACRES
TOTAL PARCEL	
BUILDING AREA	
BUILDING	13,010 S.F.
LANDSCAPE	17,340 S.F.
CONCRETE	4743 S.F.
ASPHALT	124,864 S.F.
PARKING COUNT SUMMARY	
PARKING REQUIRED	15 SPACES
STANDARD STALLS	14 SPACES
ADA STALLS	1 SPACES
TOTAL PARKING	15 SPACES
RATIO PROVIDED	1.00
ZONING CLASSIFICATION	
EXISTING	RESIDENTIAL

NOTES

- ALL AREAS PROVIDED AND PROPERTY DELINEATED ARE APPROXIMATE AND WILL NEED TO BE VERIFIED SURVEY PROVIDED BY OTHERS.
- PLAN FOR ILLUSTRATIVE PURPOSES ONLY.
- THE BOUNDARIES OF THIS DRAWING WERE DEVELOPED FROM SCALE INFORMATION AND SHOULD NOT BE CONSIDERED AS ACCURATE.

CLIENT
LEADING TECH DEVELOPMENT
1835 S HWY 89, UT 84302
(435) 730-0923

NOESIS ENGINEERING
1616 WOODRUFF PARK
IDAHO FALLS, IDAHO 83401
(208) 932-4720 (PHONE)

QT	5/29/19
MA	5/29/19
DS	5/29/19

ALWAYS THINK SAFETY

**HARRISVILLE, UTAH
7-ELEVEN**

SITE PLAN

C-102
Sheet 3 of 6

RESOLUTION 19-09
INTERLOCAL AGREEMENT FOR ANIMAL CONTROL SERVICES

**A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT
BETWEEN HARRISVILLE CITY AND WEBER COUNTY FOR ANIMAL
CONTROL SERVICES.**

WHEREAS, the Utah Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated, 1953 as amended, permits governmental units to enter into agreements with one another for the purpose of exercising on a joint and cooperative basis powers and privileges that will benefit their citizens and make the most efficient use of their resources; and

WHEREAS, Title 11, Chapter 13, Section 202.5 of the Utah Code annotated, 1953 as amended, requires that governing bodies of governmental units adopt resolutions approving interlocal agreements before such agreements may become effective; and

WHEREAS, Weber County and Harrisville City have negotiated an Agreement for the purpose of providing animal control services for the City of Harrisville;

NOW, THEREFORE, the City Council of Harrisville City hereby resolves to enter into the attached Interlocal Agreement with Weber County for the purposes authorized in the Interlocal Agreement, and the Interlocal Agreement is hereby approved. The Mayor of Harrisville City is authorized and directed to execute the Interlocal Agreement for and on behalf of the City.

PASSED AND ADOPTED by the City Council on this 11th day of June, 2019.

MICHELLE TAIT, Mayor

ATTEST:

JENNIE KNIGHT, City Recorder

Roll call vote is as follows:		
Mr. Wilhelmsen	yes	no
Mr. Robinson	yes	no
Ms. Pearce	yes	no
Mr. Beecher	yes	no
Mr. Weiss	yes	no

APPROVED AS TO FORM:

City Attorney's Office

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN WEBER COUNTY AND HARRISVILLE CITY
FOR ANIMAL CONTROL SERVICES**

This Agreement is made pursuant to the provisions of the Interlocal Cooperation Act § 11-13-101, Utah Code Annotated, 1953, as amended, by and between Weber County, a body politic of the State of Utah, hereinafter referred to as “County”, and Harrisville City, a municipal corporation of the State of Utah, hereinafter referred to as “City” and jointly referred to as “Participants” or “Parties”.

RECITALS

WHEREAS, the City has adopted a comprehensive ordinance for the control of animals within the City, and

WHEREAS, the County has employed full-time animal control officers for the purpose of implementing and enforcing animal control ordinances; and

WHEREAS, the County is willing to make available the county animal services to enforce the Animal Control Ordinance of the City and to collect dog licensing fees and issue dog licenses within the City; and

WHEREAS, the City desires to contract with the County for animal control services upon the terms and conditions set forth hereafter;

NOW THEREFORE, in consideration of the mutual covenants and promises contained hereafter, the parties hereto agree as follows:

**SECTION ONE
TERM OF AGREEMENT AND FEES**

This Agreement shall commence on the 1st day of July 2019, and continue through and including the 1st day of July 2024. The agreement may be extended on a year to year basis for periods after July 1, 2024. The fee amounts will be adjusted each year based upon the County’s cost of operation allocated to the City through a formula utilizing population served and utilization of animal control service as factors in the formula. Notwithstanding the provisions of this Agreement, either party may terminate this Agreement at any time by giving 180 days written notice to the other party.

