

MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
Tuesday, May 13, 2014 – 7:00 p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Mayor Bruce Richins, Council Member Jeff Pearce, Council Member Michelle Tait, Council Member Jennifer Morrell, Council Member Grover Wilhelmsen, Council Member Jennifer Jensen.

Staff: Bill Morris, City Administrator, Lynn Fortie, Treasurer, Pamela Crosbie, Finance Clerk, Jennie Knight, City Recorder, Max Jackson, Police Chief, Bryan Fife, Recreation Director.

Visitors: Ruth Pearce, Richard Hendrix, Gary Laird, Stephen Weiss, Heidi Flitton, Keith Cardon.

6:00 P.M. BUDGET WORK SESSION

Mayor Richins called the budget work session to order. He commented this is a good time to go over details on benefits. He introduced Council to Keith Cardon and Heidi Flitton from Encore Benefits. They gave a brief overview of the benefit options explaining what the current options are including renewal rates. They were able to work with underwriting to lower the PEHP rates by another 2.5%. This includes the current employee plan with only 7.1% increase. Most employers are seeing a 12-15% increase in benefits. An advantage of going with PEHP is they include both the IHC and Summit networks; employees are allowed to choose between providers.

Deductibles and prescriptions were explained with available options. Keith Cardon pointed out percentage of prescription cost is a large incentive. Some of the plans have a large cost for pharmaceuticals. Although the PEHP rates may be higher, the other plans are not comparable with coverage. The reason for this is PEHP is partially self funded and therefore can escape a lot of the affordable health care fees. Other providers are not exempt from those fees and must pass them on to employers. Encore is seeing large impacts from the affordable health care act. Only 2% of the proposed benefit increase with PEHP is based on the affordable health care act. Now with this new estimate, they are able to reduce the previous estimate an additional 2.5%.

Pam Crosbie pointed out another benefit of working with Encore is they will handle all of the affordable health care act requirements that are frequently changing. This will ensure the city remains in compliance. The fees for using a broker are through commission on the provider end, so there is no additional cost to the city.

Heidi Flitton explained they like to help with open enrollment with employees. She said there is a large jump in employee satisfaction when they understand their plans. Encore gives better service to their customers than other brokers.

Mayor Richins pointed out the other providers, besides PEHP, use an age based guide to calculate their premiums. Typically this is due to the fact that age influences the frequency or need for health care. Heidi Flitton said they were previously age banded

with grouping of 20-25 and 25-30. Now it is based on exact age and will increase with premium renewals.

Keith Cardon explained there is not a lot of feedback on this because the affordable care act just went into effect in January 2014. The renewals rates will increase with employee, spouse, and dependant ages.

Mayor Richins mentioned Encore will broker the benefits yearly. They will provide all available options each year.

Council Member Morrell asked if we have brokered in the past. Pam Crosbie responded the Trust has brokered benefits in the past, although this is not their specialty. They specialize in risk management rates and coverage. Mayor Richins pointed out how the rates have decreased as the city has been shopping around.

Council Member Tait said based on the effect to employees, she would like to receive some employee feedback. Bill Morris reported employees are comfortable with PEHP. Council Member Morrell was pleased with the positive effect of shopping around.

Heidi Flitton said they will provide all of the information directly to employees during open enrollment. The employees can also call them directly for assistance with any issues including adding dependants. They talk directly with the carriers and therefore can get better rates. This makes things easier for the employees and their families.

Pam Crosbie explained how the PEHP rates were decreased once Encore became an agent of record. They can now renew the enrollment with this lower rate. Council Member Tait asked when we hold open enrollment. Pam Crosbie responded open enrollment is being held now through July 1st.

Mayor Richins informed Council Benefit Solutions, another broker, was unable to provide the information in time.

Council Member Morrell asked if the Encore agreement is annual. Keith Cardon said this can be relinquished with a 30 day notice.

Max Jackson asked how the rates are reduced with a broker. Keith Cardon responded they have good relationships with the carriers.

Council Member Morrell asked for clarification on the prescription coverage noting the variance between coverage. She also stated the out of pocket maximum is significantly higher as well. Heidi Flitton said there are two important points to look at; rates and types of coverage with the benefits. She said if rates are the only consideration, Select Health is the lowest, but if you compare the size of the network, prescription coverage, and out of pocket deductibles, PEHP is the preferred option. She said PEHP has offered a great option to Harrisville City.

