

MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
Tuesday, March 10, 2015 – 7:00p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Mayor Bruce Richins, Council Member Jeff Pearce, Council Member Grover Wilhelmsen, Council Member Jennifer Jensen, Council Member Michelle Tait, Council Member Jennifer Morrell.

Staff: Bill Morris, City Administrator, Gene Bingham, Public Works Director, Jennie Knight, City Recorder.

Visitors: Ruth Pearce, Kysen Burnett, Evan Baer, Shylla Searle, Bob Howard, Joan Brown, Dave Wade, Jeremiah Jones, Troy Morrell.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Richins called the meeting to order and welcomed all visitors.

2. Opening Ceremony.

Council Member Jensen conducted the opening ceremony and led the pledge of allegiance.

3. Consent Items.

- a. Approve the minutes of February 24, 2015 as presented.

MOTION: Council Member Tait motioned to approve the consent items for March 10, 2015. Council Member Morrell seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

- a. Discussion/possible action to approve Harrisville City 2015 Street Maintenance Projects.

Gene Bingham said this item is specifically the crack seal projects. This is a routine project. Based on the memo included in Council's packet there were 5 bids solicited. Most of these companies who submitted bids have done work for the city in the past. Some companies are young and new and typically have lower prices because they want business. These prices reflect this is the case. Aspen Paving did the crack seals last year and did a good job. They are the lowest bid again this year.

Council Member Tait asked why there is such a difference in the pricing. Gene Bingham explained there has always been a large range in pricing this project. He has discussed this with the providers and because the pricing is based on such an abstract guess with

regard to how much the project will cost. The best way to get a fair price is soliciting a lot of bids. This seems to work well.

Council Member Pearce asked if this is a city wide project. Gene Bingham confirmed this covers the entire city. He checks every road throughout the city and takes note of the areas that need to be sealed. Some areas need it and some don't; but there are roads throughout the city. The newer roads have a protection against moisture seeping through but the older roads do not. They do their best to try to keep all of the moisture out.

Council Member Morrell asked how long this project will take. Gene Bingham said 3-4 days. He spoke with Aspen Paving today. With approval, they hope to start the first of next week and the project will likely carry into the following week. The project is weather driven and they must keep a close watch.

MOTION: Council Member Morrell motioned to approve the 2015 Street Maintenance Project to Aspen Paving in the amount of \$21,800. Council Member Pearce seconded the motion. A Roll Call vote was taken.

Council Member Wilhelmsen	Yes
Council Member Tait	Yes
Council Member Pearce	Yes
Council Member Jensen	Yes
Council Member Morrell	Yes

Motion passed 5-0.

b. Discussion/possible action to approve 2015 Election as Vote by Mail.

Jennie Knight explained the past history of the Election budget. It has varied from \$8,500 to \$5,000 over the last 8 years. With the upcoming challenges with voting machines the estimated cost of holding a vote by mail election is very consistent with what we have paid in the past. She recommended holding the hybrid election which will introduce registered voters to the vote by mail option but also allow for those interested in having a voting experience on Election Day. By using city staff the cost of holding the hybrid election is lower than holding an all vote by mail election. This will also allow for residents to be informed in the likelihood elections will become entirely vote by mail.

Council Member Tait asked if the polling location will be open only on Election Day. All the other votes will be cast through the mail. Jennie Knight responded, yes, we will have one polling location here at the city office building and all registered voters will receive a ballot through the mail. We are anticipating experiencing the same thing the county found; that people will be more likely to drop off their ballot on Election Day than cast their ballot at the poll. Voters can also vote earlier with a drop box. Council Member Morrell said any votes cast on Election Day will be provisional votes, because the voter will have already received a ballot in the mail.

Council Member Jensen said she has received feedback from elderly voters who were brought up having an Election Day experience. Council Member Morrell said once voters experience the vote by mail option, they usually request this in the future. Jennie

Knight said this will help with elections costs as well. Council Member Tait said this also helps with voter turn-out.

Council Member Pearce pointed out the vote by mail will affect the campaigning efforts. Jennie Knight confirmed this will change options with campaigning. This is more an educational effort rather than campaigning problem. Mayor and Council discussed how the campaign timeframe will change to an election period rather than an Election Day. Council Member Morrell explained the candidates can get a daily report from the county election office showing whose ballots have already been cast. Jennie Knight pointed out this will help concentrate efforts in the appropriate areas. Mayor and Council discussed what other cities and counties might be considering.

