

MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
Tuesday, May 27, 2014 – 7:00 p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Mayor Bruce Richins, Council Member Jennifer Morrell, Council Member Jeff Pearce, Council Member Jennifer Jensen, Council Member Grover Wilhelmsen, Council Member Michelle Tait.

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder.

Visitors: Ruth Pearce, Ryan Walker, Patricia Young.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Richins called the meeting to order and welcomed all visitors.

2. Opening Ceremony.

Council Member Pearce led the pledge of allegiance and conducted the opening ceremony.

3. Consent Items.

- a. Approve the minutes of May 13, 2014 as presented.

MOTION: Council Member Pearce motioned to approve the minutes of May 13, 2014 as presented. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

- a. **PUBLIC HEARING** – Second public hearing on the Community Development Block Grant (CDBG) to discuss and take public comment on the CDBG project for Americans with Disabilities Act (ADA) upgrades to the City Office.

MOTION: Council Member Tait motioned to open a public hearing to take public comment on the CDBG project for ADA upgrades to the City Office. Council Member Morrell seconded the motion. All Council Members voted aye. Motion passed.

Mayor Bruce Richins opened the second public hearing for the CDBG program and turned the time over to staff.

Staff stated that this hearing was called to allow all citizens to provide input concerning the project that was awarded under the 2014 Community Development Block Grant Program. The city has amended its Capital Investment Plan and decided to apply for funds on behalf of the ADA upgrades to the City Offices located at 363 W. Independence Boulevard so that the building is more accessible. Staff explained that the application was successful in the regional rating and ranking process and the City has been awarded approximately \$36,000 in CDBG funds for this ADA project. Staff explained the project to those in attendance and Mr. Morris was

introduced as the project manager. Staff stated that a copy of the City's Capital Investment Plan that identifies this project is available by contacting the City Recorder.

Mayor Richins then asked for any comments, questions and concerns from the audience. Council Member Morrell explained she requested a re-evaluation from the Disability Law Center and received a report that a handrail would be necessary because of the current slope. Jennie Knight reported she received specific instructions and a diagram from the Disability Law Center on what needs to be installed depending on the new slope of the entrance.

There was no public comment offered.

MOTION: Council Member Wilhelmsen motioned to close the public hearing. Council Member Morrell seconded the motion. All Council Members voted aye. Motion passed.

5. Public Comments – (3 minutes maximum)

Ruth Pearce, 295 E. 1150 N., commented the disc golf grand opening celebration went very well with 25+ attendees during the morning session.

Mayor Richins reported the second half of the tournament was well attended as well. Council Member Jensen said there were several door prizes given out. Mayor and Council agreed this was a great celebration.

6. Mayor/Council Follow-Up

Mayor Richins specifically recognized Jade Sewell for his efforts organizing the disc golf grand opening event. Mr. Sewell received a discount for ordering so much equipment from the manufacturer; he then, in turn, put this back into the celebration, buying pizza and prizes for the attendees.

Mayor Richins informed Council since the presentation from Encore, benefits broker; he decided to stay with PEHP because of the newly negotiated discount of 2.1%. The city now has the benefit of a Broker, and this will aid with any compliance issues required by the affordable care act. Council Member Jensen also pointed out new yearly quotes will be available as well.

Mayor Richins informed Council Member Tait the youth city council recognizes their graduating members this time of year. Council Member Morrell asked how the youth city council members apply. Discussion was given on available advertising options for the youth city council. Mayor Richins says usually new members join by word of mouth, friends notifying friends.

Council Member Pearce suggested Council concentrate on bringing in new business. He is concerned with the North Ogden Smith's project and the subsequent rezoning of properties for more commercial in that area. He would like to build Harrisville's business market. Council Member Jensen said she talked to several businesses to see if any potential businesses may be interested. She directed them to contact Bill Morris with any questions. Bill Morris said he would be happy to give any potential business a tour of Harrisville pointing out commercial business opportunities. Council Member Jensen informed Council she contacted JoAnn's Craft Store. They have also been contacted by North Ogden soliciting them in to the current Smith's building, once the new store is completed. She explained there are no big chain craft stores in the immediate area and feels this is a missed opportunity because of the interest in crafting. Mayor and Council agreed to focus efforts to increase business relationships.

Bill Morris informed Council of Jennie Knight's willingness to help South Weber City in their absence of a City Recorder.

Council Member Pearce asked if there are any items that can be removed to help balance the budget. Mayor and Council gave discussion on whether or not to include the CERT trailer. Bill Morris posed the question, would the residents be safer with or without a CERT trailer. Ruth Pearce said there was not a need for this trailer. There was some discussion about the inclusion of this item. Mayor Richins said they will follow up with the police on this need.

Council Member Pearce asked if there are any new employment positions added. Bill Morris responded the public works includes two wage increases for current employees and summer hire wages. Council Member Pearce asked about the police department. Mayor Richins clarified the police will be replacing Sergeant Rowley who is retiring in August. Council Member Pearce asked about the code enforcement line item. Bill Morris explained the code enforcement issue is sometimes variable determined by need.

Council Member Jensen asked when the last time new vehicles were purchased. The retention of vehicles was discussed. Bill Morris reminded Council these budget line items are estimates and may not necessarily be used. Council Member Pearce said the expenditures are increasing but the income is not coming in. He suggested contacting the Chamber of Commerce and being persistent. Council Member Tait said this was not helpful the last time they joined. Mayor Richins asked where this would be covered in the budget if they are trying to reduce the deficit. Council Member Morrell offered to contact Doug Larsen, the county economic developer, to see if he has suggestions. Mayor Richins asked if Council wants to invite the Chamber of Commerce to do a presentation. Council Member Morrell asked to speak with Doug Larsen first and see what direction he can offer. Bill Morris pointed out there is no cost to speak with Doug Larsen. Council Member Pearce said there is a lot of unused commercial space and opportunity for business.