Mayor Richins asked if other cities are covering 100% contribution for employee benefits. Heidi Flitton responded most cities are 90/10 or 80/20. They currently have a few other cities looking to reduce the employer contribution. Keith Cardon pointed out the fine balance as city employees are able to shop around and move between cities to get better benefits.

Council Member Tait asked what the next step for Council to take is. Mayor Richins asked Council to digest this information and make a final decision at a later date.

Contact information for the Encore Representatives was distributed. Keith Cardon thanked Council for the opportunity to present directly to them. They insure several cities and other like entities.

Bill Morris recommended Council approve the tentative budget tonight notwithstanding these benefit rates will go down.

Lynn Fortie informed Council of the changes included in the new budget draft. He pointed out the second draft included the salary adjustment for two employees. This is currently included in this draft as well, but he wanted to make sure Council is aware. He defined the benefit spreadsheet and noted this will now need updating. When reviewing the sewer service fees, number of units versus the price, the history looked too high. This is an enterprise fund so this was scaled back slightly to reflect more of the historic trend.

Mayor and Council gave discussion on the proposed Recycling interlocal agreement with Weber County. Bill Morris pointed out this is a minimal amount. Mayor Richins said this will actually decrease with the new proposal if we recycle.

Lynn Fortie reminded Council there is a 1.5% COLA adjustment included, health insurance will now be reduced, retirement rates are slightly higher, no new positions have been added, and new vehicle purchases have been discussed. The new deficit total is \$38,051.

Council Member Morrell inquired if the compensation for garbage is still covering expenses. Mayor Richins responded the increase in fees established a few years ago is still covering the expenses.

Mayor Richins reminded Council the revenue received from building permits cannot be depended on in the future and encouraged Council to make the budget more sustainable on its own. Council Member Morrell asked what suggestions may help with this proposal. Mayor Richins just wanted to encourage Council to be aware.

Gene Bingham said the sales tax should go up now as well. Council Member Pearce said they need to be proactive about bringing in new businesses. They gave a brief discussion about the new Smith's in North Ogden. Mayor Richins informed Council the regular meeting agenda includes adopting the tentative budget and setting the public hearing for June 10, 2014.

Council Member Morrell asked about maximum rates on the communication taxes.

Lynn Fortie said he will have to check. With a quick verbal review, he was able to determine the energy tax is at 6%, cable tv is 5%. Bill Morris implied if the other taxes are maxed out, likely the communication tax is as well.

Gene Bingham asked if the tentative budget is passed during the regular Council meeting, would all of the current proposals be included. Mayor Richins responded likely with further discussion.

Mayor Richins adjourned the budget work session at 6:45pm.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Richins called the meeting to order and welcomed all visitors.

2. Opening Ceremony.

Council Member Tait led the pledge of allegiance and conducted the opening ceremony.

3. Consent Items.

- a. Approve the minutes of April 22, 2014 as presented.

MOTION: Council Member Pearce motioned to approve the minutes of April 22, 2014 as presented. Council Member Tait seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

- a. Discussion/possible action to approve Harrisville City Resolution 14-03 relating to Weber County Solid Waste Recycling.

Mayor Richins informed Council this presentation was given during a WACOG meeting regarding a good recycling incentive for us because we already have a program in place.

Gary Laird from Weber County gave a brief summary of the recycling program tipping fee history. Rates have varied from \$29.50-\$32. Since the implementation of the recycling program they would like to offset the fee for the cities that have recycling programs. This is based on 20% of the solid waste being recyclable. There will be an average of \$10 per ton incentive for recycling. He informed Council this incentive will offset the increase in rates. 45 days after the end of the quarter, they will pay 30% of the net proceeds. The solid waste is bailed and shipped to a recovery service. Depending on the tonnage, they charge about \$30 per ton. If they pay back 30% of the net, this is the roughly \$10 incentive paid back to the city for the recycling. This number will vary all the time based on how much recyclable solid waste is collected. They will also give an individual carriers incentive as well to cover the areas in Weber County who don't have a recycling program

Council Member Tait asked if Harrisville City's contribution of solid waste recyclables is currently upwards of the 20%. Mr. Laird said he thinks Harrisville is around 12% currently, but the incentive is based on the 20%. Council Member Pearce asked how they calculate out the incentive due to each participant. Mr. Laird said it's based on the amount weighed from each truck that comes through. They keep track of which pickup areas are covered by which truck.

