

**MINUTES OF THE CITY OF HARRISVILLE  
CITY COUNCIL MEETING**

Tuesday, November 9, 2010  
7:00 p.m.  
Council Chambers  
363 West Independence Blvd.  
Harrisville, Utah 84404

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**PRESENT:** Mayor Richard Hendrix, Council Member Chad Allen, Council Member Wayne Crowther, Council Member Darla Fowers, Council Member Bruce Richins, Council Member Grover Wilhelmsen.

**STAFF:** Jennifer Morrell, City Recorder; Bill Morris, City Administrator.

**VISITORS:** Dean Ayala, Ruth Pearce, Gordon Bryner, Susan Bryner, Duane C. Meza, Jon Hansen, Ethan Wilcock, Keith Wheelwright, Jeff Pearce.

**7:00 P.M. CITY COUNCIL MEETING**

1. **Mayor Richard Hendrix called the meeting to order and welcomed all visitors.**
2. **Council Member Fowers led the Pledge of Allegiance and offered the opening ceremony.**
3. **CONSENT ITEMS**
  - a. **Approve the minutes of October 12, 2010 as presented.**

**MOTION: Council Member Allen moved to approve the Consent Items as presented. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.**

4. **BUSINESS ITEMS**

- a. **Discussion and possible action on Resolution 2010-14, Emergency Operations Plan.**

Lt. Keith Wheelwright gave the history behind instituting the plan. He explained that this plan follows federal guidelines and has been adapted from the emergency plans of other small cities. He stated that Harrisville City does not have the assets to respond to an emergency acting alone but Weber County does. He used the canal break in Riverdale City as an example of how the city and county work together. He also mentioned the use of volunteers as a labor force and how that can assist the city in receiving reimbursement through FEMA.

Lt. Wheelwright described the job assignments and responsibilities in the proposed plan and said it is a plan that will continue to be developed and improved upon. He pointed out that he is working with Harrisville City CERT to get information from them as well as assigning tasks to city employees. He advised the Council that a permanent Emergency Manager needs to be officially designated along with a CERT coordinator and someone willing to be a volunteer coordinator.

Lt. Wheelwright also mentioned the need for a communications coordinator and discussed some of the communication issues with Council Members. Council Member Wilhelmsen asked who in the city has ham radios. Lt. Wheelwright said that is something the city needs to find out and explained some of the training that still needs to take place for staff members.

Council Member Richins asked which city this plan was patterned after. Lt. Wheelwright said he patterned it after Marriott-Slaterville and FEMA documentation. Council Member Allen asked if the city has looked into federal grants to pay for equipment. Lt. Wheelwright said a quarter time Emergency Manager must be in place to qualify for FEMA grants and mentioned that Harrisville is still getting resources from Weber County to help.

Council Member Crowther said it would be nice to have an action plan to incorporate the training that has been done and perform an exercise. Lt. Wheelwright acknowledged that would be beneficial. Council Member Fowers suggested having the EOC group meet several times a year and that community partners, including Wal-Mart and other businesses, are included in the meeting so they are aware of our emergency protocol. Council Member Wilhelmsen feels the challenge will be to keep the plan current. Lt. Wheelwright reiterated the need for an Emergency Manager to be assigned to do this.

Jeff and Ruth Pearce offered some discussion on CERT classes. Lt. Wheelwright talked about the documentation needed for volunteers and the type of roles they could fill. In response to a question from Council Member Wilhelmsen, Mr. Pearce said there are approximately 75 CERT volunteers in the city but there needs to be more. Council Member Allen asked if the plan can be adapted after the resolution is adopted. Bill Morris, City Administrator, said the resolution gives staff the authority to update the plan as necessary.

**MOTION: Council Member Fowers moved to approve Resolution 2010-14, Emergency Operations Plan, with the modifications that will be made on an ongoing basis. Council Member Allen seconded the motion. Roll call vote. All Council Members voted yes. Motion passed.**

**b. Discussion on status of the FEMA flood plain revision.**

Mayor Hendrix said the FEMA flood plain revision is something the city has been working on since last October. He explained that FEMA has assigned case workers to oversee the request. However, the case workers frequently change and each time there is a change, new information has been required. Mayor Hendrix introduced Dean Ayala from Kent Jones office.

Mr. Ayala said they have not been able to obtain the hydrology study from FEMA. He explained some of the feedback and issues that have come up with FEMA and said his office has done everything that FEMA asked and addressed all of the scenarios that FEMA has come up with. He reported that Kent Jones was just notified by FEMA that the case is being dropped unless the city agrees to pay another fee to continue the revision. Kent Jones office called again yesterday in an attempt to get a final punch list of what actually needs to be done and to ask them to waive the fee.

