

**MINUTES OF HARRISVILLE CITY  
CITY COUNCIL MINUTES**

October 12, 2021  
363 West Independence Blvd  
Harrisville, UT 84404

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**Present:** Mayor Michelle Tait, Council Member Grover Wilhelmsen, Council Member Steve Weiss, Council Member Max Jackson, Council Member Kenny Loveland. (Council Member Blair Christensen was excused)

**Staff:** Bill Morris, City Administrator, Cynthia Benson, Deputy City Recorder, Justin Shinsel, Public Works, Mark Wilson, Police Chief, Matt Robertson, City Engineer.

**Visitors:** Arnold Tait, David Schad, John Hansen, Marc J. Hansen, Geneva Blanchard, Hafid Herrera, Annette Loveland, Mike Dalpiaz, Shanna Edwards, Lynn Edwards.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Call to Order.**

Mayor Tait called the meeting to order and welcomed all visitors. Excused Jennie Knight for medical reasons. Excused Council Member Blair Christensen.

**2. Opening Ceremony.**

Council Member Loveland led the pledge of allegiance and conducted the opening ceremony.

**3. Oath of Office.**

Oath of Office was administered to Tyler Vincent, Harrisville Police Department, by Jackie VanMeeteren.

**4. Consent Items.**

- a. Approve the minutes of September 14, 2021 as presented.

**MOTION: Council Member Weiss motioned to approve the minutes of September 14, 2021 as presented. Council Member Jackson seconded the motion. All Council Members voted aye. Motion passed.**

**5. Business Items.**

- a. **Discussion/possible action to adopt Harrisville Resolution 21-13; a resolution amending an Interlocal Agreement with North Ogden City relating to sewer services by adding Montgomery Farms Subdivision.**

Bill Morris explained preliminary approval of this subdivision required an agreement to provide sewer service to several homes in the North Ogden phase of this subdivision.

He outlined the highlighted parcels and further explained North Ogden will be servicing the entire sewer line and therefore will collect the sewer utility fees on these homes. Mayor Tait clarified this is an amendment to an existing interlocal agreement. Bill Morris confirmed this agreement has already been in place with Hidden Willows West and will now include the additional eight (8) lots in Montgomery Farms.

**MOTION: Council Member Jackson motioned adopt Harrisville Resolution 21-13; a resolution amending an Interlocal Agreement with North Ogden City relating to sewer services by adding Montgomery Farms Subdivision. Council Member Loveland seconded the motion.**

**A Roll Call Vote was taken.**

<b>Council Member Loveland</b>	<b>Yes</b>
<b>Council Member Jackson</b>	<b>Yes</b>
<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 4-0.**

**b. Discussion/possible action to grant Final Approval for Montgomery Farms Phase 2; a 19- lot subdivision located at approximately 100 West 2200 North.**

Bill Morris reviewed City Engineer's memo dated October 7, 2021; which include obtaining final approval of the plat and survey monuments from Weber County, complete a Storm Water Pollution Prevention Plan, file a NIO, prepare an engineer's estimate for the cost of the public improvements, final set of plans will be stamped, and a pre-construction meeting will be required.

**MOTION: Council Member Loveland motioned to grant Final Approval for Montgomery Farms Phase 2; a 19- lot subdivision located at approximately 100 West 2200 North subject to the staff memo of October 5, 2021 and the engineer's memo of October 7, 2021. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.**

**c. Discussion/possible action to grant Final Approval for Ashlar Cove Subdivision; a 23-lot subdivision located at approximately 375 West 1125 North.**

Bill Morris reviewed the City Engineer's Memo dated October 7, 2021. He reviewed state requirements when developments impact water rights and associated ditch use with subdivisions. When there are a lot of ditch users, it is impractical to receive permission from all users on ditch agreements. The developer is proposing to relocate the ditch onto the ditch user's property but if they are unable to obtain permission, this will be piped with a fenced trail. The subdivision agreement needs to also include annexation into the Four-Mile Special Service District. Council Member Jackson recognized ditch user Mike Dalpias and asked if the understanding of the ditch use is

clear. Mike Dalpiaz said he met with the developer and understands the proposal and requested that ditch users received the allotment of irrigation and the scheduled times they are currently receiving. He also realizes if the ditch is moved it will no longer be in the subdivision. Bill Morris explained if the ditch requires any maintenance, the ditch users will be responsible for repairs and damage to the pipes. Council Member Loveland asked for clarification on the elevation of the pipe at the connection from Knight Lane (375 West). Justin Shinsel explained the main concern is access to the ditch by the ditch users at the appropriate time. Jeremy Draper with Reeve's and Associates explained the Shurtliff ditch is currently too high for the roadway section and will have to be siphoned to get the flow through the pipe under the roadway. There will be a box for users to access and a drain value to remove water after the watering season. Bill Morris expressed his concern with siphons and explained he has had them fail in other cities but there will be a one-year warranty period on the subdivision.