Council Member Tait asked Mr. Laird for any suggestions on how to encourage residents to recycle. Mr. Laird responded they are currently working on implementing a campaign for helping individuals determine more easily the items that are recyclable. Currently this information is available on their website. Mr. Laird explained the national average between paper, plastic, and metal. A lot of these items aren't easily recycled; it helps when people are paying attention to what they are recycling.

Council Member Morrell asked if carriers will receive the incentive. Mr. Laird said some of the carriers who pickup in unincorporated Weber County will be eligible for the incentive and hopefully this will then pass down to the residents.

Council Member Morrell asked what the expectation for promotion is. Gary said to at least maintain the collection from the previous year. If it reduces past a certain amount the incentive will be reduced.

MOTION: Council Member Wilhelmsen motioned to approve Harrisville City Resolution 14-03, relating to Weber County Solid Waste Recycling. Council Member Morrell seconded the motion. A Roll Call vote was taken.

Council Member Morrell	Yes
Council Member Jensen	Yes
Council Member Pearce	Yes
Council Member Tait	Yes
Council Member Wilhelmsen	Yes

Motion passed 5-0.

- b.** Discussion/action on Harrisville City Ordinance 465, adopting Public Works Standards and Technical Specification as promulgated by the City Engineer and Public Works Director.

Gene Bingham gave the specifications that are being updated in the public works standards. This includes specifications for transitioning street lights for better energy savings and a new fence standard. Staff thought with the new developments we should have appropriate standards in place. We currently have a high standard on fencing throughout the city. Some of the developer's are under this requirement and staff felt the standard can be reduced but should be defined and include where this is applicable. The new standard will ensure there will be no discrepancy of where to place the fence and what standard must be met. Although this is somewhat at the discretion of the planning commission and city council as well, this can now be promulgated so Council doesn't have to be approached about these minor issues. Every time the engineer is involved, it costs the city money. Council Member Pearce asked about the storm drain standard. Gene Bingham said this is supplementary information and is available on the website and no longer included. This information has not been part of the public works standard; this was included as a convenience to developers. The supplementary information does not have to be included. The subdivision ordinance is integrated with the public works standard but they work hand in hand as two separate documents. Council Member Morrell thanked Gene for his efforts and always considering the best interest of the city.

MOTION: Council Member Morrell motioned to approve Harrisville City Ordinance 465, adopting Public Works Standards and Technical Specification as promulgated by the City Engineer and Public Works Director. Council Member Pearce seconded the motion. A Roll Call vote was taken.

Council Member Morrell	Yes
Council Member Jensen	Yes
Council Member Pearce	Yes
Council Member Tait	Yes
Council Member Wilhelmsen	Yes

Motion passed 5-0.

- c.** Discussion/action on Harrisville City Resolution 14-02, adopting the Municipal Wastewater Planning Program.

Gene Bingham explained the state is now requiring a non comprehensive summary for the municipal wastewater planning program. Basically they want to know if we have a plan in place, certified operators and a funding mechanism. He informed Council the main line replacement fund is over \$300,000. In the near future, efforts should be focused in the older area where there are concrete pipes. Concrete is susceptible to damage from the gases; clay pipes are not. This is about a 30-35 year time frame project. We have two operators that are current in their certifications. Bill Morris drafted a resolution for this because the state version was incomplete. Once the resolution has passed, he will submit it to the state.

Mayor Richins asked if this is an annual requirement. Gene Bingham said the review is done annually but the resolution requirement is new. Although other cities are not doing the resolution, we are meeting all requirements.

MOTION: Council Member Tait motioned to approve Harrisville City Resolution 14-02, adopting the Municipal Wastewater Planning Program. Council Member Pearce seconded the motion. A Roll Call vote was taken.