**SECTION TWO
SCOPE OF SERVICES**

The County shall make available to City the animal control officers of the County for the purposes of:

1. Enforcing the City's Animal Control Ordinance and providing the following animal control enforcement activities:
 - A. Routine City patrol coverage, which patrol will occur between 8 a.m. and 5 p.m. Monday through Friday, excluding holidays.
 - B. Complaint response as requested by the citizens of the City between 8 a.m. and 5 p.m., Monday through Friday, excluding holidays.
 - C. Enforcement of all City, County, and State animal ordinances, laws, and regulations.
 - D. Twenty-four hours per day, seven days per week, emergency response (target response will be less than 30 minutes) to all incidents within the County's established emergency call out criteria, to include:
 - a. Impound of animals of persons jailed for criminal violations;
 - b. Dog bites (if no law enforcement officer is available);
 - c. Injured animals;
 - d. Vicious animals posing a threat to the public;
 - e. Animals attacking livestock;
 - f. Loose livestock
 - E. Pick up and disposal of dead domestic small animals killed on public roads, not to include large livestock or wildlife;
 - F. Investigation of all animal bites and coordination of rabies service in compliance with State health regulations;
 - G. Transporting strays and unwanted animals to the Weber County Animal Shelter.
2. Licensing Program
The sale of dog licenses and the management of the dog licensing program;
3. Inspections and Reports
 - A. Inspect all public animal-related businesses on a bi-yearly basis;
 - B. Provide quarterly reports to the City of all city animal-related activities as conducted by the County Animal Control department.

SECTION THREE

COST TO CITY – METHOD OF PAYMENTS

1. City agrees to pay the County for services outlined in this Agreement. Payments will be determined as outlined in Section One.
2. City will pay the annual fee to the County in four payments, as billed by the County, for each calendar quarter. Each payment will be one-fourth of the annual fee, as outlined above, and will be due within 30 days of billing.
3. City agrees to pay any fees for animals kept at the Animal Shelter, as established by the Animal Shelter agreements.

4. Animal Control fees will be reviewed and adjusted each year based on the County's cost of operation, population served, and services provided to the City.

SECTION FOUR AUTHORIZATION FOR ENFORCEMENT

The City hereby authorizes the County to enforce the City's Animal Control Ordinance by issuing licenses, picking up stray animals, issuing citations, and collecting fees.

SECTION FIVE RECORDS

All records created or received by the County in accordance with this Agreement shall be County records. The County agrees to keep all records in a manner approved by the County Auditor and agrees that said records shall be open for examination by the City at any reasonable time.

SECTION SIX FINES AND FEES DISBURSEMENT

The City agrees that all funds collected for dog licenses, pick-up charges, and other charges collected from animal owners under the City Animal Control Ordinance, except fines levied or imposed by any Court where the action is commenced by the City, will be paid to and retained by the County.

SECTION SEVEN EMPLOYEES

It is the intent of this Agreement that any animal control officer made available by the County to the City shall be deemed to be employees of the County for all purposes, including, but not limited to, workers compensation, social security, employment insurance, and other benefits provided to County employees.

SECTION EIGHT INDEMNIFICATION

The County agrees to indemnify and hold the City harmless for any and all claims, damages, and lawsuits arising out of the Animal Control activities of the County, pursuant to the terms of this Agreement. In the event a lawsuit is filed against the City as a result of any actions, omissions,

or other alleged wrongdoing of the County Animal Control department, the County shall assume the defense of such action and hold the City harmless from any costs connected therewith.

The City shall be responsible for all damages to persons or property that occur as a result of the negligence or fault of the City in connection with the performance of this Agreement. The City agrees to indemnify and hold the County harmless for all claims, damages, and lawsuits arising out of any challenge to the legality or constitutionality of the City's animal control ordinances. In the event of any lawsuits being filed against the County as a result of any actual or alleged defects in the City's ordinances, the City shall assume the defense of such action and hold the County harmless for any costs connected therewith. In addition, the City shall name the County as an additional insured with its insurance company and provide the County with a certificate of insurance at the time this Agreement is signed.

SECTION NINE ADMINISTRATION

This Agreement does not contemplate any separate legal entity to provide for its administration and none shall be required. The Agreement shall be administered by the governing bodies of both parties hereto. The services as provided for herein shall be financed from the County and by fees collected by the County pursuant to the City ordinance and from the funds paid to the County by the City.

SECTION TEN ADMINISTRATION PROCESS

The following procedures shall be followed in administration and enforcement of the City Animal Control Ordinance:

- A. The County agrees to furnish receipting system and dog tags for the City.
- B. Receipts for dog licenses shall be issued by the County and shall identify the name of the City and the dog tag number issued.
- C. Any funds collected for dog licenses by the County shall be deposited with the County Treasurer.
- D. Any citations or complaints for violation of the Animal Control Ordinance of the City shall be filed with the appropriate court and prosecuted in the same manner as other City violations. Fines will be imposed, collected, and retained in the same manner as other City violations.