Council Member Jensen expressed concern with mandating how people vote and taking away choices. Council Member Tait pointed out there are a lot of things in our lives where we have to make adjustments even though we may be used to doing things a certain way. Eventually we will find we have to make adjustments. Jennie Knight said this hybrid election will be a good opportunity for us to see how vote by mail effects our election with also having a polling location available for those who want to vote on Election Day. Mayor and Council discussed a few more advantages and disadvantages of the vote by mail election process.

[Council Member Morrell abstained from the vote due to her employment with Weber County.]

MOTION: Council Member Jensen motioned to approve the 2015 Election as a hybrid election. Council Member Wilhelmsen seconded the motion. All Council Members with exception to Council Member Morrell voted aye. Motion passed.

c. Discussion/possible action to approve Harrisville City Ordinance 469
Business License Regulations and General Revenue.

Bill Morris explained this is a very comprehensive ordinance. He suggested Council do something similar to what we did with the definition ordinance due to the comprehensive information. Included is a study that Zion's Bank has produced showing the maximum fee schedule amounts the city may charge for business license categories. He would like to collect comments and information from each Council Member, make the changes and include this for approval at a later Council meeting. We will have Janette Harris from Zion's Bank present the information and we can invite the businesses to attend at that time. One new change includes the city administrator allowing consideration of reduction in fees for items such as hardships, etc. Reduction in fees will apply to all businesses within the category approved. These fees are based on disproportionate service costs. These services are currently being provided by tax payer dollars.

Council Member Tait asked if this considers the discount given to big box stores. Bill Morris said this can be applied the same way; Walmart business license fees increased from around \$61,000 to \$73,000. We currently allow for a 2/3 reduction in this cost. Bill Morris explained that Janette Harris will address some of these items in her presentation. He specified the sections that include changes; 3.01, 3.03, 3.05, and 3.15. Some sections were not affected; 3.09, 3.11, 3.17, 3.19, 3.21. Section 3.13 was just rewritten.

Council Member Wilhelmsen said the door to door solicitation section was quite interesting. Bill Morris said this information is provided by the Trust. Mayor and Council gave discussion about door to door solicitation and the requirements. Mayor Richins pointed out they respect the “No Solicitation” signs.

Council Member Morrell said there are some related items being discussed during the legislative session and it would be good to hold off until after the session ends.

All Council Members agreed to table this discussion.

5. Public Comments - (3 minute maximum)

No public comments were offered.

6. Mayor/Council Follow-up:

Council Member Jensen said there is continued speeding on her road. She would like to have more patrol on her street. She explained the improvements are not in yet so pedestrians are in the roadway with no sidewalk.

Bill Morris reported that we did not get the RAMP grant. We are requesting a copy of the score sheet. There was another grant submitted that was in direct competition to the one we applied for. Jennie Knight will email the list out to show who was awarded RAMP grants.

Mayor Richins asked Council to turn in their per diem slips for the ULCT conference. Jennie Knight said she will register everyone who is attending but they will need to submit their own forms for mileage travel.

Council Member Tait reported the Easter egg hunt will be on April 4th, 2015 at 9:00am. The youth city council will meet to talk about this event on March 19th at 7:00pm.

7. Adjourn.

Mayor Richins motioned to adjourn at 7:35pm.

8. Heritage Days Work Session.

Mayor Richins called the work session to order. Council Member Jensen asked if anyone has lined up any volunteers. Mayor Richins mentioned Heidi Slade has offered to help with Harrisville’s Got Talent. Council Member Wilhelmsen will reach out to her for help with that event.

Jennie Knight reported that Plain City Fire Department has volunteered to cover the fireworks since North View Fire Department has a conflict with attending due to prior obligations with Pleasant View’s Founder’s Day celebration. All that is left to address is finding a first aid booth. Chief Wade explained he contacts all of the cities in the spring to see what dates are set as city celebrations. He indicated about 14 firefighters are needed to cover for the Pleasant View fireworks and they only have a 30 man staff; they still have to cover calls as well. Ogden Fire Department sometimes brings resources up towards Mountain View Clinic so they are a little closer to respond, if necessary. He wanted to reach out to Council with what their capabilities are. He said he supports Plain City covering for the fireworks; he doesn’t have any problem with that. He

explained most of the area that used to be a concern around the Harrisville Park has been developed into houses eliminating some risk. He said there is always a certain risk as fireworks are still dangerous and that needs to be addressed.