Council Member Morrell	Yes
Council Member Jensen	Yes
Council Member Pearce	Yes
Council Member Tait	Yes
Council Member Wilhelmsen	Yes

Motion passed 5-0.

d. Discussion/action to approve 2014 Annual Paint Stripping Bids.

Gene Bingham said this is the annual paint stripping bid project. There are no parking lots included this year. He informed Council he receives estimates every year to maintain fair pricing. This is just a formality to receive Council's approval on the project. Council Member Tait asked what the white "X" means when painted on roadways. Gene Bingham explained they tie this in with aerials for GPS tracking. Council Member Pearce asked how many gallons of paint will be used. Gene Bingham estimated 300 gallons. Gene Bingham explained historically if he gets multiple bids they come in with good numbers. Mayor Richins asked if this will include the new pedestrian crossing on 2000 N. Gene Bingham confirmed this has been added to the schedule.

MOTION: Council Member Pearce motioned to approve 2014 Annual Paint Stripping Bids. Council Member Wilhelmsen seconded the motion. A Roll Call vote was taken.

Council Member Morrell	Yes
Council Member Jensen	Yes
Council Member Pearce	Yes
Council Member Tait	Yes
Council Member Wilhelmsen	Yes

Motion passed 5-0.

- e. Discussion/possible action to approve Final Acceptance of the following improvements of Greenland Estates Subdivision.

Bill Morris explained the procedure of approving final acceptance on subdivisions; this is where the city takes ownership of the development. Prior to giving final acceptance there are warranties that must be met. This particular subdivision has been put in for a while. The developer didn't know he had to request this approval. Council Member Tait asked where the subdivision is located. Staff responded this is a three lot subdivision on Larsen Lane. This is a formal Council action. The sewer, culinary water and secondary water have all been established for more than three years. The city hasn't had any maintenance on this, everything is good. The road cuts have been sealed off for more than three years. A letter was sent out for the fence installation as this was a requirement. Conditional acceptance began on April 4, 2014 for the fence. Therefore, the fence and storm drain culverts do not qualify for final acceptance. Council Member Morrell asked if there will be some contingency held. Gene Bingham confirmed yes, we will still hold contingency on the fence and storm drain culverts.

MOTION: Council Member Morrell motioned to approve Final Acceptance of the following improvements of Greenland Estates Subdivision subject to the Staff memo dated April 22, 2014. Council Member Tait seconded the motion. All Council Members voted aye. Motion passed.

- f. Discussion/possible action to set a public hearing for June 10, 2014 for purposes of amending the FY 2013-14 budget in accordance with UCA§10-6-127.

Lynn Fortie said he will be watching the end of this fiscal year closely to anticipate any necessary amendments. Council will need to set this public hearing in case any amendments are necessary to meet the state requirements.

MOTION: Council Member Pearce motioned to set a public hearing for June 10, 2014 for purposes of amending the FY 2013-14 budget in accordance with UCA§10-6-127. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.

- g. Discussion/possible action on adoption of tentative FY2014-15 budget in accordance with UCA§10-6-113, and set public hearing on proposed final budget for June 10, 2014.

Lynn Fortie said the tentative budget includes the \$38,510 deficit, and the other items discussed in the budget work session. Mayor Richins suggested any other options Council may have concerning the deficit should be submitted through email.

MOTION: Council Member Tait motioned to adopt the tentative FY2014-15 budget in accordance with UCA 10-6-113, and set a public hearing on proposed final budget for June 10, 2014. Council Member Morrell seconded the motion. All Council Members voted aye. Motion passed.

5. Public Comments - (3 minute maximum)

Steve Weiss, 528 W. 2250 N. addressed Council about his concern with parking at Millennial Park on 2000 N. Both sides of the street are packed with cars. Kids are darting out. He suggested making this a no parking zone. He has concern that someone is going to get injured or there is likely going to be an accident. People are also speeding in this area.

6. Mayor/Council Follow-Up.

Mayor Richins informed Council an email was received by a resident concerned with parking at Millennial Park on 2000 North as well. Visibility is low in this area and there is potential for pedestrian accidents. Staff discussed options and decided the best way to address the concern was to mark a "no parking" zone for three parking stalls directly in front of the middle access through the fence, and paint a pedestrian cross walk. The idea being to encourage individuals to utilize the LDS church parking lot and the cross walk to access the park. Staff also suggested implementing orange safety crossing flags in this area for pedestrians.