SECTION ELEVEN AMENDMENT AND MODIFICATION

This Agreement shall not be modified or amended except in writing, which shall be signed by the duly authorized representative of the County and the City after the adoption of a resolution of each entity approving the modification or amendment.

**SECTION TWELVE
REQUIRED FORMALITIES**

This Agreement shall not be effective until approved by a resolution of the governing bodies of the County and City. The County and City agree that a signed copy of this Agreement will be filed with the keeper of the public records of each entity. As required by Utah Code Annotated 11-13-202.5 and as a condition precedent to this Agreement entering into force, it shall be submitted to an authorized attorney for each entity who shall approve the Agreement as being in proper form and compatible with the laws of the State of Utah.

**SECTION THIRTEEN
COMPLIANCE WITH LAWS**

This Agreement is made and entered into subject to the provisions of the laws of the State of Utah, which laws shall control the enforcement of this Agreement. The parties also recognize that certain federal laws may be applicable. In the event of any conflict between the terms of this Agreement and any applicable state or federal law, the state or federal law shall control.

**SECTION FOURTEEN
PARAGRAPH HEADINGS**

The section headings of this Agreement are for the purposes of reference only and shall not limit or define the meaning thereof. The singular tense herein shall include the plural and any gender shall include all other genders. This Agreement shall be construed only by the contents hereof and there shall be no presumption or construction in favor of or against any party.

**SECTION FIFTEEN
COUNTERPARTS**

This Agreement may be executed in any number of counterparts, all of which together shall serve as one Agreement.

**SECTION SIXTEEN
ENTIRE AGREEMENT**

The parties agree that this document contains the entire agreement and understanding between them and constitutes the entire agreement with respect to the specific issues contained herein and supersedes any and all prior written or oral representations and agreements.

IN WITNESS WHEREOF, the parties hereto have signed the foregoing Agreement by authority of

appropriate resolutions of the Board of Commissioners of Weber County and the City Council of the City.

DATED this ___ day of _____, 2019.

HARRISVILLE CITY

By _____
Mayor

Date _____

ATTEST:

Approved as to form and for compliance with state law:

City Recorder
**BOARD OF COUNTY COMMISSIONERS
OF WEBER COUNTY**

City Attorney

By _____
James H. Harvey, Chair

Date _____

ATTEST:

Approved as to form and for compliance with state law:

Weber County Clerk/Auditor

Weber County Attorney's Office

**HARRISVILLE CITY
RESOLUTION 2019-10**

**A RESOLUTION OF HARRISVILLE CITY, UTAH, AMENDING
THE HARRISVILLE CITY PERSONNEL POLICIES AND
PROCEDURES MANUAL RELATING TO USE OF CITY
PROPERTY; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, Harrisville City (hereafter “City”) is a municipal corporation duly organized and existing under the laws of the state of Utah;

WHEREAS, the City Council is authorized to adopt personnel policies and procedures for the effective and efficient administration of municipal government;

WHEREAS, the City Council adopted its current *Personnel Policies and Procedures Manual* on April 28, 2009, and has made various amendments to the same;

WHEREAS, the City Council desires to amend its personnel policies and procedures manual to conform to state law;

NOW, THEREFORE, be it resolved by the City Council of Harrisville City, Utah, that the Policies and Procedures Manual is hereby amended to read as follows:

A-10 Personal Use of City Property.

The City recognizes the benefits to the community when officers and employees are able to use City property for incidental or personal use in addition to the primary use of fulfilling official duties. To enable officers and employees to continue to use their issued equipment in a manner that best serves the public, officers are authorized to use or possess any City property issued to them for any incidental or personal use, so long as the property is used in a lawful manner. This policy presumes that any public property issued to an officer or employee is properly in that officer’s possession and that the officer’s use or possession of said property is to fulfill their duties as a public servant. This policy also presumes that incidental or personal use or possession of public property by the officer is authorized by this policy. This policy is enacted to minimize criminal exposure for the lawful use of City property by officers or employees under Utah Code Annotated §76-8-402.

Effective Date. This Resolution shall be effective immediately upon passage and adoption.

PASSED AND ADOPTED this 11th day of June, 2019.

Michelle Tait
Mayor

ATTEST:

Jennie Knight

Roll Call Vote is as follows:

Council Member Wilhelmsen	Yes	No
Council Member Robinson	Yes	No
Council Member Pearce	Yes	No
Council Member Beecher	Yes	No
Council Member Weiss	Yes	No