Mayor, Council, and Chief Wade agreed the North View Fire Department will participate in the parade at 9:00am and then return mid afternoon to provide EMT services as part of the mass gathering requirement. If Plain City is available to cover the fireworks that should meet the city's needs. He will reach out to Chief Crowton in Plain City as well. He explained it is common for fire departments to trade coverage in certain circumstances. Chief Wade agreed they could lead the Harrisville parade and then head up to Pleasant View. Council Member Wilhelmsen explained the hope of Council is with offset parade times we will have more participants involved.

Council Member Jensen suggested allowing free entrance in the timed run for all volunteers to help incent them to volunteer. They would also get a t-shirt and "swag bag" as well. She has a list of 50 people but has not contacted them yet. She is planning to hold a volunteer meeting on a separate night in the near future. Council Member Morrell said she has the number of volunteers needed for the 5K. She asked if Council Member Jensen has a logo for this year's celebration. Council Member Jensen asked if there is a preference for the logo and if it is full color or black and white. Council Member Morrell stated last year's logo was full color but the t-shirt printer modified it so they could print the shirts in one color to save money. Council Member Morrell said Ryan Walker designed the logo for last year.

Mayor and Council agreed on a preliminary outline of events. Parade will run at 9am. The kickball tournament will start at 10am. Council Member Pearce is in charge of Bingo which will start at 10am and run to either 3pm or 5pm. Council Member Pearce will also solicit prizes for Bingo from local businesses. Ninja Warrior will be run by the Emerson's and will start at 12pm. Council Member Tait will handle the kid's games from 11-2pm. She will also run the sawdust scramble at 1pm. Mayor Richins will hold the frozen t-shirt contest at 2:30pm. Council Member Jensen said she will contact Bryan Fife about running the disc golf tournament at 3pm. Council Member Wilhelmsen will begin Harrisville's Got Talent at 5:30pm running through 7-7:30pm. The dance will begin at 8pm with fireworks at 10pm. Council Member Jensen asked for suggestions on filling the time between 3-5pm. She would also like to have a volleyball tournament at 10am. She will contact Gene Bingham to discuss the condition of the sand. Mayor and Council agreed events can run concurrent.

Mayor and Council discussed using the city newsletter, the marquee and facebook to advertise.

Council Member Wilhelmsen asked about the 3 on 3 basketball tournament. Council Member Jensen said someone needs to contact Russell Dental. Mayor Richins agree to contact him about that tournament. Council Member Wilhelmsen asked about the recreation booth. Council Member Jensen said her family can run that booth. It is always popular.

Council Member Jensen asked if anyone has secured any food booths. Mayor Richins said he has made a few calls. Asian Express does not have the staff to participate. Pier 49 has recently changed ownership and management; he left a message. He contacted both Chic-fil-a and Subway. He will follow-up with Hot Diggety.

Mayor and Council gave discussion on food booth requirements and agreed to maintain the same booth fees as last year.

Jennie Knight explained she was contacted by a resident inquiring about Little Miss Harrisville. She informed the resident events like these have been eliminated due to lack of volunteers.

Council Member Jensen expressed her desire to hold a facebook like and share scavenger hunt. Jennie Knight said she will post the information to facebook if Council Member Jensen emails the content.

Mayor Richins suggested providing a schedule of events for each member of Council. He also asked if we have secured a sound system provider. Council Member Jensen said she has a contact that could possibly fill in.

Council Member Jensen suggested trying to find more volunteers for activities. Mayor Richins asked which activities need volunteers. Council Member Jensen said volleyball, kickball, Harrisville's Got Talent, and the disc golf tournament. Council Member Tait will include the Youth City Council in her assigned activities.

Council Member Wilhelmsen asked if they still intend to have performers throughout the day. Mayor and Council gave a short discussion on contacting these groups.

Mayor Richins motioned to adjourn at 8:29pm.

ATTEST:

BRUCE RICHINS
Mayor

JENNIE KNIGHT

City Recorder

Approved this 24th day of March, 2015