Council Member Pearce said he will be attending the Weber Water Basin open house.

7. Adjourn.

Mayor Richins motioned to adjourn at 7:32pm.

8. Heritage Days Work Session.

Council Member Morrell introduced Council to Pat Young who is the Heritage Days vendor booth coordinator and Ryan Walker who prepares the monthly newsletter; he also designed the new city logo. He would like to help with Heritage Days designs.

Council Member Morrell gave a brief overview of the tasks. She contacted all the local schools to forward information to the PTA, and clubs, asking for participation in the parade, booths, fundraisers, and kid's activities. Council Member Jensen suggested Bryan Fife contact sports teams.

Unfortunately, Jim Ito who runs the tennis program is unavailable. Bryan Fife has previously been approached about having a baseball/softball tournament. He has agreed to run a disc golf tournament instead. Council Member Morrell said they will have to be careful where to place the vendor booths to accommodate this tournament. Bryan Fife will be the contact to run the tournament.

Council Member Morrell left a message with Russell dental, about sponsoring the 3 on 3 basketball contest and tasked Council Member Jensen to follow up to make arrangements.

Council Member Morrell asked Mayor Richins to follow up with the previous contact for the golf tournament.

Bryan Fife also agreed to run the recreation booth incorporating strength contests, competitions, etc. Council Member Jensen said this booth was successful last year. Ryan Walker suggested a nail pounding contest. They gave discussion about how competitive this booth was last year and about making it more difficult. Council Member Jensen asked about holding a kendama contest.

Council Member Morrell explained she is having difficulty getting volunteers. Mayor Richins asked Council Member Jensen to be in charge of organizing the kendama event.

Mayor and Council gave discussion on what to include in the newsletter and agreed to run advertisement in the July Newsletter.

Ryan Walker suggested the possibility of taking out an ad on facebook. Advertisements are paid per hit, or pay per 1000 exposures. Mayor and Council gave a brief discussion on this feature. Council Member Morrell reported she contacted Lowe's about kid's crafts but hasn't heard back. She also left a message with Paula Knighton to run Bingo.

Pat Young contacted the individual who runs the train and climbing wall, he will be coming. Council Member Wilhelmsen contacted Robin Stout who had several good ideas. Mayor and Council discussed several possible activities including chalk art; categories, locations, having chalk available for purchase, etc. Other ideas were discussed such as a wood turning competition, handmade Christmas ornaments, caricature artists, children's puppet show, soap box or pinewood derby, worst shopping cart contest, best costume, and pudding face painting contest.

Mayor and Council agreed to have a pinewood derby contest as the main event and gave discussion on how to run this event. Council Member Morrell said this could become the flagship item to coin Heritage Days. Variable ideas were discussed about cars, speed, artistic design, and weight categories. Council Member Morrell suggested having people sign up in advance to have enough tracks available.

Council Member Wilhelmsen said he is having difficulty getting help with Harrisville's Got Talent. Mayor and Council gave discussion about whether to hold the talent show. Council Member Jensen expressed her disagreement with taking out the competition element of the talent show and feels having competition will eliminate the possibility of the event turning into a Karaoke contest. Council Member Wilhelmsen clarified he is not against the competition, it's the time restraints that come along with holding tryouts because the time element is down to the wire. Mayor and Council agreed to postpone the talent show and focus on the pinewood derby. Council Member Morrell asked what Council would like to do with the talent item. Council Member Tait suggested incorporating the talent acts with the down time throughout the day. Mayor and Council agreed to showcase talents throughout the day as a possibility to fill the time. Council Member Morrell asked Council Member Wilhelmsen if he could find a few talent acts to fill these time slots.

Council Member Morrell proposed a business geo cache or scavenger hunt, where residents receive a stamp from the businesses they visit and enter a drawing. Mayor and Council gave discussion on holding multiple scavenger hunt style contests in addition to the pinewood derby contest, including discussion on collecting food donations as the entrance fee. They focused discussion on how to engage the public throughout the day with a variety of activities.

Mayor and Council agreed to ask Robin Stout to help with the caricature artists, and the wood turning.

Mayor and Council gave discussion on whether to charge for events, what events to attach fees to, and contest entrance fees. Council Member Jensen and Council Member Morrell agreed to consider charging for events that cost money. They agreed to find a good balance and future discussion on this item is necessary.

Council Member Morrell asked if Council would like to continue the free carnival kid's games. Council Member Tait said this has been a hard item to cover with volunteers in the past. Council will look for suggestions on this item.

Pat Young will contact the individual who runs the sawdust scramble.

Mayor and Council gave discussion on recruiting volunteers for several activities such as the pudding face contest, inventor activity, carnival games, cake walk, musical chairs, etc.

Council Member Morrell suggested Ryan Walker design a logo to include for the 5K run/walk and also for the celebration.

Fremont High Cross Country team will be sponsoring the midnight 5K. Fees will be \$20 for the timed run and shirt, and free for run/walk participants.
Pat Young will follow-up with the Weber County Animal Control about having the adoption trailer and Petco about a vendor booth.
Mayor Richins motioned to adjourn at 8:48pm.

ATTEST:

BRUCE RICHINS
Mayor

JENNIE KNIGHT
City Recorder
Approved this 10th day of June, 2014