Council Member Jensen suggested making a no parking on the entire south side of the road bordering the park. She has concern there is still no safe place to walk on the south side of the road. Lack of sidewalk forces people to walk on the outside of the parked cars. Council Member Pearce suggested installing a sidewalk on the south side. Bill Morris asked Council if they prefer staff handle this concern and install a "No Parking" zone along the south side by painting the curb red and installing signs. Council Member Morrell asked if there is a pedestrian crossing sign that could be installed in this area. Council Member Wilhelmsen asked for a history of the fence installation. Gene Bingham said a previous administration requested the fence be installed in its current location. He informed Council Weber County built the detention basin and the fence was placed close to the road at that time. Council Member Wilhelmsen encouraged Council to implement a permanent solution. Gene Bingham pointed out the location of the potential sidewalk would parallel the walking track. Council Member Wilhelmsen expressed his concern that people will still be crossing the street. He suggested adding another entrance through the fence. Bill Morris said the city engineer could look for a more long term solution. Discussion was given on the exact location to place the pedestrian crossing. Gene Bingham explained the walking path ties into the sidewalk in the residential area. Council Member Jensen suggested removing the fence and putting in a sidewalk.

Bryan Fife said there has been an increase in use of this park due to other cities starting to charge for park use, and we are not. Our facilities are being flooded by the soccer associations. Bill Morris informed Council most other cities charge a \$100 per season fee per team. Council Member Jensen suggested implementing a similar fee. Bryan Fife pointed out park scheduling is time consuming. Staff removed the permanent goal posts so they could add more fields for additional playing area. There are also costs associated with replacing grass. He said the soccer season is early in the year and they use the basin even when it's wet and has water on it. Mayor and Council agreed to discuss this with the city engineer for a long term solution.

Mayor Richins informed Council there is an opportunity for a dump truck purchase at a discounted rate. This item was already on the approved tentative budget. This will be a \$4,000 savings. Gene Bingham briefed Council on a conversation he had with the provider when he attended road school in St. George a few weeks ago. He asked when new trucks will be available and found out not until January. The provider offered the demo version for \$4,000 less than the regular purchase price. This is replacing a 21 year old dump truck that is a standard and really difficult for the employees to drive. Currently this is included on the plan for replacement but he would like to expedite the purchase to take advantage of the cost savings. Gene Bingham gave the specifications of the truck. Mayor and Council agreed to allow the process to begin for the purchase on July 1, 2014.

Bryan Fife reported the pads for disc golf were poured last Thursday, and people have been playing disc golf regularly ever since. Exact sign wordage was discussed and signs will be installed shortly.

Mayor Richins asked Council for feedback regarding the medical insurance discussion earlier in the work session. Council Member Morrell said there is about \$10,000 difference between PEHP and Select Health. It's hard to quantify this amount and what its value is to employees. She said it could cost the employees a lot more than this amount if another provider is selected. Mayor and Council discussed how the PEHP rates came down after the broker was involved. Bill Morris said there has been some discussion with the employees about an 85/15 employee contribution. Mayor Richins asked Lynn Fortie to see how that split will affect the budget.

Mayor Richins asked if there is interest on taking a tour of the Central Weber Sewer District. Mayor and Council agreed this is of interest. Mayor Richins will set a date so appropriate notice can be given.

Council Member Morrell contacted Fremont High Cross Country Team to see if they will sponsor the midnight 5k. She indicated they will provide all of the necessary things to run the 5k. Council Member Wilhelmsen wants to make sure the fee stays affordable. The set rate has been \$20 for the timed run and free for walk/run participants.

Council Member Wilhelmsen said he is struggling to find help with Harrisville's Got Talent this year. He has received lots of volunteers to help but not be in charge of running the event. Mayor and Council gave a brief discussion on addressing the concerns of Heritage Days.

7. Adjourn.

Mayor Richins motioned to adjourn at 8:08p.m.

ATTEST:

BRUCE RICHINS
Mayor

JENNIE KNIGHT
City Recorder