**MOTION: Council Member Loveland motioned to grant Final Approval for Ashlar Cove Subdivision; a 23-lot subdivision located at approximately 375 West 1125 North subject to the Staff Memo of October 5, 2021 and the Engineer's Memo of October 7, 2021. Council Member Jackson seconded the motion. All Council Members voted aye. Motion passed.**

**d. Discussion/possible action to grant Final Acceptance for Sunset View Estates.**

Justin Shinsel explained he made contact with the developer on this subdivision and went over the remaining punch list items. The developer has since corrected the outstanding issues and with this completion, final acceptance can be granted and any remaining escrow be released.

**MOTION: Council Member Weiss motioned to grant Final Acceptance for Sunset View Estates. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.**

**e. Discussion/possible action to approve purchase of FORMAX Shredder for Harrisville City Hall.**

Cynthia Benson explained there has been issue recently with the current shredding service. They are not fulfilling their pickup requirement and are coming outside of office hours. Rather than continue with onsite shredding services, staff is requesting to purchase a shredder. Les Olson provided a quote for two FORMAX shredders. Additional quotes were not collected.

**MOTION: Council Member Jackson motioned to approve purchase of FORMAX Shredder for Harrisville City Hall with the purchase being made under discretion of staff. Council Member Loveland seconded the motion. All Council Members voted aye. Motion passed.**

**f. Surplus of Speed Trailer.**

Chief Wilson explained the issues that have come about with the current speed trailer. It has often had difficulty working properly and has undergone several repairs. Justin Shinsel is looking to purchase a new trailer that will have the capability to conduct traffic surveys as well as other functions.

**MOTION: Council Member Weiss motioned to approve surplus of speed trailer. Council Member Loveland seconded the motion.**

**A Roll Call Vote was taken.**

<b>Council Member Loveland</b>	<b>Yes</b>
<b>Council Member Jackson</b>	<b>Yes</b>
<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 4-0.**

**g. Fall Festival Follow-Up**

Cynthia Benson explained the schedule of events and plans for the Fall Festival. She discussed the details of the food, events and other items associated along with answering any questions the council had regarding the event.

**6. Public Comments - (3 minute maximum)**

Shanna Edwards asked for clarification on the Ashlar Cove Subdivision regarding the fence and maintenance of the proposed trail. Justin Shinsel clarified the easement would be owned by the property owners but fenced on the north side. The city will maintain the asphalt trail and spray for weeds. She asked who would maintain the fence. Justin Shinsel said this will likely be a three rung fence which would be maintained by the property owners.

Shanna Edwards expressed her concern over the ordinance violations on North Harrisville Roads. She said this is a unique road that does not have CC&Rs to protect the properties and therefore they depend on the city's code. She asked if an administrative letter could be sent regarding these violations. She said she has sent letters outlining these violations in the past.

Bill Morris explained the significant staff shortage that has been taking place recently, which has caused the lapse in response. Chief Wilson explained he has had officers working code enforcement when time has allowed but the department is currently short two officers.

Mayor Tait explained the city has faced some unprecedented changes over the last eighteen months, which have included some legal challenges. She is equally concerned about the integrity of the city but has had to value public safety above public nuisance matters for some time. She intends to address these issues in future and asked for the patience of residents while we find solutions to many of these difficult issues. She expressed her appreciation for the input from residents to keep Council informed of what is occurring throughout the city.

Annette Loveland expressed her concern with the code violations that exist in her area. She said she appreciated being informed of the issues the city is facing. She expressed her appreciation for the Council and all they are doing despite the hardships the city is facing. She further explained this is not a neighbor-to-neighbor dispute but there are code violations that exist that need to be addressed.

Council Member Weiss asked residents to continue open communication with Council regarding code enforcement issues to maintain a paper trail. He expressed his desire to address these issues as soon as possible.

Mayor Tait explained she is often asked to turn a blind eye on certain code violations because they may not be deemed as egregious as other violations. She expressed her commitment to address all violations equally and stated she will not tolerate any favoritism.

#### **7. Mayor/Council Follow-Up.**

Council Member Wilhelmsen mentioned the flyer for the Fall Festival is a great way for them to meet the candidates.

Council Member Weiss thanked everyone for coming to the employee luncheon that was held on September 24, 2021.

Council Member Jackson thanked Justin Shinsel for allowing Council Member Loveland and himself to test out some equipment.

Mayor Tait mentioned the need for volunteers for the Take Back Meds Campaign event to be held on October 23<sup>rd</sup> at Walmart. She also mentioned that a decision was reached regarding the Ogden-Weber 50<sup>th</sup> Anniversary Scholarship Program. The scholarship will be awarded to Jillian Burrup at the Fall Festival.

Bill Morris explained with the staff shortage, Chad Holbrook offered to help out in the offices.

Mayor Tait said Ben Lomond View Developer, Doug Palermo, is looking to setup a presentation regarding the development to answer questions. This will be scheduled in the near future.

#### **8. Adjourn.**

**MOTION: Council Member Weiss motioned to adjourn the meeting at 8:06p.m. Council Member Wilhelmsen seconded the motioned. All Council Members voted aye. Motion passed.**

**ATTEST:**

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**MICHELLE TAIT**  
Mayor

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**JENNIE KNIGHT**

City Recorder

Approved this 9<sup>th</sup> day of November, 2021