Mayor Hendrix discussed the letter in the council packets from Kent Jones office written to FEMA and said a copy may be sent to one of our congressman. It has cost the city close to \$50,000 to obtain all the information and studies that have been requested and now FEMA is claiming not to have the hydrology report. Mr. Ayala explained that other engineering firms have expressed the same frustration and said it has been a very slow process since hurricane Katrina. He said that the employee turnover at FEMA has caused a majority of the problems.

**c. Discussion and possible action on Bona Vista request for 16" PVC water main in Hunting Creek.**

Council Member Richins reviewed a map with the Council showing some vulnerable homes on the south side of 1700 North due to an eroding water line made from ductile iron. He explained where the proposed new 16" PVC line will be placed behind the homes on 1500 North and showed Council Members where the city easement is located on the north side of the canal. He also described the damaging effects to homes if the existing water line broke.

Bill Morris asked if Bona Vista's attorney has looked at our easement to see if we have the authority to extend the easement to Bona Vista. Council members discussed the boundaries of the easement, where the water line would go, and who would be impacted. For clarification, City Recorder Jennifer Morrell presented some maps that show boundary lines and where the easement is located.

Mayor Hendrix asked the Council for approval to give Bona Vista use of the easement. Council Member Richins said that Bona Vista will come back with something official and work out all the property title issues.

Bill Morris explained that the Council is just approving to let Bona Vista move forward with this. They will come back with a resolution and the plans for the formal approval. There was also some discussion on the weeds that grow between the canal and the back yards of the property owners.

**MOTION: Council Member Fowers moved to authorize Bona Vista to put in a 16" water line on the north side of Western Canal in an easement owned by the city, subject to Bona vista preparing the appropriate documents and title work. Council Member Wilhelmsen seconded the motion. All voted aye. Motion passed.**

## 5. Public Comments

Chris Meza, 401 W 1500 N, asked how the water line just discussed would affect being in the flood plain. He said he was approved for disaster insurance being in the flood plain and wonders what affect this new water line will have. Bill Morris said that Bona Vista would be held responsible and their insurance would cover it.

Gordon Bryner, 243 W 1650 N, mentioned that it has been a while since the city has come to mow the tall grass on this easement.

## 6. Mayor/ Council Follow Up

Council Member Wilhelmsen talked about the impact study that was conducted due to the transition from North View Fire Agency to North View Fire District. One of the results of the study was to plan for future projects including site land set aside for a future substation. He mentioned that Pleasant View has set aside land for a substation. He asked Council Members for their input on a potential site for a substation in Harrisville 10 to 15 years out.

Mayor Hendrix felt the Council should find out from the fire department how far away the substation should be from the current station. He also pointed out that the homes west of the tracks may be a concern if access is blocked by a train.

Staff and Council Members discussed where the current substations are located. Council Member Wilhelmsen said the substation site would not be anything bigger than a two acre lot and added that it would be a place where the old equipment from North View Fire would be rotated to. He discussed some potential future sites including the city owned property off of 750 West. Mayor Hendrix said selecting a site is something that needs to be looked at and will be scheduled for future discussion.

Mayor Hendrix said the dates for the fall cleanup will be November 8<sup>th</sup>-12<sup>th</sup> and is in progress. Council Members asked how the cleanup would be paid for. Mr. Morris said it would be covered by storm water fees.

Mayor Hendrix reported on the November 4<sup>th</sup> meeting with residents of North Harrisville Road. He said the meeting was to let everyone in the area know there is an ordinance in place, and what it would take to form a historic district. He reported that Farmington City Planning and Zoning Director, David Peterson, came and explained the process they went through in establishing such areas of significance in Farmington.

Mayor Hendrix said there were almost 80 people in attendance, many who came with some misinformation. He said people came frustrated, but seemed to leave with less tension. He explained that much of the frustration came from residents who were afraid this would be forced on them. They informed the residents in attendance that this is something the city has provided but property owners in the area have to initiate the request. They also discussed the tax credits and grants that are available to homes in a historic district.

Council Member Allen conveyed complaints he has received from Harrisville citizens on the poor conditions of the street located at 2550 North. Mayor Hendrix suggested that he tell them to go express their concerns to Pleasant View since the street is in their jurisdiction. Council Member Allen talked about the new addition to the Weber County Animal Shelter and reported that it is very impressive.

Council Member Richins asked about the status of the Land & Water Conservation Fund grant that the city applied for. Mr. Morris reported there has been no word on the status of the grant.

Council Member Fowers asked about the speed study report. Mayor Hendrix said the recommendation was to leave the speed on Larson Lane and West Harrisville Road the same. Council Member Wilhelmsen asked about progress on updating the sign ordinance. Bill Morris reported that the Planning Commission will be reviewing the sign ordinance tomorrow night.

**7. ADJOURN**

Mayor Hendrix moved to adjourn at 8:10 p.m.

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

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**RICHARD HENDRIX**  
Mayor

**ATTEST:**

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**JENNIFER MORRELL**  
City Recorder

Approved this 28<sup>th</sup> day of December 2010